

1 **GILMANTON SCHOOL BOARD REGULAR MEETING**

2 **TUESDAY, JANUARY 8, 2013**

3 **GILMANTON SCHOOL SCIENCE ROOM**

4 Board Members Present: Board Chair Renee Kordas, Frank Weeks, Michael Hatch, Ella Jo
5 Regan, and Malcom MacLeod

6 Administrators Present: Superintendent Fauci, Principal Locke, Vice Principal Deb Bergeron,
7 Student Services Director Emily Reese, Business Administrator Donna Clairmont

8 Others Present: Christine Johnson, Mary Sawyer Michelle Heyman, Erin Hollingsworth, Kristen
9 Menard, Adam Mini, Michelle Rooney, Cathy Austin

10 **CALL TO ORDER:**

11 Board Chair Renee Kordas called the School Board Meeting to order at 6:03P.M.

12 **PROOF OF POSTING:**

13 Proof of posting was verified by Superintendent Fauci.

14 **APPROVAL OF AGENDA:**

15 On a motion made by Ella Jo Regan, seconded by Mike Hatch, the Board unanimously voted to
16 approve the agenda as written.

17 **CORRESPONDENCE**

18 A letter of Maternity Leave Request was submitted by Amy Osmer.

19 A letter of retirement was submitted by Paula Adams.

20 **DISCUSSION ITEMS:**

21 **Board Member Reports**

22 **Frank Weeks**

23 Excerpts from the Gilford School Board Meeting: January 7, 2013

24 In attendance: Ella Jo Regan; Frank Weeks

- 25 1. Common Core Standards Initiative: Scott Laliberte and the District are devoting staff
26 meetings and early release/delayed entry sessions to addressing the standards, and hope
27 to have the school curriculum aligned with the standards in the spring of 2013.
- 28 2. Parent Forum: The Thursday, January 17 Parent Forum will have representatives from
29 the Huot Center. Discussion on programs will occur.
- 30 3. Freshmen Night: Freshmen Night will occur on Thursday, January 24, and
31 Gilmanton/Gilford parents and students will be informed about aspects of the H.S.

- 32 4. Senior Privileges: A GPA of 3.25 (B+) is required.
- 33 5. Safety Procedures: The Gilford Police Department has access to school video cameras
- 34 both in the Student Resource Officer's office and the Police Department Office.
- 35 6. Gilford School Budget Hearing: Tuesday, January 8 is the public hearing.
- 36 7. Robotics Team: Approval was given to two competitions this year in Lewiston, ME, and
- 37 Manchester, NH. The defending Regional Champions will need to raise \$21,250.
- 38 8. Trimester 1 Competency Failures: English 21; Math 42; Science 15; and Social Studies
- 39 19. High School enrollment in 512 (-5 from December 1). Board Chair Renee Kordas
- 40 asked if these are high numbers. Student Services Director Emily Reese said most
- 41 students only fail competencies if work is not being completed. She explained that a
- 42 student can have a passing grade in a class, but if the student does not pass all
- 43 competencies, the student cannot pass the course. Students can only fail one competency
- 44 in order to qualify for competency recovery.
- 45 9. SAT: 2012 results were 529 for Reading; 525 for Math; and 522 for Writing. All
- 46 averages were above the National Average.
- 47 10. Clarification for Tuition Waiver: After April 1 of each academic year a Gilmanton
- 48 student that has transferred to another school district can petition the Gilmanton School
- 49 Board to remain at Gilford High School as long as Gilmanton is willing to pay the
- 50 remainder of the tuition. Reference/clarification by Board Chair Renee Kordas and Ella
- 51 Jo Regan. Board Chair Renee Kordas asked if Superintendent Fauci would clarify this
- 52 issue. He said he would weigh in, but we can't change their policy, adding that we are
- 53 unique because we are in an area agreement. We can't be part of any reciprocal
- 54 agreements because we are tuition based.
- 55 11. Delayed Entry/Early Release Conflicts: There are 7 days (September 18, October 16,
- 56 January 8, February 5, March 12, April 9, and May 7) when an additional bus drop-off is
- 57 needed. The Administration will address this extra cost by deciding if the Gilford Middle
- 58 School would also have a delayed entry. Board Chair Renee Kordas asked if this affects
- 59 us. Superintendent Fauci stated there is a cost factor.
- 60 12. Superintendent Hemingway thanked Ella Jo Regan for her service to the Gilford School
- 61 Board as this is her "Farewell to Arms" (Ernest Hemingway) for Gilford School Board
- 62 meetings.
- 63 13. Addendum: Newtown Parent Meeting after the WOW Assembly.

