

**SCHOOL ADMINISTRATIVE UNIT 79**

**JFAA**

**ADMISSION OF RESIDENT STUDENTS**

The school district of residence of a student is defined by RSA 193:12, II.

**New Resident Students**

All new resident students, accompanied by parent or guardian, should register at school before opening day and as early as possible.

Children entering school for the first time must have proof of physical examination, immunization records, a copy of the child's birth certificate and proof of residency satisfactory to the Superintendent or his/her designee. The principal or his/her designee will meet with new children and parents and to explain school programs.

**Statutory Reference:**

RSA 193:1 Compulsory Attendance

RSA 193:12 Legal Residence Required

1<sup>st</sup> Reading: January 12, 2004

2<sup>nd</sup> Reading: January 26, 2004

Adopted: January 26, 2004

Reviewed: December 14, 2010

## SCHOOL ADMINISTRATIVE UNIT 79

JFAB

### ADMISSION OF TUITION AND NON-RESIDENT STUDENTS

Non-resident students may only attend district schools when their attendance has been approved by the Board. If the Board agrees to enroll a non-resident student, the District will either charge tuition to the parent or, alternatively, the Superintendent may seek to enter into an agreement for the payment of tuition with the school district in which the student resides.

If a student's parents are divorce and the student lives primarily out-of-district, student may nonetheless attend schools within the District and considered a resident of the District for school attendance purposes provided: (1) the divorce decree allows the student to attend the District; (2) or provided the parents have agreed in writing that the student may attend the District and such written agreement is provided to the District. Students in this situation will not be charged tuition.

In a divorce decree, or parenting plan developed pursuant to RSA [461-A](#), a child's legal residence for school attendance purposes may be the school district in which either parent resides, provided the parents agree in writing to the district the child will attend and each parent furnishes a copy of the agreement to the school district in which the parent resides. Transportation will not necessarily be provided for students admitted under this provision and under corresponding law. The Superintendent or designee will make all determinations as to whether transportation will be provided in such circumstances. The Superintendent or designee's decision will be final.

Upon the admission of a non-resident student to the District, the Superintendent or designee will immediately notify the student's school district of residence of the student's name, date of birth, address, and grade assignment of the student. This notification shall also be made at the beginning of each school year for which the student is enrolled.

The Board acknowledges the provisions of RSA [193:3](#) which state that the district in which the student resides shall retain all responsibility for the provision of special education and related services pursuant to RSA [186-C](#).

The Board's decision on whether to enroll a non-resident student will not be based, in whole or in part, on whether that student is a student with a disability, as defined by applicable state or federal law.

Tuition rates will be charged at a rate set by the Board and billed quarterly in advance to the district of residence or parent responsible for payment. When a district of residence is responsible for tuition, approval must be that district's school board.

**ADMISSION OF TUITION AND NON-RESIDENT STUDENTS**

(Cont.)

Under normal circumstances, the district will not provide transportation to and from school for non-resident and tuition students at district expense. However, the district may assist parents in finding and procuring transportation services for their children.

The provisions of this policy may be modified on a case-by-case basis, as needed, pursuant to separate contracts, agreements and other binding arrangements.

**Legal References:**

*RSA [186-C:13](#), Special Education; Liability for Expenses*

*RSA [193:3](#), Change of School or Assignment*

*RSA [193:12](#), Legal Residence Required*

Adopted: April 13, 1998  
Revised: January 26, 2009  
Revised: 1<sup>st</sup> Reading: October 8, 2013  
2<sup>nd</sup> Reading: November 12, 2013  
Adopted: November 12, 2013

## SCHOOL ADMINISTRATIVE UNIT 79

JFABD

### ADMISSION OF HOMELESS STUDENTS

The district will work with homeless students and their families to provide stability in school attendance and other services. Special attention will be given to ensuring the enrollment and attendance of homeless students not currently attending school. Homeless students will be provided district services for which they are eligible, including Head Start and comparable preschool programs, Title I, similar state programs, special education, bilingual education, vocational and technical education programs, gifted and talented programs and school nutrition programs.

Per the No Child Left Behind Act of 2002, homeless students are defined as those students lacking a fixed, regular and adequate nighttime residence, including:

1. Sharing the housing of other persons due to loss of housing or economic hardship;
2. Living in motels, hotels, trailer parks or camping grounds due to lack of alternative adequate accommodations;
3. Living in emergency or transitional shelters;
4. Abandoned in hospitals;
5. Awaiting foster case placement;
6. Living in public or private places not designed for or ordinarily used as regular sleeping accommodations for human beings;
7. Living in cars, parks, public spaces, abandoned building, substandard housing; transportation stations or similar settings;
8. Migratory children living in conditions described in previous examples.

The Superintendent shall designate an appropriate staff person to be the district's liaison for homeless students and their families.

To the extent feasible, homeless students will continue to be enrolled in their school of origin while they maintain homelessness or until the end of the academic year in which they obtain permanent housing. Instead of remaining in the school of origin, parents or guardians of homeless students may request enrollment in the school in which attendance area the student is actually living, or other schools.

## SCHOOL ADMINISTRATIVE UNIT 79

JFABD

### ADMISSION OF HOMELESS STUDENTS (CON”T)

If there is an enrollment dispute between the child’s parent/guardian and the school district, the student shall immediately be enrolled in the school in which enrollment is sought, pending resolution of the dispute. The parent/guardian shall be informed in writing of the district’s final decision and the parent/guardian’s appeal rights. Unaccompanied youth will also be enrolled pending resolution of a dispute.

Once the enrollment decision is made, the school shall immediately enroll the student, pursuant to district policies. If the student does not have immediate access to immunization records, the student shall be admitted under a personal exception. Students and families should be encouraged to obtain current immunization records or immunizations as soon as possible, and the district liaison is direct to assist. Records from the student’s previous school shall be requested from the previous school pursuant to district policies. Emergency contact information is required at the time of enrolment, consistent with district policies.

Homeless students are entitled to transportation to their school of origin or the school where they are to be enrolled. If a homeless student is living in another district but will attend his or her school of origin, both districts will make reasonable efforts to coordinate the transportation services necessary for the student.

The district’s liaison for homeless students and their families shall coordinate with: local social service agencies that provide services to homeless children and their families; other school districts on issues of transportation and records transfers; and state and local housing agencies responsible for comprehensive housing affordability strategies. The district’s liaison will also review and recommend to the district policies that may eliminate barriers to the enrollment of homeless students.

#### Legal References:

*NH Code of Administrative Rules, Section Ed 306.04 (a) (17), Homeless Students  
RSA 193:12, Legal Residence Required*

*No Child Left Behind Act, 2002*

*McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11431, et seq.*

1<sup>st</sup> Reading: January 12, 2009

2<sup>nd</sup> Reading: January 26, 2009

Adopted: January 26, 2009