

SCHOOL ADMINISTRATIVE UNIT 79

JEB

AGE OF ENTRANCE

A student may enter grade one if his/her chronological age will be six before September 30 of the year of entering school.

A student may enter kindergarten if his/her chronological age will be five before September 30 of the year of entering school.

A birth certificate must be presented upon registration as proof of the date of birth.

In-coming transfer students in grades 2-8, inclusive, will be initially placed in accordance with the data forwarded by the sending district. Such placement is tentative and subject to reassignment by the Superintendent of schools or his/her designee.

In-coming transfer students in grade 1 will only be initially admitted to grade 1 if their chronological age will be six before December 31 of the year of entering school or it previously enrolled in grade 1 in another community and attending local schools only on a temporary basis (10 months or less). Such placement is tentative and subject to reassignment by the Superintendent.

Legal Reference:

RSA 193:1 Duty of Parent: Compulsory Attendance by Pupil

1st Reading: December 10, 2010

2nd Reading: October 11, 2011

Adopted: October 11, 2011

SCHOOL ADMINISTRATIVE UNIT 79

JEC

MANIFEST EDUCATIONAL HARDSHIP

The Superintendent will assign resident students to a public school within the District.

The Board recognizes that in unusual and extraordinary circumstance, a parent/guardian may wish to request a change in the student's school assignment to another public school within the District or a public school in another district. When the parent/guardian believes that the assignment that has been made will result in a manifest educational hardship to the student, the Board will consider these requests, according to the procedure outlined below.

Procedure for Consideration of a Manifest Educational Hardship Request

The following procedures will be utilized when a parent/guardian seeks a change of assignment within the District, or a waiver of assignment from attending any school in the District based on an assertion that the current assignment constitutes a manifest educational hardship:

1. The parent/guardian will make a written request with the Superintendent's office, detailing the specific reasons why they believe that the current assignment constitutes a manifest educational hardship.
2. The Board will hold a hearing on the matter within thirty (30) days of receipt of the written request. The Board will hear the matter in non-public session, unless the parent/guardian requests the hearing be held in public session, subject to RSA 91-A: 3, II (c).
3. The parent/guardian may use whatever information they deem is necessary to appropriate to support their request. At a minimum, however, the parent/guardian must submit information demonstrating to the School Board that the current assignment is detrimental or has a negative effect on the student's educational or personal development.
4. In determining whether the current assignment of the student constitutes a manifest educational hardship, and what the corresponding appropriate action should be, the Board will consider all information presented by the parent/guardian, the recommendations of the Superintendent, and any other information which the Board deems relevant and useful.
5. The Board reserves the legal right to make a determination on whether a given request constitutes a manifest educational hardship, and what the corresponding action should be, on a case by case basis.

Page 1 of 2

SCHOOL ADMINISTRATIVE UNIT 79

JEC

**MANIFEST EDUCATIONAL HARDSHIP
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6. The Board will render its decision in writing within fifteen (15) days after the Board meeting in which the parent/guardian addressed the Board, and will forward its written decision to the parents or guardians via US mail.
7. If a parent or guardian is aggrieved by the decision of the Board, he/she may appeal to the State Board of Education in accordance with the provisions of Ed 200.

Legal References:

*RSA 193:3, change of School or Assignment; Manifest Educational Hardship
NH Code of Administrative Rules, Section Ed 320, Manifest Educational Hardship
NH Code of Administrative Rules, Section Ed 200, Rules of Practice and Procedure*

1st Reading: January 12, 2009
2nd Reading: January 26, 2009
Adopted: January 26, 2009

SCHOOL ADMINISTRATIVE UNIT 79

JECB

NON-RESIDENT TUITION POLICY

It shall be the policy of the Gilmanon School Board to charge tuition to all students who are not legal residents of the district in accordance with the following guidelines.

The Gilmanon School Board may approve the enrollment of tuition students provided there is space available, and the school board believes it is in the best interest of the student and district that the student attends the Gilmanon School. Tuition students will have the same opportunities as any other student attending the Gilmanon School.

All enrolled tuition students will have their status reviewed by the administration on an annual basis, no later than June 1, or at any other time circumstances warrant to determine if it is in the best interest of the students and district that the student continues to attend the Gilmanon School.

Tuition payment plans are arranged in advance, prior to the student's entry in school through the SAU office.

Should the tuition student withdraw from the Gilmanon School District, refunds or additional charges will be calculated on a daily basis (1/180) based on the date of enrollment through to the date open which the district received formal written notice of the student's withdrawal.

Parents enrolling a student after the school year begins will pay prorated tuition based on a school year of 180 days.

The following procedure shall be followed when a student who is not a legal resident anticipates becoming a legal resident within a short time:

1. A letter seeking authorization for attendance shall be made in writing to the superintendent of schools. The request should include information concerning timelines, status of occupancy permit and information on factors relevant to the student's early entry into the Gilmanon School.
2. If approved by the board, the student may attend the Gilmanon School during this move-in period for up to thirty (30) calendar days or a number of days determined by the board based on information submitted. No tuition shall be charged for that period. The superintendent shall inform the board at their next regular meeting of any students attending the Gilmanon School as provided for under this section.

NON-RESIDENT TUITION POLICY

3. If the student does not legally reside with the district on or after the allowed time period, payment of tuition (prior to further attendance) shall be required for each day school is in session until such time as the student legally resides in the district.

District Move-Outs

1. If the student leaves the district during the first three-quarters of the year, the parents may submit a request in writing to the school board if they desire to have the student remain in the school district for the remainder of the school year. If the board approves, the parents will be liable for the prorated tuition payment to the school district, the amount to be determined by the number of days remaining in the school year. The best interests of both the school and the student shall be considered.
2. Families who wish to move from Gilmanston and wish to have their child/children complete the fourth quarter of the year, will be allowed to complete the school year in Gilmanston on the condition that written notice of these circumstances/plans is provided to the superintendent and approved by the board. Transportation shall be the responsibility of the family.

Adopted: 10/02/06