64 **Principal's Report**

65 **Current Enrollment-** Our school population is currently at 410 students, down from last
66 month's 411. We did add three new students to our roster, but we also had four students move
67 out of the District. Our largest class remains the kindergarten at 60 students, followed by first
68 grade at 52.

69 **Early Release Day-** Early Release Day is next week, January 16. The staff will continue to
70 update our Math CORE document to conform to the National Standards for Mathematics. In
71 addition, the Guidance Department and the Student Leadership Team will sponsor a Blood Drive
72 that day from 1-6 PM.

73 **January SEADS Days-** Our SEADS Days started on Friday, January 4 and will continue on
74 January 11 and January 18. We currently have over 100 students in skating. Back at school,
75 students have been cooking, snowshoeing, and creating arts and crafts in the morning. This past

76 Friday, our afternoon groups watched a performance of *Treasure Island* as presented by the
77 Hampstead Players from Barnstead, NH. This Friday we have Gilmanton resident Larry Frates
78 presenting an anti-bullying workshop; he is donating his time to our students. Mrs. Clement has
79 booked a jazz ensemble to perform on January 18. It is important to note that all of our students
80 have received praise for their good behavior throughout our first SEADS Day, regardless of their
81 activities.

82 **K-2 Musical-** Our K-2 students will be performing the *Nutcracker* at 6:30 PM on Thursday,
83 January 31. Please feel free to join us for an evening of entertainment.

84 **Guidance News-** The 7th and 8th Grade Student Leadership Team has started a mentoring
85 program. Students on the team are matched with younger students, and they will be meeting with
86 those students once/week. DARE also started this week; it is a ten-week program. This year we
87 have Officer Brennan as our DARE Officer. Finally, eighth-grade transition to Gilford High
88 School will start this month. The Gilford HS Guidance Director will first meet with staff and
89 students to talk about course selection and credit requirements. During that same week, there will
90 be a Parent Night at the Gilford HS to give families a chance to tour the building and to listen to
91 general information about course levels, followed by families registering their students online.
92 The final step will be meeting between Gilford Guidance Counselors and students and parents to
93 discuss courses that individuals have chosen and to finalize selection.

94 **Superintendent's Report**

95 Superintendent Fauci said the administration has had several meetings pertaining to the budget
96 and its presentation. He thanked the administration for their time and effort. They met both
97 separately and together to prepare proposed cuts in the event that the default budget is approved.
98 They tried to meet minimum standards and preserve the quality of the programs offered at the
99 Gilmanton School.

100 NECAP scores come out at the end of January. He and Vice Principal Deb Bergeron will insert
101 raw scores into the complex formula and will hopefully have an idea of overall scores by the
102 next Board Meeting.

103 Administration and secretarial staff have been working on enrollment projection numbers for
104 next year. He hopes to have information for the next Board meeting. Some data collection (i.e.
105 birthrates) is still needed.

106 Superintendent Fauci is scheduled to attend a Lakes Region Superintendents' meeting January 9,
107 2013.

108 The KIDS program is running smooth. Board Chair Renee Kordas asked if Sophie Dube is still
109 on staff. Principal Locke said she just substitutes when needed and she concurred that there have
110 been no problems with the KIDS program.

111 A Crisis Prevention and Intervention training was held and all KIDS staff is now trained. The
112 focus of this training is on de-escalation, but also teaches safe restraining techniques if necessary.

113

114 **Report of Parent Forum Held on December 19, 2012**

115 A parent forum was held, which 16 parents attended. A presentation was given about what we, as
116 a school, have done to refresh staff about safety procedures (checking keys, meeting as an
117 administration to make sure everyone is on the same page). The administration also looked at
118 cost items that might be helpful. For example, installing panic buttons in strategically placed
119 locations throughout the building and installing better quality cameras at the entrance.
120 Sometimes the current camera pictures are difficult to view. Superintendent Fauci met with the
121 Gilmanton Chief of Police to walk the building, discuss the emergency flip chart we currently
122 use, and to discuss the video that will be made for each patrol car. With Board approval, the
123 police will use iPads so they can see the cameras as we see them, but it will be done in the
124 cruisers. Superintendent Fauci sent a letter to the Board of Selectmen thanking them for their
125 assistance and cooperation with putting a cruiser in front of the school following the tragedy in
126 Newtown.

