

1 **GILMANTON SCHOOL BOARD REGULAR MEETING**
2 **TUESDAY, AUGUST 14, 2012**
3 **GILMANTON SCHOOL SCIENCE ROOM**

4 Board Members Present: Renee Kordas, Michael Hatch, Frank Weeks and Ella Jo
5 Regan. Cindy Houghton was absent.

6 Administrators Present: Superintendent John Fauci, Business Administrator Donna
7 Clairmont, Principal Carol Locke and Director, Student
8 Services Emily Reese.

9 Others Present: Christine Johnson, Joanne Gianni, Frank Gianni and recording
10 clerk Rachel Hatch.

11 **CALL TO ORDER**

12 Chairperson Renee Kordas called the meeting to order at 6:30 P.M. Confirmation was given
13 that the agenda had been posted pursuant to RSA 91-A on Friday, August 20, 2012

14 **APPROVAL OF THE AGENDA**

15 Superintendent Fauci requested to add last year's budget and upcoming audit to the agenda.

16 **On a motion made by Ella Regan, seconded by Renee Kordas, the Board unanimously**
17 **approved the agenda as amended.**

18 **CORRESPONDENCE**

19 Chairperson Kordas acknowledged a thank you note from Sierra Juneau for the Gilman
20 Award.

21 **DISCUSSION ITEMS**

22 Proposed 2012-2013 Support Staff Manual

23 Superintendent Fauci stated that the support staff manual is updated each year and
24 traditionally approved by the board. Ella Jo Regan asked what the updates were. Rachel
25 Hatch stated that the appendix pages are updated such as payroll dates, health and dental
26 rates, etc.

27 Scheduling the Annual School Board Goal Setting Work Session

28 Superintendent Fauci stated that he is hoping to bring a rough estimate of the budget at the
29 September meeting. There was discussion of when to schedule the annual work session as
30 well as a regular board meeting. It was the consensus of the board to schedule both the work
31 session and a regular board meeting on Wednesday, September 12, 2012 at 6:00 p.m. in the
32 science room.

33 Nomination of Karen Stockwell – Co-Curricular Coordinator

34 Principal Locke stated that this nomination had not been brought forward at the July board
35 meeting.

Gilmanton School Board Regular Meeting

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36 July 10, 2012 Meeting Minutes

37 Ella Jo Regan offered an amendment to the minutes. Principal Locke stated that she had
38 reported that the enrollment was 407 students in the July minutes. The enrollment is up to
39 414 students.

40 July 18, 2012 Meeting Minutes

41 No amendments were offered.

42 Last Year's Budget

43 Superintendent Fauci stated that preparations for the audit are underway. Donna Clairmont
44 stated that she had indicated, at the June board meeting that a rough estimate of \$160,000.00
45 would be returned to the town to offset the tax rate after the sound system had been
46 upgraded and the out-of-pocket expenses were reimbursed to the teachers as well as the heat
47 and ventilation system upgrade. She stated that Gilford School District was also looking at
48 their fund balance as well. Gilmanton received a final bill in July. Some students that were
49 funded for left throughout the school year, leaving the district with a higher fund balance.
50 The district actually received a "credit" with the tuition for the students costing \$14,500
51 rather than the projected \$16,000. The District budgeted for approximately \$16,000.00 per
52 student. After the "credit" was realized from Gilford School District, the cost per students
53 was equated to \$14,500.00.

54 Superintendent Fauci stated that now that Gilmanton is SB2 like Gilford is, it will now be
55 more difficult to budget for Gilford tuition appropriately since both districts will be crafting
56 their budgets at the same time. This will also impact the high school special education costs
57 as well.

58 Donna Clairmont stated that, now, the estimated total fund balance is approximately
59 \$475,000. She further explained that the fund balance was directly related to savings in the
60 Gilford High School tuition which totaled \$265,046.00. It was explained that this savings
61 came from two components. One being students' enrollment; i.e. students leaving prior to
62 the end of the school year and, secondly, that the final bill is generated after Gilford School
63 District has closed their books and affords the Gilmanton School District a reduction in their
64 tuition rate relative to fund balance. The other major cost savings was special education
65 tuition which generated an approximate \$175,000.00. Again, this was due to change in
66 student placements. The remaining fund balance which is approximately \$34,954.00 was
67 due to board action in June of 2011 that created a fund balance to offset legislative action.

