

GILMANTON SCHOOL BOARD REGULAR MEETING

TUESDAY, NOVEMBER 03, 2015

GILMANTON SCHOOL SCIENCE ROOM

Board Members Present: Frank Weeks, Adam Mini, Malcolm McLeod, Robert Carpenter

Administrators Present: Principal Locke, Vice Principal Deb Bergeron, Director of Student Services Nancy Fournier, Superintendent Fauci, Business Administrator Annmarie Gilligan.

Others Present: Liz Brulotte, Vinnie Baiocchetti

CALL TO ORDER:

Acting Board Chair Malcolm McLeod called the meeting to order at 6:02 p.m.

PROOF OF POSTING:

Proof of posting was verified by Superintendent Fauci.

APPROVAL OF AGENDA:

A letter of resignation from Art Reardon will be added to the agenda as will the nomination of fifth and sixth grade basketball coaches, and a discussion about the oil bid. Superintendent Fauci also requested a non-public session at the conclusion of the regular meeting.

CORRESPONDENCE

A letter of resignation was submitted by Art Reardon.

PUBLIC COMMENT

Liz Brulotte suggested permitting the public to make comments throughout the discussion periods of the Board meetings rather than at the beginning and end of the meetings in order to facilitate conversation between the Board and the Public.

DISCUSSION ITEMS:

Network Administrator Art Reardon is moving on to another position and we wish him the best in his new endeavors. He did provide a two week notice, but his is a key position, so the Board suggested requiring any individual holding that position to provide a 30 day resignation notice. Superintendent Fauci stated that he posted and advertised the position and we are starting the interview process immediately. We have received 10 applications thus far. In the interim, we need coverage and support with such details as obtaining and changing passwords.

Superintendent Fauci has reached out to Gilford to ask their IT people if they have an interest in helping us with the transition. Jay Moody and Brenda McGee both offered to assist.

Superintendent Fauci asked how they would like to be compensated. Mr. Moody requested \$40/hr. and Ms. McGee requested \$35/hr. The differences are due to levels of experience.

Because of the timing of the vacancy, Superintendent Fauci has approved the compensation requests at his level, and is now bringing the matter to the Board for their approval. Both Mr. Moody and Ms. McGee have met with Mr. Reardon to begin the transition. However, we won't change passwords until 3 pm tomorrow. Superintendent Fauci asked the Board to vote to approve the interim positions during action items. Superintendent Fauci explained the interview process as it typically applies to educators. However, because we don't have the expertise with hiring an IT replacement, he asked the Board's permission to have Board member Adam Mini present to interview with him to ask the more technical questions of the final candidates. This will also be added as an action item.

Board Member Report:

Gilford's meeting Monday, November 3:

Frank Weeks and Adam Mini attended the Gilford Board meeting. Some of the bigger, district-wide topics included discussion by Ted Comstock of the NHSBA about recruiting offers.

PSATs-The high school said 177 kids took the PSAT in October. All juniors took the test as well as several sophomores.

Leadership summit- A group of students trained in presenting about suicide spoke to Middle School students about the topic.

Curriculum meetings- Math and Spanish held their meetings, which went well. The discussions revolved around transitioning to high school and preparing students. In Spanish, the focus will be less on the score of the final exam given here at Gilmanton School than it will on the competencies.

Math Pilot- K-8 checked in on their math pilot, Math in Focus.

They started going through smarter balance report guides on which Vice Principal Deb Bergeron has been working with Curriculum and Assessment Director Tracy Bricchi.

Other- GHS discussed cadillac health tax preparation for 2018.

The Harlem Wizards will perform on November 17.

The Gilford High School Drama department will be performing "A Chorus Line".

Sports- Varsity Boys Soccer and Varsity Girls' Volleyball will go to the finals tomorrow.

Principal's Report:

Current Enrollment: We currently have 400 students at the Gilmanton School, down from 402 in October. Class numbers are as follows: K-51 (down from 52); 1-33; 2-41 (down from 42); 3-50; 4-52; 5-45; 6-46; 7-39; and 8-43.

Blue Ribbon Celebrations: We will be arriving in Washington DC on Sunday, November 8 and returning on Wednesday, November 11. Monday and Tuesday will be filled with discussion

groups and ceremonies. We are now considering our own evening celebration to occur on the same night as the middle school musical concert in December.

Veteran's Day Assembly:The Social Studies Committee has planned a Veteran's Day Assembly for Friday, November 6 at 9 AM. The students will be speaking and singing. Local veterans have been invited. Principal Locke invited School Board members to the assembly.