127 Board Chair Renee Kordas asked how often lockdown drills are held. Principal Locke stated that
128 the office needed shades in the office before they could proceed. They were installed in the
129 office this past fall, adding that they dropped the ball with holding drills with the kids. However,
130 staff has been prepared and practiced. The staff is currently preparing the students for procedures
131 and the drills will be unplanned to best prepare everyone. Superintendent Fauci noted how
132 important the unplanned drills are. At the parent forum, he heard talk about a Student Resource
133 Officer (SRO) and bulletproof glass. Superintendent Fauci was asked to get an estimate, which is
134 not easy because it involves changing out the entire front entrance. Bullet-proof glass is too thick
135 and cannot simply replace existing glass in an existing frame. He does not have an estimate at
136 this time, but he will get it to the Board as soon as he receives it. Frank Weeks stated that a
137 concern is how to address outside Phys.Ed. Superintendent Fauci noted that recess is included in
138 this concern as well. Student Services Director Emily Reese said that is one thing that has been
139 practiced quite a bit and students and teachers are aware of the protocol. Superintendent Fauci
140 stated that security has improved over the past eight years from an unsecured building to having
141 increased communication with the PD (we have a walkie-talkie from the PD). We also have an
142 emergency response plan in place and we have long range walkie-talkies for recess. He does
143 acknowledge that even with the strides that have been made, we can always improve.

144 **Proposal from *One Source Security and Automation, Inc.***

145 Currently we have one camera outside that looks down on people entering and exiting the
146 building at the main doors. However, faces are often difficult to see. Therefore, administration
147 has discussed placing a camera at eye level. We do have the capability of rewinding the system
148 and taking a picture from the camera, but we are looking to upgrade that system so the quality of
149 the system is better. Superintendent Fauci said they have reviewed protocols, questions to ask,
150 and determine the purpose of the visit. Principal Locke said they want to be able to see ids,
151 which is the reason for the high resolution camera. Frank Weeks referenced Barnstead's lobby
152 guard. Superintendent Fauci explained that it checks only if someone is a sex offender.

153 The cost of two cameras is \$1040.00. Board Chair Renee Kordas asked if we can put the extra
154 cameras elsewhere. Superintendent Fauci said the price includes placing existing cameras
155 elsewhere. There has also been discussion about where to put five panic buttons. Board Chair
156 Renee Kordas asked if they can be moved. Superintendent Fauci explained they are wireless, so

157 they can be moved. He added that there is a monitoring fee. Any irregular safety alarm or notice
158 goes right to the monitoring company and they contact the PD and Fire Department. Frank
159 Weeks asked if teachers get notified about a panic button alert. Superintendent Fauci explained
160 that when it is pushed, an alarm and strobe light go off. He would like to talk to experts about
161 whether it's a good or bad thing. For instance, does it give enough notice? Does it antagonize an
162 intruder? Board Chair Renee Kordas asked if there is the possibility of having a light in the
163 classroom that can notify teachers when a panic button is pressed. Superintendent Fauci has not
164 looked into this option, stating he was waiting to hear the Board's opinion after hearing the
165 results of the parent forum. Board Chair Renee Kordas asked what happens if there is an issue in
166 an individual classroom. Student Services Director Emily Reese explained that the teacher would
167 need to call the office via walkie-talkie or by phone. The drapes for the classroom door windows
168 are just for lock downs. There are also red/green signals to put in the windows to notify
169 personnel outside. Superintendent Fauci also added that all the rooms are numbered more
170 traditionally rather than using the internal names that just the school personnel would understand.
171 All numbers are posted outside the classrooms and corresponding numbers are posted in the
172 windows. Therefore, if police are told there is a problem in a particular room, they can find it
173 more easily from inside or outside the building. Principal Locke added that Karen Stockwell has
174 a radio with her, as is required, when she has outdoor classes.

175 Superintendent Fauci suggested we open the public comment at this time. Board Chair Renee
176 Kordas agreed to the suggestion, but asked that the discussion only pertains to security issues

177 **December 11, 2012 Meeting Minutes**

178 Ella Jo Regan noted a correction needed on Line 31 of the December minutes: Mike Hatch and
179 Frank Weeks should be listed as co-signers of the manifests.

