

1 **GILMANTON SCHOOL BOARD REGULAR MEETING**

2 **TUESDAY, OCTOBER 09, 2012**

3 **GILMANTON SCHOOL SCIENCE ROOM**

4 Board Members Present: Renee Kordas, Frank Weeks, Michael Hatch, and Ella Jo Regan

5 Administrators Present: Superintendent John Fauci, Principal Carol Locke, Vice Principal Deb
6 Bergeron, Student Services Director Emily Reese, Business Administrator Donna Clairmont.

7 Others Present: Frank Gianni, Joanne Gianni, Nancy Tohill, Christine Johnson, Anne Kirby,
8 Sally Sykie.

9 **CALL TO ORDER:**

10 Board Chair Renee Kordas called the School Board Meeting to order at 6:04 P.M.

11 **PROOF OF POSTING:**

12 Proof of posting was verified by Superintendent Fauci.

13 **APPROVAL OF AGENDA:**

14 Superintendent Fauci asked for a non-public session.

15 **On a motion made by Ella Jo Regan, seconded by Frank Weeks, the Board unanimously**
16 **agreed to accept the agenda as amended.**

17 **CORRESPONDENCE**

18 A letter of resignation was received from Donna Antonopoulos as the K.I.D.S. Program Director.
19 Superintendent Fauci explained that the position wasn't what she thought it was going to be.
20 However, we do have an interim director. The position has been posted, but thus far no
21 candidates have come forth. Board Chair Renee Kordas asked if we have to take action and
22 approve the position, but Superintendent Fauci stated we do not because it is an interim position.

23 A letter of Intent to Rescind Request for Appointment to the School Board was received from
24 Lynn Paige.

25 A thank you note was received from Donna Clairmont.

26 A Letter of Thanks was received from Central New Hampshire VNA & Hospice for the School
27 Board's donation in Donna Clairmont's mother's name in lieu of flowers.

28 **2012-2014 GILMANTON EDUCATION ASSOCIATION CONTRACT :**

29 Superintendent Fauci stated that the teachers' contract has been approved and all that has to be
30 done is to sign it in public. GEA President Christine Johnson, Vice President Anne Kirby, and
31 Board Chair Renee Kordas publicly signed the agreement, making it official.

32 **DISCUSSION ITEMS:**

33 • **School Board Member Appointment Interview with Sally Sykie.**

34 The interview process was reviewed by Board Chair Renee Kordas. She explained that
35 following the interview and other items on the agenda, the Board will go into non-public
36 session after which the Board will re-emerge for the public vote.

37 The follow responses to the interview questions have been summarized.

38 1. Tell us about yourself :

39 Sally stated she has lived in Gilmanton for 22 years. Her husband works here at the
40 school as the Facilities Manager, and her son had a good experience when he went
41 through Gilmanton School. He was involved in sports. She works as a paralegal for
42 Steve Latici and has been a paralegal for 19 years. She said her son, David will be
43 graduating and going off to college and she will have more time to do more of the
44 things she wanted to do.

45 2. Why are you interested in becoming a School Board Member?

46 Sally stated she wants to give back to the town and the school and to help where she
47 can. She wants to try and help the school keep functioning as it should, maintain
48 extracurricular activities, help students to have a well-rounded education, and to think
49 about the taxpayers. She added that the economy is tough, so we have to watch what
50 we spend, but we also need to make sure kids get what they need.

51 3. What do you hope to accomplish as a member of the School Board?

52 Sally stated that she doesn't have any agenda. She is looking to get her feet wet and
53 see how things run. She is not interested in evoking big changes initially.

54 4. Have you ever served on any kind of Board?

55 Sally informed the Board that she has served as the Vice President and Secretary of
56 the PTA. She also served as the secretary of the Nursery Guild at LRGH for a few
57 years.

58 5. How would you go about bringing the community around?

59 Sally explained she would talk to people and try to get people to take more interest.
60 She added that it's amazing how many people don't show up at School Board
61 meetings and it's the biggest part of the budget. Everyone seems to go their own way.

62 6. What unique quality do you think you would bring to the Board?

63 Sally stated that she is fair and impartial, but she is strong in her opinion if she has
64 one. She will not back down if she does have a strong opinion, but respects the
65 opinions of others as well. She added that she has common sense.

66 7. What do you think your responsibilities are as a School Board member?

67 Sally stated that responsibilities include showing up to the meetings and to keep a
68 balance between the budget and keeping the teachers and staff happy.

69 8. What ways would you use to increase communication between the Board and the
70 community?

71 Sally stated she would talk to people and utilize mailings. She added that she is not
72 sure how far the Board can go to get people involved.

73 9. Scenario: At a recent School Board meeting, the vote did not go in your favor. Later,
74 a neighbor asks you about it. What would your response be?

- 75 Sally explained that she would not elaborate on the issue. Though it's not
76 confidential, if people want to know what's going on, they can show up and hear the
77 voting.
- 78 10. What if a reporter called you about a meeting or asking for information about a topic?
79 Sally said that she would refrain from comment and direct the individual to the Board
80 Chair.
- 81 11. What do you think is the greatest problem facing Gilmanton students and schools
82 today?
83 Sally stated she believes that the main issues are drugs and bullying. She added that
84 more schools are having extracurricular activities taken away because they can't
85 afford them, which is a concern for the future. She explained that the education
86 provided here is strong, but peer pressure, broken families, and issues that kids come
87 to school with are also concerns.
- 88 12. How do you perceive the role of the School Board in relation to the school and the
89 community?
90 Sally viewed the School Board as the middle person between the community and the
91 school population. "You are trying to keep things running and keep people happy."