Volleyball Tournament:The Suncook Valley League did not sponsor a volleyball tournament this year based on lack of participating teams. Instead, our team was invited to participate in a tournament in Laconia with teams from larger schools. our girls took second place!

Classroom Change:Spanish classes have been moved to the tutor room in the 3-5 Wing. I have created some schedule changes and rearrangement of some groups in order for this move to occur.

Upcoming Events:

11/4- 6th Grade Lasagna Dinner - 5-7 in the cafeteria

11/10- Fall Sports Wrap-Up at 6 p.m.

11/15- Girls on the Run 5K Race in Concord, NH

11/28- PTA Craft Fair- 9-3 p.m.

Principal Locke received an email recommending Jill Neilson as 5/6 girls' basketball coach and Alex Connell as 5/6 boys' basketball coach. Both have coaching experience.

Adam Mini asked if we are going review NECAP results. Superintendent Fauci said he thought we would run out of time so he didn't put them on this meeting's agenda.

The modular-We are still withholding payment because some details still need to be completed. The snow guards are the biggest holdup at this point.

We did use a trailer for storage, but we did have disposal issues. The tractor and all of its components are stored in the back shed.

Superintendent's Report:

Superintendent Fauci and Business Administrator Annmarie Gilligan first began the budget process, which then was shared and discussed with the Administrative team who made further suggestions and changes. The budget presented is a collaborative effort.

Next Sunday, Principal Locke, Superintendent Fauci, Language Arts Teacher Jen Drinen, and Vice Principal Deb Bergeron are heading down to the Blue Ribbon Award Assembly in Washington DC. It will be streaming online. Director of Student Services Nancy Fournier will be the administrator in the building, with Guidance assisting as needed. Discussion groups will be held prior to the ceremony on the 10th. We also received an invitation to a recognition ceremony

from NH Department of Education Commissioner Virginia Barry. See the transcribed letter below:

Dear Carol,

In celebration of your school's selection as a 2015 National Blue Ribbon School, you and two guests are invited to an evening Celebrating Leadership in Education on Thursday, September 17th, at the Common Man Inn & Spa in Plymouth. There will be a reception at 4:30 p.m. and dinner and the award presentations will follow at 5:30 p.m. We expect the program to conclude no later than 8:30 p.m. Invitations are also being sent to your district superintendent and school board chair.

This honor is being given to recognize the hard work being done by you, your students, staff, and community.

Tomorrow Superintendent Fauci has a workshop addressing restraint training and reporting through the NHSBA.

He is still dealing with residency issues.

He has had some conversations about pilot on the ISTATION program after the holidays. The pilot is free for the rest of the current academic year, but there will \$6,000 add-on to the proposed budget in anticipation of implementing it in full for 2016-2017.

Proposed 2016-2017 School District Budget

Warrant articles were added into the bottom line and Business Administrator Annmarie Gilligan will update all new paperwork and numbers. The 1.95% overall increase is total without the warrant articles. The Board chose to review the budget by sections. Only the sections for which discussion occurred are noted below.

Regular Education

The fixed salaries sheet was updated. This line reflects all contractual salaries as well as changes due to a retiring teacher. One teacher is changing tracks which will be an additional \$1300 to the amount listed on line 5.

Regarding the amount designated to replace the retiring teacher, the administration budgeted for a salary less than that of the retiring teacher, but not at the bottom of the pay scale. Superintendent Fauci stated that we want to budget for a salary that will allow us to get someone of quality.

Business Administrator Annmarie Gilligan noted that the amount in line 11 seems to show a big change, but it is because of personnel shifting between departments and the addition of two aides.

We budgeted for a substitute nurse for 10 days. Due to specific medical needs, we must have a registered nurse and, while we do have a substitute to whom we pay regular rates, as it now stands, on days she can't make it, we must call the parent and tell them we have no nurse and they must keep their child home. Therefore we have contracted out with nursing agencies at a rate of \$250/day. It was not an anticipated service last year, so it was not something for which we budgeted. Therefore, we want to make sure we do so from now on.

The trend of the increase in tuition is about 3% annually, so Business Administrator Annmarie Gilligan used the same percent for the proposed budget and based it on the number of students we will have at the high school next year, which will total 170. The building rental contribution also increased 2.55% and is billed per student. These numbers are subject to change when Gilford finalizes their budget.