180 Business Administrator Donna Clairmont asked to correct the following: The wording should
181 read that two signatures are required on the manifest before payments are released rather than
182 "the funds that are authorized to be moved."

183 **Default Budget**

184 The default budget is \$174,000 below proposed which is down 2.34%. Preservation of programs
185 and minimum standards were all considered when proposing areas to potentially cut.

186 Proposed Cuts:

187 \$96,000 in anticipation of large classes

188 \$14,000 in field trips

189 CORE in science (typically grant funded) \$15,000

190 Librarian, assuming Martha Clement does not rescind her retirement, the District will incur a
191 savings of \$20,708 by hiring a new librarian at a Masters, step 8.

192 Special projects were removed

193 Total savings of just over \$174,000

194 Board Chair Renee Kordas clarified that we don't have to make decisions tonight. Ella Jo Regan
195 stated that the Board should still discuss these proposals so they can be prepared for future
196 meetings and discussions.

197 Ella Jo Regan asked how many children would be in each Kindergarten if we eliminate a teacher.
198 Principal Locke said there would be 26 students in each classroom. Superintendent Fauci said the
199 cut may impact other grades instead. For instance, if there is a greater need to have smaller class
200 sizes in the younger grades, teachers may be moved to accommodate the greatest need.
201 Superintendent Fauci said that residents need to be informed about what they are voting for so
202 they can make an intelligent decision.

203 Frank Weeks asked what the problem was in Newfound. They had voted on a default budget
204 which meant they were down 10%. Superintendent Fauci clarified that if the default budget
205 passes, it becomes the new baseline for the subsequent year. Business Administrator Donna
206 Clairmont said Newfound's problem was that it was a tax cap issue. The governor overruled it
207 because of this, but added that is rare to be overruled.

208 Principal Locke said administration would have to make careful decisions about what would be
209 best educationally. Administration thinks hiring the new teacher is best, but if the default budget
210 is voted in, it makes no sense to hire a new position and then cut programs. Superintendent Fauci
211 added that the new position will only be created ONLY if the Kindergarten class is large. If it is
212 not needed, then the money allocated for that position will returned to the fund balance.

213 Malcom MacLeod asked if we eliminate the CORE program, and then our NECAP scores fall,
214 will we have to be on a corrective action plan. Student Services Director Emily Reese explained
215 that NECAP science is not counted toward AYP. Principal Locke stated that our scores for
216 science NECAP are not where we want them to be and CORE would help. Mike Hatch asked if
217 the NECAPs are being phased out. Superintendent Fauci clarified that the format is changing, but
218 testing is not going away. The State is trying to get us to higher order thinking skills. Principal
219 Locke added that the State is also increasing the testing window. They also haven't figured out
220 how we are going to allow us to accommodate various needs. Student Services Director Emily
221 Reese noted it's not just the special education population who receive accommodations.
222 Superintendent Fauci said testing will be problem ridden, so they are already piloting. Vice
223 Principal Deb Bergeron said it is a paper-pencil pilot. Board Chair Renee Kordas asked how they
224 can use paper and pencil to pilot a computer based test. Student Services Director Emily Reese
225 clarified that it is the questions they are piloting.

226 Malcom MacLeod asked if delaying the asbestos abatement is a health concern. Superintendent
227 Fauci said that there is no health concern or danger and it is inspected annually. Malcom
228 MacLeod asked if the carpet removal is urgent. Principal Locke said they are shampooed
229 regularly, but removing carpet helps make rooms more user friendly (paints, dust, germs, etc...)

230 **Preparation for the Public Hearing**

231 Business Administrator Donna Clairmont stated that she will provide the public with a handout
232 addressing frequently asked questions (FAQs), and a summary about contractual and
233 discretionary spending.

234 Our adequacy grant is only down by \$6500, which is not as drastic as some school decreases.
235 Superintendent Fauci said we are lucky with the way the Adequacy Grant was calculated this
236 year, explaining that other districts received \$140,000 less than previous years. Catastrophic
237 Aide was also down from the past. He said the revenue side of the budget had changed. We are
238 also anticipating a smaller fund balance of roughly \$ 200,000, which is less than in past two
239 years (The fund balance we do have is due to decreased enrollment at GHS). This is factored into
240 the estimated revenues and, although the budget is down, there will be a tax impact of \$0.33 per
241 \$1000. Board Chair Renee Kordas asked if that is large. Business Administrator Donna
242 Clairmont said it is not. Other districts are looking at \$1 per \$1000 impact. Board Chair Renee
243 Kordas asked what the tax increase was last year. Business Administrator Donna Clairmont
244 believes it was \$.05 per \$1000, but she will find out for certain and bring it to the Budget
245 meeting on 1/9/13. The increase of \$.33 per \$1000 translates to \$66 for a \$200,000 home. Board
246 Chair Renee Kordas said this perspective explanation is helpful. Business Administrator Donna
247 Clairmont will include this in the FAQ as an example.