92 **Board Member Reports**

93 **Frank Weeks**

94 Excerpts from the Gilford School Board Meeting: October 1, 2012

- 95 1. Parent Conferences: The conferences will be on Wednesday, October 11, from 7-9
96 and on Tuesday, October 16, from 3-6. Students are asked to attend with their parents
97 as a preparation for the eventual institution of Student-Led Conferences.
- 98 2. Belmont/Gilford Football: The Belmont School District has requested a meeting with
99 the Gilford School District to discuss a joint football program. Presently there are 23
100 students (due to injuries, etc...) on the Gilford football team. Three Gilmanton
101 students are on the team.
- 102 3. Performing Arts Department Washington, D.C. Trip: Concern was expressed about
103 the schedule of the May 9-12 trip. The cost of the trip will be \$419 per student if 50
104 students and one bus are used. The cost will be \$457 per student if 80 students and 2
105 busses are used. Further discussion of the schedule is underway. The students will be
106 leaving at 10:00 p.m. Thursday night because of their participation in Monster Jam
107 that same day. They will sleep on the bus, tour the city during the day, eat dinner, and
108 sleep in the hotel. The next day, the students will compete, engage in more sight-
109 seeing, go to Six Flags, and then they will tour more of the city before returning to
110 Gilford. The concern is that the students will not get enough rest and the schedule is
111 too full. Gilford High School Principal Peter Sawyer is proposing a modified
112 schedule.
- 113 4. Enrollment/Staffing Summary: From 2006 to 2013, student enrollment decreased
114 from 1359 to 1228- a decrease of 9.6%. During that same time span, the total staff
115 decreased from 247.4 positions to 224.4 positions- a decrease of 9.3%. Ella Jo Regan
116 asked what kind of staff is included in the decrease. Frank Weeks stated that the
117 number includes such positions as administration, the technology coordinator, and a
118 Home-Economics teacher to name a few)

- 119 5. Superintendent/Parent Advisory Committee: The Gilmanton Representative is Cindy
120 Juneau, whose daughter is a freshman.
- 121 6. NECAP Science results: One half of the Gilford Juniors scored at a “Proficient” level
122 as opposed to 30% for the N.H. State average. The results were an increase of 14%
123 from the prior year’s testing.
- 124 7. Unified Soccer Team: The Gilford team won its’ first two games. The roster is co-
125 educational; and includes main-stream and special education students. Ella Jo Regan
126 asked what “Unified” means. Frank Weeks replied that it is a team comprised of
127 boys, girls, identified, and non-identified students. Student Services Director Emily
128 Reese stated that it has been in the works for a long time. This is the first year of it,
129 and has been very well received. Ella Jo Regan added that it sounds like a very
130 positive thing.
- 131 8. Gilford Girls Field Hockey: The team has a 10-1-1 record as of October 8. The first
132 winning season record since the last century. No Gilmanton girls are on the team due
133 to the lack of a feeder system.
- 134 9. Fall Musical: Friday and Saturday November 9th and 10th, and Friday and Saturday
135 November 16th and 17th.
- 136 10. Parent Forum: The meeting on Thursday, September 27 had two Gilmanton parents in
137 attendance. No news of what was discussed.
- 138 11. Get out and vote!

139
140 • **Nomination of Kim Hayes as Yearbook Advisor**

141 Principal Locke stated that Sharon Johnston no longer wanted to be the yearbook advisor.
142 Kim Hayes has an 8th grade student and she is very excited.

143 • **Interim K.I.D.S. Program Director-Sophie Dube**

144 The resignation was immediate and someone was needed, so Superintendent Fauci called
145 Ms. Dube and she agreed to act as the interim director. As mentioned earlier, there are no
146 candidates at this time. If none come forward, Superintendent Fauci may speak with her
147 about continuing in the position. He thanked the employees of the program for stepping
148 up and working extra hours.

149 • **Nomination of Lynn Paige –K.I.D.S. Program Aide**

150 Lynne’s employment with the K.I.D.S. program is the reason she rescinded her letter of
151 interest as a School Board candidate. She has been working with Sophie Dube, and
152 Superintendent Fauci hopes the Board will approve Lynn in this position.

153 • **2012-2013 Snow Plowing Bids**

154 Frank Weeks asked why the town doesn’t plow the school parking lot, stating he believes
155 Gilford does. He believes it would save the district money. Michael Hatch explained the
156 issue is that the town trucks need to be out plowing the roads. When the school needs to
157 be open, the roads are not all clear yet. The district has been asked to hire out because the
158 town doesn’t have the bodies to clear the roads and the school at the same time.

159 Superintendent Fauci stated he was under the impression that Gilford’s custodial staff
160 removes snow with their own equipment. Board Chair Renee Kordas asked who we had
161 last year. Superintendent Fauci stated we hired Four Corners last year. Dave Sykie has
162 reviewed the bids, called for references, and his recommendation is Sanders, with his
163 second choice recommendation being KMR Landscaping. Ella Jo Regan asked why he
164 recommended Sanders. Superintendent Fauci explained that Dave was completely

165 satisfied with their references and they offered the lowest bid. KMR didn't include how
166 much they would charge the district for sanding, which would have resulted in costs
167 beyond those noted in the bid. Frank Weeks asked how often we get sanded. Mike Hatch
168 said that every time it thaws and freezes, we need to sand. Superintendent Fauci agreed it
169 is done as needed.
170

171 • **New Hampshire School Boards Association Resolutions**

172 There are no resolutions at this time.

173 • **NHSBA Delegate Assembly Board Member Representative**

174 It is time to designate someone for the January 14 meeting. Superintendent Fauci stated
175 that not everyone sends someone. In past years, the Board has sent Mr. Eisenman.
176 Superintendent Fauci added that if there are no resolutions, and the Board just wants to
177 send a member, we can wait to decide who will attend. This item will be put on the
178 agenda for the next meeting and the Board will choose someone to go.

179 • **Draft of the 2012-2013, District and School Goals**

180 All goals have been posted online. Ella Jo Regan said she was under the impression that a
181 goal about the configuration of the new SAU was to be added. After review, the Board
182 found it was not included on the draft, but it will be added and the goals will be brought
183 back during the next meeting.

