

SCHOOL ADMINISTRATIVE UNIT 79

BDA

BOARD ORGANIZATIONAL MEETING

The Board shall organize annually at its first meeting following the School District elections. Every member shall be notified of the meeting for organization, in accordance with RSA 91-A:2. This meeting shall be called to order by the Superintendent, who shall preside during and until the election of a Chairperson.

The election of the Chairperson should be based on qualifications for the position. Other methods such as rotation should be discouraged.

Legal Reference:

RSA 91-A: 2 Public Records and Meetings: Meetings Open to the Public

Updated: September 9, 1999
Revised: February 10, 2003
Reviewed: June 11, 2013

BOARD OFFICERS

Board officers will include a chairperson, vice-chairperson and secretary. Officers will be elected at the board's re-organizational meeting following the school district annual meeting. Board officers will serve a one-year term, concluding at the re-organizational meeting the following year, at which time a new election of officers will occur. Officers will remain in their respective offices until new successors are elected.

If the chairperson resigns from the school board or resigns from the office of chair, the vice-chairperson will become chair of the board. If the chairperson loses his/her election or does not run for re-election, the vice-chair shall serve as chair during the organizational meeting. If the vice-chairperson or secretary resigns from the school board or from the respective office, the board will hold new elections for those offices. The Superintendent is an ex-officio, non-voting member of the Board.

Chairperson:

The chairperson shall preside at all meetings. The chairperson will have the right to vote on all matters before the Board. The chairperson will consult with the Superintendent on the preparation of the agenda for each meeting, shall have authority to sign contracts and other instruments as approved by the Board in its name and on its behalf, and shall have such other powers and duties as the Board may from time to time determine.

Additionally roles and duties of the chairperson are found in Board Policy BBAB.

Vice-chairperson:

The Vice-Chairperson will have the powers and duties of the Chairperson in his/her absence or for the duration of the disability, and such other powers and duties as the Board may from time to time determine.

Secretary:

The Secretary shall be responsible for Board correspondence when directed by the Chairperson.

Adopted: December 12, 1994
Updated: September 9, 1999
Revised: February 10, 2003
Revised: April 27, 2009
Approved: June 22, 2009
Revised: April, 2016
1st Reading: October 11, 2016
2nd Reading: December 6, 2016
Adopted: December 6, 2016

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BDBA

BOARD REPRESENTATION ON BUDGET COMMITTEE

The Chairperson of the School Board or a designee elected by the Board shall serve as a member of the Budget Committee in compliance with RSA 32:15. In the event that that person has cause to be absent from a Budget Committee meeting, the Chairman shall appoint an alternate to attend such meeting.

Statutory Reference:
RSA 32:15

Adopted: February 9, 1987,

Revised: December 12, 1994

Revised: February 10, 2003

Gilmanon School District Policy

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BDD

BOARD-SUPERINTENDENT RELATIONSHIP

The Board believes that policy-making is a primary function of the School Board and that the execution of those policies is the primary function of the Superintendent.

Delegation by the Board of its executive powers to the Superintendent provides freedom for the Superintendent to manage the school within the Board's policies and frees the Board to devote its time to policy-making and appraisal function.

The Superintendent is responsible for the administration of Board policies, the execution of Board decisions, the operation of school programs, for keeping the Board informed about school operations and issues.

Updated: September 9, 1999
Revised: February 10, 2003
Revised: April 27, 2009
Approved: June 22, 2009

Gilmanton School District Policy
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BDE

COMMITTEES AND DELEGATES

The Board may have the following standing committees as deemed necessary:

1. Building and Maintenance
2. Extracurricular
3. Policy
4. Finance/Audit
5. Transportation
6. Negotiations

Standing and special committees and delegations shall be appointed by the Chairperson of the Board and approved by vote of a majority of the Board. Committees will meet as needed on problems pertaining to said committee and will make recommendations for action by the full board.

New Policy:

1st Reading: April 27, 2009

2nd Reading: June 22, 2009

Adopted: June 22, 2009

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BDG

SCHOOL ATTORNEY

The Board recognizes that the increasing complexity of School District operations frequently requires procurement of professional legal services. Consequently, it shall retain an attorney or law firm for that purpose.

A decision to seek legal advice or assistance on behalf of the School District shall normally be made by the Superintendent or by persons specifically authorized by the Superintendent. Such action shall occur where it is consistent with approved District policy or standard practice and meets an obvious need of the District. It may also take place as a consequence of formal Board directions.

Many instances of legal assistance may be considered routine and not necessitating specific Board approval or prior vote. For example, the Superintendent may consult with the school attorney to interpret statutory requirements or regulations, prepare or review contracts and seek legal opinions regarding other District issues.

However, when the administration concludes that unusual types or amounts of professional legal service may be required, Board authorization for such service shall be promptly requested.

Updated: September 9, 1999

Reviewed: February 10, 2003