68 Chairperson Kordas asked if it was possible to explore the possibility of using a small
69 portion for an upgrade to the heat and ventilation system in the building. There was
70 discussion regarding upgrading the computer portion of the system that would allow
71 complete control of the temperature in each classroom. This would allow for a savings in
72 fuel oil. Chairperson Kordas asked how much it would cost to complete the upgrade for
73 each wing. Superintendent Fauci stated that it would cost approximately \$13,200 to upgrade
74 each wing, for a total of \$39,000 - \$42,000 to upgrade the entire school. Superintendent
75 Fauci stated that the grade 3-5 wing is the oldest portion of the system. There was

76 discussion about doing only one wing for now. Mr. Hatch stated that if two wings were
77 upgraded, then enough spare parts would be available to cover the third wing if it failed.

78 **PUBLIC COMMENT**

79 Joanne Gianni stated that the board would not be able to spend any of the fund balance other
80 than monies that may have been encumbered. Donna Clairmont stated that she will contact
81 the auditors regarding whether or not some of the funds can be used.

82 Joanne Gianni also expressed concern that the website did not have the public hearing date
83 and the deliberative session date and does not have the primary date listed. There was
84 discussion as to whether or not the dates had been on the website or not. It was noted that
85 Principal Locke and Superintendent Fauci will follow up with the technology technician.

86 **ACTION ITEMS**

87 2012-2013 Support Staff Handbook

88 **On a motion made by Ella Jo Regan, seconded by Frank Weeks, the Board**
89 **unanimously voted to approve the 2012-2013 Support Staff Handbook.**

90 Scheduling The Annual School Board Goal Setting Work Session

91 **On a motion made by Frank Weeks, seconded by Ella Jo Regan, the board voted to**
92 **schedule the annual work session and regular board meeting on Wednesday,**
93 **September 12, 2012.**

94 Nomination of Karen Stockwell – Co-Curricular Coordinator

95 **On a motion made by Michael Hatch, seconded by Frank Weeks, the board**
96 **unanimously voted to approve the nomination of Karen Stockwell as the co-curricular**
97 **coordinator.**

98 Approval of Meeting Minutes of July 10, 2012

99 **On a motion made by Ella Jo Regan, seconded by Michael Hatch, the board**
100 **unanimously voted to approve the meeting minutes of July 10, 2012 as amended.**

101 Approval of Meeting Minutes of July 18, 2012

102 **On a motion made by Michael Hatch, seconded by Frank Weeks, the board**
103 **unanimously voted to approve the meeting minutes of July 18, 2012 as drafted.**

104 September 11, 2012 Election Day

105 **Ella Jo Regan and Frank Weeks offered to work the polls on election day. Renee**
106 **Kordas will work during the evening hours.** Donna Clairmont noted that we will be
107 making our own ballots.

108 Heating System

109 **Michael Hatch made the motion to complete/retrofit two of the three wings. The**
110 **motion was seconded by Renee Kordas.**

111 **Chairperson Kordas called the motion to a vote. The vote was two in favor and two**
112 **opposed. The motion failed.**

113 **Ella Jo Regan made the motion to retrofit one wing and spend up to \$14,000 for one**
114 **wing contingent upon the auditors' opinion as to whether or not the funds can be**
115 **spent. The motion was seconded by Frank Weeks. Chairperson Kordas called the**
116 **motion to a vote. The vote was unanimous.**

117 Donna Clairmont recommended that an article be drafted to explain the fund balance that
118 will be returned to the town. She indicated that she would be willing to write the article and
119 give it to the board for their review.

120 **ADJOURNMENT**

**On a motion made by Ella Regan, seconded by Renee Kordas, members of the Board
unanimously voted to adjourn the meeting at 7:55 p.m.**

Respectfully submitted,

Renee Kordas, Clerk