184 **DISCUSSION ON THE PROPOSED 2013-2014 SCHOOL DISTRICT BUDGET**

185 Business Administrator Donna Clairmont prefaced the discussion with two major items:

186 1. Because we are fairly early in our process as a result of SB2, we are running parallel with
187 Gilford in their budget process. Gilford will not bring a proposed budget to their Board until
188 October 29, 2012. Gilford Asst. Superintendent for Business Scott Isabelle and Superintendent
189 Hemmingway stated they will give us a preliminary budget after the meeting. Business
190 Administrator Donna Clairmont stated she has level funded the tuition Gilmanton pays to
191 Gilford, explaining she believes this is a safe estimate because we have 18 fewer students at
192 Gilford High School than we had last year.

193 2. Our guaranteed maximum rate for health insurance will not be set until October 12th.
194 Therefore she has taken the middle of the road rate of 5.5%. As soon as she has further
195 information, she will share it with the Board.

196 Our budget is down, mostly because of changes in Special Education needs. Changes have
197 contributed to a \$309,503 savings. The Superintendent budget is down because of the
198 Superintendent's reduced time. The Regular Education budget is down because of the new
199 collective bargaining agreement. The support services budget, including paraprofessionals,
200 secretaries, and food service employees, has increased by one step, which amounts to
201 approximately 2%.

202 Business Administrator Donna Clairmont noted a \$43,402 increase on second page. This is a
203 teacher position factored in due to potential need. This position allows for a teacher hired at a
204 Bachelor +15 on step 8 with a 2-person health benefit. Board Chair Renee Kordas asked
205 Superintendent Fauci to anticipate what that position will be. He stated that it seems to be a trend
206 in the lower grades that we have been seeing large class sizes. We now have class sizes in the

207 50's but we were looking at numbers in the 60's. We don't know what will happen, but
208 Superintendent Fauci wanted to provide the Board with two scenarios. In the past the money for
209 an extra teacher has been included in the budget. If it wasn't needed the money was returned to
210 the fund balance. This provided flexibility to move staffing around. The idea is that this would
211 allow us to budget for three grade level teachers. Unfortunately, adding another class would
212 cause more space issues. Last year we had to consolidate classrooms and require two teachers to
213 travel among classrooms, transporting their "classroom" using carts. Michael Hatch asked the
214 number of students presently enrolled to which Principal Locke informed him that the current
215 enrollment is 412.

216 Business Administrator Donna Clairmont pointed out that with adding the extra teacher position
217 we haven't factored in the cost of a modular or any other space. This position accounts for a .4%
218 increase. Michael Hatch asked who is currently using a cart and who else would be considered to
219 use one. Principal Locke stated that the Art and Spanish Teachers are currently using carts but it
220 would be very difficult to put another teacher on a cart. We are currently looking at this position
221 for Second Grade, but this could vary depending on enrollment numbers. This is a crucial year
222 for Math and Reading learning. Frank Weeks asked about enrollment at the preschool. Student
223 Services Director Emily Reese stated the Preschool is having difficulty finding enrollment.
224 However, Superintendent Fauci stated it's not a good indication of enrollment. Michael Hatch
225 stated that if we have this teacher come on, we will have to find space somewhere. Principal
226 Locke stated that administration has been thinking about this issue already, but it is difficult to
227 find a solution. Student Services Director Emily Reese stated that we have been able to keep
228 many students in the district, which helps allows us to use the inclusion model. However, some
229 of these students require one-on-one instruction, which requires space as well. Sometimes, even
230 locker room space is utilized for instruction. Principal Locke stated that she envisions the
231 renovation of a space. Board Chair Renee Kordas asked where we would renovate because the
232 classrooms are not big enough to divide in half. Frank Weeks asked if the old Town Hall would
233 be a viable space. Superintendent Fauci stated that it is problematic because of many issues. He
234 added that hiring another teacher will take some brainstorming and having a modular would be
235 expensive. Ella Jo Regan stated that we have had them before, but Principal Locke stated they
236 are much more elaborate now. Superintendent Fauci stated that the decision we make depends on
237 the workable space in the building. Otherwise, we will have to look outside. Ella Jo Regan said
238 that at one time we had two teachers in one classroom. Superintendent Fauci stated that would
239 mean 60 students and two teachers in one room. Principal Locke added that it would be a
240 disproportionate number of students and Michael Hatch stated it would also break laws. Ella Jo
241 Regan asked how many students are enrolled in First Grade. Principal Locke replied that we
242 currently have 56 students. Frank Weeks asked about Kindergarten enrollment, to which
243 Principal Locke responded that we have 52 students. However, we have some students on a 2-
244 year plan. Next year, the current Fifth grade will have the same schedule as the current Sixth
245 grade. Superintendent Fauci stated that we just need to find the space for one conditional teacher
246 if the numbers warrant the need as of Kindergarten registration. Board Chair Renee Kordas said
247 she doesn't know how we are going to do this. Superintendent Fauci reiterated that we look
248 internally first then we look at modular which will cost about \$100,000. The decision to lease or
249 rent would have to be made. Additionally, we would need to decide whether or not to have
250 connections for water, whether to have a bathroom in the modular or use the school bathrooms,
251 and whether or not to build a corridor to the school. Also, if we bring in a modular for one class,
252 do we do the same for another class? Principal Locke stated we also need to look at security

253 issues. For instance, the school cannot lock down a building if kids need to get in and out.
254 Michael Hatch stated that a key fob can be used to unlock the doors, though it took 7 years in
255 Barnstead to get it all installed due to the cost. Superintendent Fauci suggested letting the
256 administration discuss the details. If a plan inside is not workable, then it will be brought back to
257 the Board for further discussion. Ella Jo Regan stated that she is reticent to hire another teacher
258 without knowing what our options are. Superintendent Fauci stated he can gather some cost
259 factors together. Ella Jo Regan asked if the cost factors can be brought to the next meeting.