Supply increases/decreases are based on need. Teachers need to notify Administrative Assistant Sue Kirwan at the end of the year for any expenses not in the general budget. Principal Locke said that some of these numbers reflect special pens, pencils, and other items. Malcolm MacLeod asked to see the supply lists of each grade.

Frank Weeks asked why the Band budget decreased. Principal Locke explained that she did not cut the budget and that was the amount Music Teacher Mary Sawyer requested. Some fees for Great East Festival are included under Student Activities. Frank Weeks brought up the idea of band uniforms. Principal Locke suggested he speak with Mrs. Sawyer directly.

Math books-Principal Locke said that in the past we have been very conservative about buying textbooks. Fourth grade teachers ordered enough last year, so they did not need to order more in this budget. Social Studies Teacher Zac Babcock would like to buy a new set for 8th grade and have the 7th graders use the current 8th grade books. Principal Locke spoke with both middle school math teachers about implementing textbooks. Principal Locke would like to develop a renewal schedule for textbooks, but she noted that line 66 of the budget is not for the renewal of the K-6 math program workbooks.

Added Equipment was plugged in by grade level. Some teachers did not have the right equipment for Next Generation Science Standards.

In looking at requests for furniture, Malcolm McLeod asked if any of the tables in the shed could be used. Principal Locke said they are not adjustable, which would be necessary for use in the younger grades. However, they are looking at them.

Special Ed.

Business Administrator Annmarie Gilligan stated that she and Director of Student Services Nancy Fournier have been working hard to clean up the budget and put items where they belong. \$125,501 is budgeted for supports for contracted services for nine students, and are

services are required by IEPs. They are contracted because they are outside of what we can provide here at the school.

We took the \$70,000 from the pending student placement on line 29 and moved that up to line 9 (contract services per IEP). Some of the monies were used for high school this year, and they should be in elementary. We were able to eliminate the need for that money by providing extra supports to keep students in the building.

We just had to add \$6,500 to the \$125,501 to accommodate needs as dictated by a 504 plan.

The amount in Line 20 is a typo and will be removed.

We also have a new student in the district for whom has a 1:1, had not been budgeted.

Robert Carpenter asked if we keep students in the building who should not be here. Superintendent Fauci said we do not because education is a continuum and if there is a point when we can no longer provide the least restrictive environment, we then look at placements out of district. Director of Student Services Nancy Fournier agreed we have to think of the needs of all students and these are team decisions we do not make lightly. Principal Locke added that we also have to look at the needs of the families who are also part of the team and stressed it is very important to follow the continuum.

Guidance

The increase in line 1 is due to a contractual adjustment.

Health

Malcolm McLeod asked if we should move the contracted nursing services to this section. Business Administrator Annmarie Gilligan agreed that would be a good idea, adding that it won't change the bottom line.

Psychological Services

Line 4 of the summary page shows a voted amount for behavioral specialist of \$57,000. The amount should be \$58,000.

Malcolm McLeod asked on what we base the amount of \$58,000. Director of Student Services Nancy Fournier stated that Dr. Vermette's hours have increased this year as well as her requested salary. She conducts intellectual and academic evaluations and Mrs. Fournier used the child team numbers to also cover initial evaluations and three-year evaluations in the budget for psychological services.

Superintendent Fauci stated that some of the increase we see are keeping kids in district. What looks like an increase in some areas is really a savings from others.

Speech and Audiology

Business Administrator Annmarie Gilligan stated that \$10,000 was funded by IDEA for the present year. However, \$8,000 is noted as being funded by IDEA because of a decrease in grants resulting from less revenue.

Library

Business Administrator Annmarie Gilligan noted that the increase in the Elementary Librarian line is because the librarian hired was hired at a different step and level than last year's. This number also reflects an increase in step.

Techology

Malcolm McLeod asked if we are progressing with moving from First Class to Google. Principal Locke said that we are, but it is a slow process. Adam Mini suggested putting money in the budget to hire an expert to train the staff in the facets of Google. Principal Locke said Technology Teacher Sharon Johnston has been holding workshops to train teachers.

Adam Mini suggested that due to the overwhelming requirements of the Network Administrator position, we have a second, half-time position. Superintendent Fauci agreed, stating that is something that was budgeted for in this new proposed budget.

Adam Mini asked who developed the technology portion of this budget. Superintendent Fauci stated that Network Administrator Art Reardon developed it. The new servers have already been purchased and installed. Principal Locke hired someone to slowly transfer our information to the new servers. The nurse's records will also be maintained on the new servers.