248 Please note: The fund balance amount noted at this meeting is a very rough estimate.

249 Superintendent Fauci also noted that last year a handout of our NECAP scores was given at the
250 Budget Committee meeting applauding our achievements. Due to the SB2 timeline, we did not
251 have time to include that this year.

252 Board Chair Renee Kordas asked how many students we are off from what was budgeted to now.
253 We had budgeted tuition costs for 179 Gilmanton students and we currently have 162 attending
254 GHS. This is due to moving out of the district and early graduations. Unfortunately, we do not
255 know this information in time for budget season.

256 Business Administrator Donna Clairmont stated the proposed warrant articles will be included in
257 the packet. Capital reserves and their balances will also be included. These packets will be
258 handed out 1/9/13 at the Budget Committee Meeting.

259 **Proposed Warrant Articles**

260 Business Administrator Donna Clairmont sent our proposed warrant articles to the Department of
261 the Revenue for review. No changes were suggested.

262 Board Chair Renee Kordas asked what the ballot will look like. Business Administrator Donna
263 Clairmont said article 1 will show the different officers as usual. The ballot will include the
264 individual warrant articles and whether or not they were recommended by the budget committee.
265 Business Administrator Donna Clairmont said once the Board and the Budget committee act on
266 the warrant articles, they are posted leading into deliberative session. During the Deliberative
267 Session, voters can amend dollar amounts within the warrant articles. If an amendment passes,
268 just the amendment is placed on the ballot. If no changes are made, the warrant articles are
269 included as written. Board Chair Renee Kordas clarified that we could potentially not only go
270 down to the default budget, but we could lose monies if voters want to change dollar amounts in
271 articles. Superintendent Fauci said it would not change the operating budget. Board Chair Renee
272 Kordas expressed concern that amended articles will show that the Board and Budget committee
273 agree on the amendment, when they really do not. Business Administrator Donna Clairmont
274 added that if the Budget Committee makes changes to articles, only the Budget Committee's

275 number and the default number are shown. The Board's number does not. However, the Board at
276 the deliberative session can change the number back to the original amounts they agreed on.

277 **PUBLIC COMMENT**

278 Michelle Heyman stated that parent pick-up is a weakness because the door is unlocked and
279 people are coming and going freely. She asked if we can use the existing horseshoe and use a
280 model similar to drop-off in the morning, like an assembly line idea. She said the only hiccup
281 may be in the time it takes to buckle small children. This would be a cost-free safety option at
282 this time. She added that kids and substitutes should be able to see room numbers as well, and
283 perhaps posting the numbers above the door on the inside of rooms may help. Finally, she
284 suggested looking into making an entryway/foyer by building off the existing front doors. This
285 would allow the school to have two sets of doors with someone checking IDs. She suggested the
286 office may also be moved to that area, possibly increasing classroom space and this would
287 eliminate the need for replacing existing doors with bullet proof doors. Superintendent Fauci
288 stated they had discussed a similar option, but in a different format. She felt that this would keep
289 dangerous individuals from going any further than the first set of doors. Superintendent Fauci
290 agreed that another piece we need to become better with is to ask individuals without a visitor
291 pass if they have signed in. Principal Locke explained the original building had the office where
292 the guidance office currently is. The current office was renovated from a storage room. Principal
293 Locke stated they have discussed redirecting traffic, but it would require redirecting bus flow.
294 Other options are always up for discussion. Superintendent Fauci noted that previously drawn
295 renovation plans did include moving the office to the front of the building. Principal Locke said
296 some of the teachers suggested moving parent pick-up until after busses are dismissed. Michelle
297 Heyman said they still have to look at the free-flow of parents into the building. Superintendent
298 Fauci said with that suggestion, we could have parents drive right up to the front door.