260 Superintendent Fauci complimented Business Administrator Donna Clairmont, stating she did a
261 nice job of providing a synopsis of the budget. Our enrollment numbers at the high school were
262 180 and are now at 168. We are still actively pursuing non-residents of Gilmanton who are falsely
263 claiming residency. Superintendent Fauci and Student Services Director Emily Reese have
264 recently been to a house, to find that it was vacant. The next day, phone calls were made, and the
265 child was promptly withdrawn. Business Administrator Donna Clairmont stated we could have
266 fewer students than what we are budgeting for now. She noted that we don't have the exact
267 numbers now, but we hope to have them at the next meeting. Frank Weeks asked if home-
268 schooled students are eligible to participate in Specials and after-school activities at Gilmanton
269 School. What about at the High School? He also asked if we pay tuition for home-schooled
270 students. Student Services Director Emily Reese stated that we currently have a home-schooled
271 student participating in Specials and field trips at Gilmanton. At the High School, if a student
272 takes a class, we are charged a prorated amount. We are not charged for participation in
273 extracurricular activities. We currently have a home-schooled student who is home because of
274 medical needs. They do not attend the High School currently, but we will be charged when they
275 are able to return.

276 REGULAR EDUCATION

277 Business Administrator Donna Clairmont stated that a question had been raised about the \$1200
278 buy-back. She explained that when staff members accumulate more than 90 days, they are
279 compensated for the extra days at the substitute teacher compensation rate. We currently have a
280 number of staff eligible. Board Chair Renee Kordas erroneously thought this buy-back item was
281 the retirement buyback. Superintendent Fauci clarified that it is not. He noted that retiring staff
282 have until Jan.1 to notify the SAU of their intent to retire. If any staff does intend to retire, we
283 have to amend budget accordingly before going to the Deliberative Session. Business
284 Administrator Donna Clairmont stated we do not have budget dates, but anticipates meeting with
285 the Budget Committee sometime in January. There will be two opportunities to amend budget.
286 The first will be with the Budget Committee and the second will be at the Deliberative Session.
287 Anything amended at the Deliberative Session will go on the ballot. The Deliberative Session is
288 typically held first week of February. Superintendent Fauci stated that if any staff chooses to
289 retire, he hopes to get early notification, due to our SB2 timeline.

290 Business Administrator Donna Clairmont stated that there are no descriptions relative to the
291 voted budget on the spreadsheet. The descriptions only pertain to the current and anticipated
292 costs. Board Chair Renee Kordas said it would be nice to know what that money was for in the
293 voted budget and why we are not spending it this year. Ella Jo Regan asked why the Seventh and
294 Eighth grade budget increased so much. Principal Locke stated that budgets were formerly
295 created by curriculum chair people. Now the responsibility of developing the budgets has been
296 shifted to grade levels. Therefore, Superintendent Fauci noted that curriculum leaders and

297 mentors are back in the budget. Board Chair Renee Kordas asked about supplies in Regular Ed.,
298 noticing there are General School and Classroom Supplies at \$20,000. She asked what the money
299 is allocated for. Principal Locke stated this money is used for paper and general supplies. It is an
300 umbrella over the whole school. Then you have more specific supplies for individual
301 classrooms/grade levels. Ella Jo Regan stated that Kindergarten listed twice and Principal Locke
302 explained that one amount is for supplies and the other is for equipment. As we get more
303 students in our classes, the budget increases. Board Chair Renee Kordas stated that many
304 teachers go on websites rather than use textbooks. Principal Locke stated that many teachers do
305 supplement textbooks with online resources. New textbooks have not been requested because
306 novels are used in Reading, and Math teachers are waiting for the national standards.
307 Superintendent Fauci stated that he has been reading that a caution exists about textbooks stating
308 that eventually books will be downloaded online. Frank Weeks asked if the rental fee is included
309 in the tuition cost. Business Administrator Donna Clairmont clarified that the average tuition will
310 be \$16845 then there will be an additional charge not included in the tuition because they are
311 different line items. Frank Weeks clarified that special services for Special Education is in
312 addition to the tuition costs.

313 SPECIAL EDUCATION

314 Business Administrator Donna Clairmont stated that as new information becomes available, we
315 include it. We base our budget on students we currently service, not on anticipated services or
316 enrollment. The budget is modified to account for the changes in numbers of students and
317 additional services, as they are needed. Board Chair Renee Kordas asked if we are required to
318 provide Extended School Year Services (ESY). Student Services Director Emily Reese clarified
319 that if formal evaluations indicate that a student will experience skill regression during the
320 summer, we are required to provide ESY. Board Chair Renee Kordas asked if we need to also
321 provide transportation. Student Services Director Emily Reese stated we do need to provide this.
322 Board Chair Renee Kordas noted a decrease in the budget for students currently placed
323 (\$190,000 to \$60,000). Student Services Director Emily Reese stated one student left and we
324 brought another student back to the district. Frank Weeks asked about the charter school. Student
325 Services Director Emily Reese stated we currently have two students attending Strong
326 Foundations.

327 Board Chair Renee Kordas asked why is Extended Year Programming (EYP) is up by \$35,000
328 for High School Students. Student Services Director Emily Reese stated we have a significant
329 number of students and the high school is taking a new direction in sending students out of
330 district (used to send students to a different facility). She stated that she has historically applied
331 for grants but because of federal funding cuts, we have to absorb costs. Board Chair Renee
332 Kordas asked if we pay the tuition for students the High School chooses to send out of district.
333 Superintendent Fauci stated we do absorb out of district costs and explained that Student
334 Services Director Emily Reese is good about staying in the loop, bearing the responsibility for all
335 placement decisions. She stated that we look at placements that will meet kids' needs. Gilford
336 High School has alternative programs, and if she feels they can stay in-house, they do so. Kids
337 who are sent out of district are typically kids with behavioral needs that cannot be met in the
338 school, not learning needs.