The \$55,207 on line 61 should not be in this budget because it was a carryover from last year. Superintendent Fauci suggested adding a line called transition, and putting some of that money in that line. Adam Mini suggested changing the description of line 61 to infrastructure upgrades, and putting in \$8275.

Superintendent Fauci clarified I-station on line 46, explaining that it is an assessment tool that ranks students depending on how they score and provides instructional objectives based on ability. Principal Locke added that not a lot of programs provide comprehensive progress monitoring tools that can be used monthly, as this one can. We do get a 90 day free trial and it does align with the Common Core.

School Board

Business Administrator Annmarie Gilligan explained that the \$1500 requested by Administration is to cover the costs associated with obtaining legal counsel for the anticipated negotiation next year. Superintendent Fauci elaborated, stating that with all the new regulations, the need for counsel will likely increase.

Student Services Coordinator Salary

An increase in the district's contribution to this salary is because of a decrease in grant funding. Frank Weeks asked why there is not a separate line that teases out travel in this section of the

budget like there is for other administrators. Superintendent Fauci said we can separate it out for consistency, and Business Administrator Annmarie Gilligan noted she will also include the amount of the grant funding for this position for the purpose of transparency.

Principal

Principal Locke pointed out that the travel account in this portion of the budget accounts for everyone's travel except Director of Student Services Nancy Fournier and Superintendent Fauci. Malcolm McLeod asked if teachers carpool. Both Principal Locke and Vice Principal Deb Bergeron agreed that we do carpool to workshops whenever possible.

Operation of Plant

Malcolm McLeod asked if we have an anticipated electrical repair that would account for the increase on line 7 of page 47. Business Administrator Annmarie Gilligan will ask Facilities Manager Dave Sykie about the specifics. Superintendent Fauci believes we are changing some of the lights to LEDs, requiring us to spend money to save money. He believes Mr. Sykie also wants to add some lighting outside. Superintendent Fauci added that Facilities Manager Dave Sykie will be accessing the shed in the evening, so we ran conduit to that building which allows the possibility to add electricity.

Adam Mini asked if water testing is a new requirement. Principal Locke said it is a requirement. Business Administrator Annmarie Gilligan believes there might be one more test.

Snow removal- the Board voted on this number already.

Oil- we have always been in the buying group, but the group is not ready at this point to make any bids. Last year we went with Huckleberry and purchased it cheaper than the buying group. We spoke with Assistant Superintendent for Business Scott Isabelle about being in the group again. We also called around and Huckleberry is ready to lock in now at \$2.11 until April 2017, which is down from \$3.45, meaning the budget would be reduced. This should be an action item.

Robert Carpenter asked if our usage has changed. It has not.

Support Services Benefits

A 3% increase was noted in the salary adjustment account because of the increase from 12 to 18 people. Additionally, the Health Insurance line is subject to change depending on finalized rates. A guaranteed maximum was provided by Healthtrust, but not yet from SchoolCare. However, an 8% increase is anticipated and was used to estimate costs.

The part time Technology Assistant position discussed earlier in this meeting will be listed in this portion of the budget. It is currently listed under CBA/New Positions/Initiatives in the amount of \$28,600. Superintendent Fauci and Business Administrator Annmarie Gilligan budgeted for 26 hours per week, totaling 200 days, which includes no health insurance, vacations, or other benefits.

Debt Service

Next year, the numbers in this section will decrease due to debts being paid in full.

Grant Transfer

The Federal Grant has traditionally been budgeted at \$265,000. If we end up getting more than \$270,000, the difference will be reflected on our revenues page. Business Administrator Annmarie Gilligan stated this is a safe number.

Proposed 2016-2017 Warrant Articles

Article III Gilman School Leach Field Pump Station Capital Reserve Fund

Robert Carpenter said we have to request some funds to start this over again and plan for replacement down the road. If there is a balance in it, Business Administrator Annmarie Gilligan will let us know for sure the amount. We have to have new numbers based on new projections given how long the new system is anticipated to last and what the cost replacement will likely be.

Article IX Asbestos Tile Replacement Expendable Trust, and Article XI Modular Classrooms

These articles can be eliminated.