299 Michelle Heyman asked if child care will still be available at the Deliberative Session. Principal
300 Locke confirmed that there will be. Superintendent Fauci said he would like to extend the offer
301 for Administration to speak to a PTA sponsored parent forum to answer any questions pertaining
302 to timelines, procedures, or to address any other issues that are unclear to the public. Board Chair
303 Renee Kordas volunteered to attend and speak as well. Michelle Heyman said she will be very
304 willing to share information, adding that there is a lot of information to absorb. Ella Jo Regan
305 encouraged residents to attend the Budget Meeting if possible, stating that the school budget will
306 be discussed first due to parents having small children to care for. Principal Locke said that the
307 voters at the Deliberative Session have a lot of power. Ella Jo Regan added that tomorrow
308 (1/9/13) is the time to voice concerns and preferences. The Budget Committee will just listen and
309 take these things into account when reviewing the budget.

310 Cathy Austin stated that as a newcomer and someone unfamiliar with Gilmanston politics,
311 removing barriers and educating parents is key.

312 Michelle Heyman asked if there is opportunity for the public forum to be on a Saturday.
313 Business Administrator Donna Clairmont said that is up to the Budget Committee.

314 Michelle Rooney asked if there is any way to reschedule GYO games on that day. This will be
315 looked into and Board Chair Renee Kordas said that is definitely something to consider for next
316 year.

317 Business Administrator Donna Clairmont added that the Budget Committee is walking
318 themselves through the SB2 timelines as well and many of the timelines are not flexible. For
319 instance, the window for the Deliberative Session is between 2/4/13-2/11/13. However, she
320 encouraged people to still voice their concerns about potential conflict to consider for next year's
321 planning. Business Administrator Donna Clairmont added the Department of Ed. Schedule for
322 timelines could be included in our packet. This will explain where and why timelines come into
323 play.

324 **ACTION ITEMS:**

325 **On a motion made by Mike Hatch, seconded by Ella Jo Regan, the Board unanimously**
326 **voted to approve maternity leave for Amy Osmer.**

327 **On a motion made by Mike Hatch, seconded by Frank Weeks, the Board unanimously**
328 **voted to approve the retirement of Paula Adams.**

329 **On a motion made by Malcom McLeod, seconded by Frank Weeks, the Board unanimously**
330 **voted to approve all warrant articles. All warrant articles were recommended by the**
331 **Board.**

332 **On a motion made by Ella Jo Regan, seconded by Mike Hatch, the Board unanimously**
333 **voted to approve the December minutes as amended.**

334 Frank Weeks asked who will take Cindy Houghton's place at the next GHS school Board
335 Meeting. Malcom McLeod agreed to attend. Board Chair Renee Kordas asked Superintendent
336 Fauci to have Rachel Hatch draw up a new schedule for the GHS Board Meetings.

337 Superintendent Fauci asked if the Board wants to act on any of the security measures. Board
338 Chair Renee Kordas asked him to look into some discreet emergency notification to teachers.
339 She feels it should be done in a quiet way and students won't be so aware. Superintendent Fauci
340 said there is a procedure in place to notify faculty that we are in a lockdown. Our intercom works
341 through phones, so we can make announcements easily. Student Services Director Emily Reese
342 said we can be in lockdown in less than 60 seconds. Principal Locke added that students are
343 constantly on the move, so teachers are not always in their classrooms to receive a notification.
344 The only rooms that are concerns are the Gym and Music room because the announcements are
345 difficult to hear. Superintendent Fauci noted that we also have a soft lockdown procedure during
346 which the perimeter is secured.

347 Michelle Heyman said that now that we have the cell tower there could be a way to use those for
348 security. Vice Principal Deb Bergeron noted that only Verizon phones work at school right now.
349 Michelle Heyman noted that in some stores, cell phones are made to use only in the confines of
350 the store and suggested the school could implement something similar.

351 Mary Sawyer suggested using a Connect Ed. message to teachers. Superintendent Fauci said it is
352 a very cumbersome process.

353 **NON-PUBLIC SESSION-RSA 91-A :3 II (c) 7 :27**

354 The Board entered in to non public session at 7:51

355 **ADJOURNMENT**

356 On a motion made by Mike Hatch, seconded by Ella Jo Regan, the Board unanimously voted to
357 adjourn at 7:51 PM.

358 **Non-Public Session was not requested.**

359 Respectfully,

360 Renee Kordas