339 CO-CURRICULAR

340 There is a modest increase in the supply line for this area of the budget. There is also a slight
341 increase in referee cost, for which Ella Jo Regan asked the reason. Principal Locke stated it is to
342 be more competitive. Ella Jo Regan asked why we are buying paintballs, which Business
343 Administrator Donna Clairmont clarified to be two different items, paint and balls. Frank Weeks
344 asked about buying new uniforms. Principal Locke explained that there is a rotation of new
345 uniforms. Softball uniforms will be purchased this year and we received donations purchase new
346 uniforms for the boys' baseball team last year. She stated that Karen Stockwell evaluates the
347 needs, but tries to hold onto uniforms as long as possible in an effort to be thrifty. Board Chair
348 Renee Kordas said we need to be sanitary as well. Frank Weeks said he believes Gilford has a
349 three-year uniform rotation. Board Chair Renee Kordas wants the kids to feel and look good.

350 Board Chair Renee Kordas asked if the PTA is contributing to Project Adventure this year.
351 Principal Locke said they are not, and we will stick to 8th grade participation only. PTA is
352 contributing to the artist in residence.

353 GUIDANCE

354 The budget reflects the newly agreed upon bargaining agreement. Ella Jo Regan asked about the
355 effectiveness of the D.A.R.E. program because she has read studies indicating that it's not
356 particularly effective. Principal Locke stated that it seems to make a difference being in a small
357 town. Students also know the police officer who is at the dances because they see him/her in the
358 building. She feels fifth graders do take it seriously but conceded that there are always the
359 outliers. She added that Guidance Counselor Erin Parda reinforces the D.A.R.E. message by
360 attending middle school dances, participating with D.A.R.E. during Guidance classes, and
361 carrying on drug and alcohol education through middle school Guidance. Board Chair Renee
362 Kordas stated it should be carried through to the High School. Student Services Director Emily
363 Reese stated the High School has brought in programs about drug and alcohol use, and also
364 brought in the National Guard. There are drug-sniffing dogs that come in and there is a drug and
365 alcohol task force for the town and the district. As a result of the task force, the K2 substance has
366 been removed from community stores. The High School also requires a mandatory health
367 classes. Superintendent Fauci said these efforts have been a result of the risk behavior survey.

368 HEALTH

369 A budget reduction has occurred in this are because of a change in staff.

370 PSYCHOLOGICAL

371 This budget area was level funded and Ella Jo Regan asked why the High School counseling
372 budget is down. Student Services Director Emily Reese said it is child specific. We don't pay for
373 in-house counseling, but we do pay for counselors who are needed to come in to work with
374 specific students. Ella Jo Regan asked if this includes evaluation services. Student Services
375 Director Emily Reese explained that what Ella Jo is looking at is the evaluator who comes in to
376 perform 3 year re-evaluations for Special Education. We have to pay for costs if a student is
377 placed at the state hospital. We also have to pay for risk assessment if a student is at risk of
378 hurting themselves.

379 Board Chair Renee Kordas stated she assumes that we are evaluating the needs, not just keeping
380 items because they existed in the previous budget. Business Administrator Donna Clairmont
381 stated that Principal Locke reviews the budget and, as an administrative team, they discuss
382 requests and justifications for them.

383 SPEECH

384 The Speech budget is down. The assumption is that it is due to child specific services. We lost
385 two students from the district and brought one back in. Student Services Director Emily Reese
386 stated we currently have a speech pathologist and a speech assistant. It was pointed out that the
387 wording in the budget needs to be changed from Speech 2 to speech assistant.

388 PT & OT

389 We have put tools into the classroom (concentration station, headphones, etc...) and these items
390 have seen their use and need to be replaced in all classes. As part of Child Team, toolkits are
391 implemented to see if intervention implementation can avoid the need for further services. Board
392 Chair Renee Kordas asked if this is a different budget from Special Education. Student Services
393 Director Emily Reese confirmed it is different. Superintendent Fauci stated that when we see
394 positions such as nurses, we will see level funding, but we will see changes later on. Student
395 Services Director Emily Reese stated that Physical Therapy is child specific and we do contract
396 out for these services.

397 INSTRUCTIONAL DEVELOPMENT

398 This portion of the budget compensates teachers for coming in during the summer to review IEPs
399 and student needs in an effort to begin the school year being as prepared and informed as
400 possible. Additionally new teachers have a curriculum day to review the curriculum, and
401 teachers changing grade levels come in to work with the other grade level teacher(s).

402 The Board asked about the \$15,000 cost for C.O.R.E. Principal Locke stated that we are going to
403 be working on other curriculum areas. In fact, we are investigating piloting 7/8 Science
404 curriculum with Dr. Driscoll at a reduced cost. Because she used Gilmanton as an example of
405 how the C.O.R.E. works, she provides us with a discount. Business Administrator Donna
406 Clairmont said that when we look at reducing our budget, we eliminated \$10,000 here.

407 LIBRARY

408 Principal Locke stated we eliminated books last year, which is an area for which we typically
409 budget \$10,000 each year. We are going to try to get more, current books this year. Board Chair
410 Renee Kordas asked what Follett is and Ella Jo Regan explained that they are a publishing
411 company. Principal Locke stated there is also a fee with checking books out electronically
412 through this company, so if we don't get new books, we don't have to pay for this service.
413 Principal Locke stated no request was submitted for any new dvds or televisions. Ella Jo Regan
414 asked which periodicals we use that we found to be useful. Principal Locke stated she believes
415 they are mostly reference materials. Board Chair Renee Kordas asked when the last time was we
416 bought books for the library. Principal Locke said we bought some last year. Frank Weeks asked
417 if we conduct field trips to the Year Round Library. Principal Locke explained that we inform

418 the students about activities and programs offered at the library. However we do not have field
419 trips and participation in the activities and programs are an after school activity.