Article VIII Tractor Replacement Expendable Trust

Facilities Manager Dave Sykie expected the lifespan of the tractor to be 25 years. Business Administrator Annmarie Gilligan suggested setting \$2,000 aside each year for 25 years to eventually replace the system. Robert Carpenter said we just can't arbitrarily throw out a number and we need plan responsibly as we have with other projects. Superintendent Fauci supports budgeting responsibly, but he understands the mindset that some people may not be here in 5 or 10 years. Business Administrator Annmarie Gilligan said we can also put \$1000 into it for a few years, then increase the amount later.

Draft of 2015-16 Board, School, and District Goals

Superintendent Fauci provided more concrete goals. See below (italics and red indicate new language).

School Goals- 2015-2016

- I. Continue to improve instruction for all students based on current best practices.
 - A. Continue *to use our* curriculum mapping program to implement curriculum, instruction, and assessment so that they align with the National Standards.
 - B. Utilize the current curriculum committees to analyze and assess each K-8 curriculum map *and to research available instructional resources to assist in delivering curriculum.*

- C. To continue to provide opportunities for teachers to meet across grade levels to assist in their efforts to align curriculum.
 - D. To update our Curriculum Guides to *align with the Common Core Standards and to* make them current with best practices in recommended topics and instructional methods.
 - E. *To update our Science Curriculum Materials to reflect the grade level expectations as outlined in the Next Generation Science Standards (NGSS) (www.nextgenscience.org)*
 - F. Train new staff members in the processes and procedures of Guided Reading in order to deliver consistent, effective reading instruction.
 - G. Continue to explore more strategies to help improve reading comprehension, K-8.
 - H. To continue to focus writing instruction on the Six Traits Writing Program, adopting a common language and consistent expectations across the grade levels.
 - I. To continue to align the beginning stages of writing instruction with Handwriting Without Tears and to continue handwriting instruction and practice at all grade levels in order to offer a more consistent approach to handwriting.
 - J. Focus professional development efforts on best practices such as differentiated instruction, RTI, and data analysis in order to meet the needs of all learners.
 - K. Continue to support and integrate technology across the curricula areas, using such tools as *Chromebooks*, IPADS, Smart Boards, and mobile laptops.
 - L. *To explore new math programs and textbooks in Grades 7 and 8 to assist in implementing instruction that aligns with National Standards, with the goal of choosing a new textbook by the end of the 2015-2016 school year.*
 - M. *To consider various options for Social Studies textbooks, especially in Grades 6-8, with the goal of choosing a new eighth grade textbook by the end of the 2015-2016 school year.*
 - N. *To enhance our Unified Arts Programs to further enrich the many and varied talents of our students.*
- II. Improve the use of data and assessment to enhance student learning.
- A. Increase teacher participation in using data effectively to drive instruction.
 - B. *To pilot Istation* in order for teachers to test their own students on specific skills for the purpose of enhancing individualized student instruction and value-added grouping. *Teaching staff will decide by the end of the 2015-2016 school whether Istation should be purchased by the District.*
 - C. Continue to train staff members to use available testing tools such as accommodations, modifications, released items, writing prompts, Study Island, accommodations, modifications, released items, writing prompts, Study Island, *NWEA*, and the Smarter Balance Website to prepare for standardized testing.
 - D. Continue to use data to implement value-added small group work through the Trailing Model and the use of Phase 5 Documents or similar tools in conjunction with our current Literacy and Mathematics Curriculum Maps.
- III. Continue to build a collaborative culture through the concepts of Professional Learning Communities.
- A. *To develop a comprehensive Professional Development Plan in a collaborative effort between staff and administration to reflect new State of NH Guidelines for*

Teacher Evaluations. The new plan will be completed and submitted to the Gilmanton School Board and the NHDOE by the end of the 2015-2016 school year.

B. To train staff members in the use of Google Docs and Google Mail in an effort to effectively share documents and to replace the current means of communication. All staff members will be using Google Mail by the end of the 2015-2016 school year.

C. Find creative ways to utilize all of our human resources to improve instruction.

D. Seek ways to encourage and support collaboration among staff members through active participation in daily, weekly, and monthly meetings.

E. Continue to provide a safe and orderly school environment for students, staff and community through effective discipline, daily organization, and clear expectations.

F. Continue to foster mutual communication with GMHS staff and administration *through monthly administrative meetings as well as curriculum meetings that involve teaching staff from both School Districts.* Successfully transition students academically and socially as they leave Gilmanton School and enter high school.

G. Continue to maintain a current website, including updated Teacher Webpages.

H. Find innovative ways to educate and engage the community and families regarding teaching and learning.

I. To continue training the staff in the effective use of the Emergency Management Plan to ensure that staff and students are prepared for emergency situations.