420 TECHNOLOGY

421 Ella JoRegan asked if Gilford eliminated their tech coordinator position. Business Administrator
422 Donna Clairmont clarified that it was their technician position, not the coordinator. Board Chair
423 Renee Kordas asked about the training budget for this position. Principal Locke explained that it
424 pays for workshops Karen Boutwell needs to attend. Board Chair Renee Kordas asked how much
425 was spent on supplies in 2010-2011 and how much was spent to date on supplies. Business
426 Administrator Donna Clairmont interpreted her question differently than it was intended and
427 examined the 2011-2012 school year budget. She explained that \$10,152.15 was spent, mostly
428 for toner for copiers and printers. Board Chair Renee Kordas asked what the \$2000 for other
429 equipment was for. Principal Locke said it was for consumables. To date in our current budget
430 Karen Boutwell has spent \$8,210.71, buying in bulk for the year. Principal Locke explained that
431 we saved money having the copy machines we have. Superintendent Fauci said they use copiers
432 to print at the SAU as well because it is much cheaper than printing to a printer. Superintendent
433 Fauci pointed to line 53, noting that the cost for this item is to pay for the Broadband (wireless
434 access) coming into the building. Half will be supplied his year, and half the following year so
435 we will be ready for technology requirements of the new testing in 2015. Ella Jo Regan asked if
436 last year we eliminated our replacement equipment. Principal Locke confirmed that we did.

437 SCHOOL BOARD

438 The Board asked for a breakdown of the following positions, which comprise much of the
439 School Board Budget: Moderator \$75, District Clerk \$500, Board Chair \$950, Board Members
440 \$825 each, District Treasurer \$1200 (Deb Wheeler). The total amounts to \$6,125. The difference
441 between the budgeted \$6500 and the \$6125 for the positions listed above covers cost of ballot
442 clerks, the cost of which is shared with the town. Board Chair Renee Kordas asked about district
443 officers. Business Administrator Donna Clairmont will get that answer and report back at next
444 month's meeting. Board Chair Ella Jo Regan asked if we used our entire legal budget. Board
445 Chair Renee Kordas stated we did and then some. Business Administrator Donna stated we
446 included a slight increase in the audit line due to upcoming mandates. Board Chair Renee Kordas
447 asked about the conferences and workshops line. Business Administrator Donna Clarimont said
448 these monies are available for Board Members who wish to attend workshops that are pertinent
449 to their role. Superintendent Fauci stated that many workshops are generally free because many
450 are sponsored by the NH School Board Association. Ella Jo Regan asked if we typically use the
451 \$300 allocated for workshops. Superintendent Fauci stated he has gone to workshops with a
452 Board member in the past, but it was before the current Board. Board Chair Renee Kordas asked
453 if the dues and fees budget was set aside to pay for food. Business Administrator Donna
454 Clairmont said that these are for dues, fees, and any ancillary costs, which may include food.
455 Superintendent Fauci stated that some of it is for legal counsel, Barrett Christina. Board Chair
456 Renee Kordas pointed out that extra budgeting is also needed for a second ballot.

457 SUPERINTENDENT

458 The decrease in this budget reflects the new contract with Superintendent Fauci.

459 The SAU entered into 3 year office rental agreement with current landlord. Frank Weeks asked if
460 this includes the fuel surcharge. Business Administrator Donna Clairmont confirmed that the
461 price does include the fuel cost.

462 Board Chair Renee Kordas stated that costs associated with the copier at the SAU is separate
463 from the school and inquired if there is a way to bundle. Business Administrator Donna
464 Clairmont said that the SAU discusses costs with Karen Boutwell and they generally receive the
465 same discounts and costs as the school.

466 Ella Jo Regan asked for a breakdown of the professional books and dues. Business Administrator
467 Donna Clairmont explained that some association membership fees are based on enrollment, so
468 they may vary slightly from year to year. She did promise to have the breakdown at the next
469 Board meeting.

470 STUDENT SERVICES

471 This budget was also level funded. A portion of Student Services Director Emily Reese's salary
472 is grant-funded (10%) and her position is included in the salary adjustment. Frank Weeks asked
473 if courses and costs of travel can be broken down. Students Services Director Emily Reese said
474 the amount of travel is because her position requires her to travel between two buildings within
475 the district. Superintendent Fauci stated that because of student placement, her position can
476 require extensive travel. Principal Locke stated that travel comes out of the Principal's travel
477 fund. This travel budget pertains to travel for conferences. Ella Jo Regan asked how many
478 conferences she attends. Student Services Director Emily Reese stated that the Lakes Region
479 Special Education cohort meets once a month, as does the NH Special Education School
480 Administration Association. Additionally, Department of Education policy changes also require
481 her to travel to the Department of Education in Concord (i.e. IDEA changes) for informational
482 meetings.

483 A breakdown of travel will be provided at the next Board Meeting.

484 PRINCIPAL

485 Secretaries' salaries are on a scale and though there are no increases elsewhere in the Principal's
486 Budget for current year, a 2% step increase has been included for them.

487 Ella Jo Regan asked who the substitute teacher coordinator is. Assistant Principal Deb Bergeron
488 stated it is she. Ella Jo Regan asked how secretarial numbers worked out this year. Principal
489 Locke stated they are swamped. If one of the secretaries is out, Principal Locke tries to have
490 someone cover because the pace becomes too frantic for the remaining staff. Student Services
491 Director Emily Reese is entering her own data, which should be the job of a secretary.
492 Superintendent Fauci sees this as problematic. Requirements from the Feds for online data input
493 and filing are becoming greater and increasingly time consuming. All schools are currently
494 involved in civil rights filing, which is time consuming. Assistant Principal Deb Bergeron has
495 taken on this task. Ella Jo Regan said the public is uninformed about how much work is involved
496 in the bookkeeping requirements. Superintendent Fauci added that teacher assignment and
497 certification is all online and it is not yet streamlined. Student Services Director Emily Reese
498 said there is not likely another district in which a secretary is not solely dedicated to Special

499 Education. We are due for an IDEA audit which will require even more paperwork and she is
500 concerned that people will become overwhelmed.

501 FISCAL

502 This area is also level funded. There was a question about contracted equipment and services.
503 This is for ADS, which is an annual cost for financial software that provides upgrades. Board
504 Chair Renee Kordas asked what the \$100 equipment budget is for. Business Administrator
505 Donna Clairmont said this is allotted for small pieces of equipment.

506 OPERATION OF PLANT

507 Ella Jo Regan asked if the community contributes to the cost of custodial staffing for public
508 events. Superintendent Fauci stated that the public can use the school, but we cover costs.
509 Principal Locke clarified that the school is only used for non-profit purposes.

510 Principal Locke said that the carpet removal cost from the previous budget is not practical, so
511 that cost will be eliminated. Board Chair Renee Kordas asked what VCT is, which was
512 explained to be tile. Ella Jo Regan asked how many door casings are being replaced.
513 Superintendent Fauci said that two door frames are budgeted for at this time. She asked what the
514 abatement and tile line is for. Principal Locke stated it has to do with asbestos. Business
515 Administrator Donna Clairmont said we have a report about where asbestos is used in the
516 building and if we disturb any of those areas we need to have asbestos abatement. This tile cost
517 is for the removal and replacement of asbestos kitchen tile and the door casings are also in the
518 kitchen. Business Administrator Donna Clairmont said when we made budget cuts last year this
519 is an area which was cut. Ella Jo Regan asked why we are looking at the kitchen tile instead of
520 the office tile as was discussed last year. Principal Locke stated the need is greater in the kitchen,
521 though Superintendent Fauci explained we are still compliant with codes. Only three square feet
522 can be replaced without abatement. A little has been replaced at a time, accounting for the
523 mismatched tiles and difference in wear.

524 Business Administrator Donna Clairmont pointed out that there is a modest increase in custodial
525 salaries, due to changes in staff, special projects, and oil. No oil price has yet been locked in. Ella
526 Jo Regan asked when this happens. Business Administrator Donna Clairmont stated it depends
527 on the market. Our price is based on the findings of Assistant Superintendent for Business Scott
528 Isabelle from Gilford. When he finds best price, he calls all area superintendents to determine if
529 they want to lock in. It is unlikely we will know oil prices before deliberative session because
530 typically June and July are price lock months.

531 Ella Jo Regan asked how we determine the \$10,000 for contracted services and how much can be
532 done in-house. Business Administrator Donna Clairmont has worked with Dave Sykie to develop
533 a budget, which has shown savings in boiler maintenance as a result of in-house work. However
534 many costs are due to mandatory annual inspections. Ella Jo Regan stated she was surprised not
535 to see a decrease in this area of the budget and asked how many inspections are necessary to
536 amount to \$10,000. Board Chair Renee Kordas pointed out that Business Administrator Donna
537 Clairmont and Ella Jo Regan are looking at different budget items. Board Chair Renee Kordas
538 noted that there is a savings but we are just not seeing a savings in the budget numbers because
539 some of the savings already occurred and would have been obvious between previous budgets.

540 Superintendent Fauci noted, as an example of necessary contracted items, the savings under the
541 line item for the boiler. He noted a safety issue regarding fuses, stating that somewhere along the
542 line the main fuse had been taken out and jumped. There was no protection, so if the wire got
543 hot, nothing was going to blow, and the result would have been a fire. This has been replaced,
544 but those are the kind of things we need to contract out. Principal Locke pointed out the
545 ventilation system used to be contracted out but is now handled in-house. This was a savings, but
546 it was reflected last year (a difference between the 2011-2012 and 2012-2013 budgets).
547 Therefore the changes do not show up between the 2012-2013 and 2013-2014 budgets. Principal
548 Locke pointed out there are many other similar savings. Business Administrator Donna
549 Clairmont further noted the \$18,000 savings from not using Joyce Janitorial that we are not
550 seeing between last year and this year because it was a savings two years ago. Dave Sykie is still
551 in the process of identifying additional areas that need improvement. Michael Hatch noted that
552 preventative maintenance will also not show up, but it does save the district costs.
553 Superintendent Fauci also noted a savings in electrical consumption due to an increased effort in
554 keeping lights off and unplugging refrigerators, among other measures. Superintendent Fauci
555 stated that because of the fluctuation in pricing, the savings is not always reflected in the dollar
556 amount, but in kilowatt consumption. Assistant Principal Deb Bergeron added that such things as
557 cleanliness are extremely valuable and cannot be quantified.

558 TRANSPORTATIONS

559 We have entered into a three-year agreement with First Student. This is reflected in the cost
560 increase. Board Chair Renee Kordas asked what the Jump Start Program is. Principal Locke
561 clarified that it is a program that helps 8th graders transition to the high school. Board Chair
562 Kordas asked about Special Education costs. Student Services Director Emily Reese clarified
563 that the costs include transportation to and from school. Ella Jo Regan asked about the jump
564 from \$30,000 to \$50,000. Student Services Director Emily Reese said that the increase is
565 because a student returned to the district. Unfortunately, we were previously able to share the
566 cost with another district, but that is no longer happening. Superintendent Fauci stated this cost is
567 subject to change, often depending on student needs.

568 BENEFITS

569 Business Administrator Donna Clairmont made a correction: She did not change the maximum
570 increase for health insurance. As noted earlier, she will know the exact number for the
571 guaranteed max by Friday afternoon.

572 The salary adjustment account listed 15 positions included in this area, in which a 2% salary
573 increase was budgeted. Business Administrator Donna Clairmont noted that we have received
574 preliminary retirement information. In each of the areas, our contribution is increasing by 2%.
575 Superintendent Fauci stated the cost is a \$60,000 increase, over which we have no control
576 because of changes in state law.