J. To use our Wellness Committee to continue our efforts to improve the health and well-being of our staff and students.

K. *Continue to* address space needs as the student population *grows and changes.*

The Board will keep their existing goals, but will come up with actions to address the goals.

1st Reading of Amended Policies:

EEAA-Video and Audio surveillance (Recommend "Recording") on School Property.

Recommended by the NHSBA. Superintendent Fauci included the policy outlined at the Drummond Law Conference. Exceptions to the law are on include co-curricular activities, band concerts, etc...

We are going to have to post a public hearing, with a mandatory notification of 10 days. Superintendent Fauci said we only need one hearing, which will cover us forever. However, each event requires a separate permission slip. The Board will schedule the date for the public hearing in the action items. Superintendent Fauci said the second reading can be at the hearing.

JICI- Weapons on School Property

This is our present policy in front of the Board. Some of the laws have changed and The NHSBA is looking at possibly revising their recommended policy. Our policy clearly forbids adults having firearms on school property, but there are some changes in laws that are not reflected in

our school policy. Principal Locke said she spoke with the police chief and he said that if a parent has a license to carry a concealed weapon, then they have every right to carry even if it is on school property. Vinnie Baiocchetti agreed, stating that the law supersedes our policy. We can ask anyone to leave and they must, otherwise they are trespassing. He added there is no law about carrying a weapon per RSA 159.20 no sign law. Knives are no longer considered weapons. Superintendent Fauci stated that we will wait to get Barrett's new policy before formally revisiting ours.

Revisiting the School Board Member Representative to the Budget Committee

Add to action items.

Price Increase on the Adult Lunch Offering

Business Administrator Annmarie Gilligan said the federal reimbursement program made us increase childrens' lunch prices. In speaking with Food Services Director Arlene Green, our audits don't fare well. An increase to \$3.50 for adult lunches would help her program a great deal. Business Administrator Annmarie Gilligan has been working with her to know exactly what her costs are, but the longer we wait, the more the deficit will grow. Principal Locke said that GEA President Courtenay Phillip's concerns are that people won't buy lunches if the prices are increased. This topic will be tabled until next meeting so the GEA has time to discuss this.

Meeting Minutes of September 8, 2015

229-add amount for septic \$83,983.23.

252-note that Frank Weeks voted nay.

234-239 Adam Mini asked if the copyright compliance discussion could be tabled. Superintendent Fauci confirmed it was. Adam Mini suggested putting this on next month's agenda for policy EGAD.

Line 240- correct the date to 2016-2017.

Line 189 Clarify that Paul Cammarota will be the boys' coach for 7th and 8th grade, and Richard Bushnell will be the 7th and 8th grade girls' coach.

Meeting Minutes of October 13, 2015

no changes

PUBLIC COMMENT

None

ACTION ITEMS

On a motion made by Robert Carpenter, seconded by Frank Weeks, the Board unanimously voted to adopt the 2015-2016 Board, School, and District Goals.

On a motion made by Adam Mini, seconded by Frank Weeks, the Board unanimously voted to approve the appointment of Robert Carpenter as the School Board Member Representative to the Budget Committee.

On a motion made by Adam Mini, seconded by Robert Carpenter, the Board unanimously voted to approve the Meeting Minutes of September 8, 2015 as amended.

On a motion made by Adam Mini, seconded by Robert Carpenter, the Board unanimously voted to approve the Meeting Minutes of October 13, 2015 as written.

On a motion made by Adam Mini, seconded by Robert Carpenter, the Board unanimously voted to hire Jay Moody and Brenda McGee as interim support at contracted rates of \$40/hr and \$35/hr. as presented.

On a motion made by Robert Carpenter, seconded by Frank Weeks, the Board unanimously accepted the resignation of Art Reardon with regret.

On a motion made by Adam Mini, seconded by Robert Carpenter, the Board unanimously voted to approve the appointment of Jill Neilson and Alex Connell as grades 5 and 6 girls' and boys' basketball coaches, respectively.

On a motion made by Robert Carpenter, seconded by Frank Weeks, the Board unanimously voted to approve the oil bid for \$2.11/gallon through Huckleberry in the amount of \$42,200 for the 2016-17 season.

On a movement made by Robert Carpenter, seconded by Frank Weeks, the Board voted to allow Adam Mini to participate in the hiring process for the new technology administrator.

The public hearing regarding recordings in school will be held immediately before the December Board meeting.