577 NEW POS/PROGRAMS

578 The increase represents an additional teacher hired at a Bachelor+15, on step 8, with a 2-person
579 health benefit.

580 FOOD SERVICE DISTRICT

581 No data is available. Through the discussion with the budget committee, there was no need to
582 allocate a budget. Therefore, this is no longer a subsection.

583 DEBT SERVICE

584 No change.

585 GRANTS

586 No change. The grants include IDEA, Title 1, and Title 2 among others. Please see budget for
587 additional information.

588 CAPITAL RESERVES

589 These are listed as separate warrant articles. This addresses the needs associated with the CIP
590 plan as of June 30 and, as per our warrant, which was approved at the District Meeting. These
591 will be brought forth at the November meeting.

592 WARRANT ARTICLES

593 Old capital reserves still have a small remaining balance in them (i.e. computer network). Board
594 Chair Renee Kordas asked what has to be done to expend the funds and asked if a special
595 meeting needs to be held to do so. Business Administrator Donna Clairmont will investigate this.

596 FOOD SERVICE FUND

597 The salary adjustment line is for remainder of staff supported by program. The other small
598 increase is for food and represents increased requirements for what we are required to serve.
599 There is a greater emphasis on healthy foods.

600 Board Chair Renee Kordas stated that in the November meeting, the Board has to come forward
601 with recommendations to present to the administration. Then the budget will be finalized at the
602 December meeting. Superintendent Fauci asked if there is anything additional the Board wants
603 administration to examine or review. Nothing was indicated. Administration also needs to report
604 back on afore mentioned items during the November meeting, which will occur on November
605 13. Business Administrator Donna Clairmont stated the three compelling issues are health
606 insurance max increase rate, tuition for GHS, and housing of an additional teacher. She
607 anticipates she will have answers to these three issues by the first week of November and will
608 compile a synopsis of the anticipated overall increase and tax impact. This information will be
609 provided prior to the November Board meeting so Board members will be prepared for that
610 meeting. Board Chair Renee Kordas suggested having a list of questions or scenarios to Business
611 Administrator Donna Clairmont prior to November so we do not have to make impromptu
612 decisions. She asked Board members to be prepared.

613 **PUBLIC COMMENT**

614 Joanne Gianni referenced the Board Minutes-school clerk's name was misspelled.

615 Sally Sykie stated she believes not following through with the DARE program further than fifth
616 grade...it has to be followed through in 7th and 8th grade. Principal Locke stated that Guidance
617 does follow through in these grades. Sally stated that drugs are a problem in high school and the
618 amount of kids involved in drugs is surprising. Fauci stated that we get the data from the health
619 risk surveys and we are using the data to address problems. He stated he agrees that the
620 education should be ongoing. Student Services Director Emily Reese stated that unfortunately
621 many Gilmanton kids have been involved in drugs

622 **ACTION ITEMS:**

623 The Board reviewed the September meeting minutes. Ella Jo Regan asked the definition of value
624 added grouping on lines 210-211. Principal Locke explained that it has to do with teaching to
625 individual student needs. The Board asked that the term be clarified in the September minutes as
626 grant specific terminology that refers to extra instruction that does not remove a child from the
627 classroom. The following corrections were also suggested:

628 Line 276: Change follow to following

629 Line 291: eliminate the word “know”

630 Line 382: Clarify ASP (advanced scholar program)

631 Line 424: Change “as well as Jump Start...” to “as well as at Jump Start...”

632 Line 476: Change “their” to “its”

633 Line 570: Change “has” to “had”

634 Line 592: Change “taken” to “taking”

635 Ella Jo Regan stated she didn’t understand the use of the word “metrics” by Michelle Heyman
636 during the Public Comment section of the minutes. Board Chair Renee Kordas clarified that the
637 term means measurement.

638 **On a motion made by Ella Jo Regan, seconded by Frank Weeks, the Board unanimously**
639 **voted to approve the resignation of Donna Antonopolous.**

640 **On a motion made by Ella Jo Regan, seconded by Michael Hatch, the Board unanimously**
641 **voted to accept the letter submitted by Lynn Paige to rescind her request for appointment**
642 **School Board.**

643 **On a motion made by Frank Weeks, seconded by Ella Jo Regan, the Board unanimously**
644 **voted to accept the nomination of Kim Hayes for the Yearbook Advisor.**

645 **On a motion by Frank Weeks, seconded by Ella Jo Regan, the Board unanimously voted to**
646 **hire Lynn Paige as the new K.I.D.S. Program Aide.**

647 **On a motion made by Michael Hatch, seconded by Ella Jo Regan, the Board unanimously**
648 **voted to accept the bid from Sanders for snow plowing, following discussion by Frank**
649 **Weeks. He asked how many sandings we can afford within the budget. Business**
650 **Administrator Donna Clairmont stated that we have enough for seven sandings.**

651 **The Board chose not to vote on the district goals at this time due to changes in wording.**

652 **On a motion made by Frank Weeks, seconded by Michael Hatch, the Board unanimously**
653 **voted to approve the September Board Meeting Minutes.**

654 **The Board entered into Non-public session at 9:13p.m. pursuant to R.S.A. 91-A:3 II (c)**

655 The Board came out of non-public session at 9:55 p.m.

656 **Ella Jo Regan made the motion to appoint Malcolm MacLeod as the school board member**
657 **replacement to Cindy Houghton. The motion was seconded by Frank Weeks and**
658 **unanimously voted in the affirmative.**

659 **Adjournment**

660 **On a motion made by Michael Hatch, seconded by Frank Weeks, the Board unanimously**
661 **voted to adjourn at 10:00 p.m.**

662 **Respectfully submitted,**

663 **Renee Kordas, Chairperson**