

1 **GILMANTON SCHOOL BOARD REGULAR MEETING**

2 **TUESDAY, FEBRUARY 11, 2014**

3 **GILMANTON SCHOOL SCIENCE ROOM**

4 Board Members Present: Renee Kordas, Michael Hatch, Robert Carpenter, Malcolm MacLeod,  
5 Adam Mini

6 Administrators Present: Principal Locke, Superintendent Fauci, Director of Student Services  
7 Emily Reese

8 Others Present: Christine Johnson, Barbara Loughman, Phillip Eisenman

9 **CALL TO ORDER:**

10 Board Chair Michael Hatch called the School Board Public Hearing to order at 6:02 PM

11 The Petition Warrant Article reads, "Shall we adopt the provisions of RSA 32:5-b, and  
12 implement a tax cap whereby the Gilmanton School District budget committee shall not submit a  
13 recommended budget that increases that amount to be raised by local taxes, based on the prior  
14 fiscal year's actual amount of local taxes raised, by more than zero (\$0) for a period of three (3)  
15 years from the date this is voted upon?"

16 No members of the public were present at this time. Therefore, no discussion ensued.

17 Attorney Barbara Loughman stated no public hearing is needed for the second article.

18 On a motion made by Adam Mini, seconded by Renee Kordas, the Board unanimously voted to  
19 adjourn the Public Hearing at 6:05 PM.

20 Board Chair Michael Hatch called the School Board Meeting to order at 6:05 PM

21 **PROOF OF POSTING:**

22 Proof of posting was verified by Superintendent Fauci.

23 **APPROVAL OF AGENDA:**

24 Superintendent Fauci asked to add a brief update of the space needs committee to the agenda.  
25 This will be discussed at the beginning of the discussion items.

26 **CORRESPONDENCE:**

27 A letter of resignation was submitted by Meredith Robillard, effective June 2014. She is moving  
28 out of the area and has found a position elsewhere.

29 A letter of resignation was submitted by Jacqueline Heath, effective February 19.

30 **DISCUSSION ITEMS:**

31 **Space needs committee**-Planning Board member Wayne Ogni, has not officially responded to  
32 the invitation to participate on the Space Needs Committee, but said he will probably be the one  
33 to represent the Planning Board. Bruce Marshall has confirmed that he will represent the  
34 Planning Board. The Committee still does not have a community member at large.  
35 Superintendent Fauci asked for School Board direction about how to proceed when filling that  
36 position. The Board will discuss this under action items.

### 37 **Board Member Reports**

38 Gilford School Board Meeting:

39 Adam Mini attended, and noted the following key points:

40 Gilford takes part in planned intruder tests, during which they actually bring  
41 someone in from the outside to act as an intruder and test internal procedures.

42 Class selection is now all completed online.

43 Gilford will also hold a Candidate Night, similar to that held here at Gilmanton.

44 Gilford is considering adding CPR as a class for credit. Renee Kordas asked if  
45 they added another teaching position for the CPR class. Adam Mini said a couple  
46 of firefighters expressed interest in volunteering to conduct the class, so there will  
47 not be a cost to the district. A nominal cost will be assessed to students for the  
48 books, and students have the opportunity to earn their CPR card, which costs \$4.

49 Weighted grades were discussed. Gilford High School Principal Peter Sawyer  
50 sampled several colleges to determine the best approach.

### 51 **Principal's Report-**

52 **Current Enrollment**-Our school population is currently at 401 students, down from last  
53 month's 403. Kindergarten increased from 51 to 52 and Second Grade decreased from 50 to 49.  
54 First and Seventh Grades each have 48 students. The smallest class is still Grade 5 at 36 students.  
55 Grade 3 has 42 students; Grade 4 has 40 students; and both Grades 6 and 8 have 43 students.

56 **February Early Release**-Staff members will be trained tomorrow in an assistive technology  
57 program called *Read and Write Gold*. The program is designed to help students read textbooks  
58 and novels effectively. The NH Department of Education is providing a trainer without charge.

59 **Professional Development Update**-Director of Student Services Emily Reese wrote a Title IIA  
60 Grant to fund upcoming professional development activities. Through that grant, we are sending  
61 a team to Boston to learn how to write common assessments that align to the new curriculum  
62 standards. We are also able to have an expert in Response to Intervention come to Gilmanton  
63 School on our workshop date in March.

64 **Basketball Tournament**-The 5<sup>th</sup> and 6<sup>th</sup> Grade Boys' Basketball Team came in first place at the  
65 Suncook Valley Tournament this past weekend. In fact, the boys ended the season undefeated.  
66 The 5<sup>th</sup> and 6<sup>th</sup> Grade Girls' Basketball team came in second place in the same tournament. This

67 weekend the 7<sup>th</sup> and 8<sup>th</sup> Grade Girls will be playing their tournament here, and the 7<sup>th</sup> and 8<sup>th</sup>  
68 Grade Boys will be playing in Pittsfield.

69 **Young Inventors Club**-Grade 2 inventions will be judged next week, and the culminating event  
70 to showcase all inventions will be at 6 PM on Tuesday, March 4. The State Competition is at the  
71 end of March.

72 **Meet the Candidates Night**-The Student Leadership Team is once again hosting Meet the  
73 Candidates Night on Thursday, March 6 at 6 PM. Invitations have been sent, and students are  
74 prepared to introduce the candidates and to provide a structured format so each candidate gets  
75 equal time.

76 Superintendent Fauci asked if there is any interest on the part of the Board to see some of the  
77 inventions. Board members agreed that they would be very interested in seeing them, so some  
78 will be brought to the next Board meeting.

### 79 **Superintendent's Report**

80 NHSBA put on a workshop on pending legislation, some of which certainly have an effect on  
81 how we do things. This component was a half day presentation, while the other half was a  
82 presentation on preventing suicide. Director of Student Services Emily Reese just received the  
83 results of the health risk survey, which does provide feedback about suicide risk among high  
84 school students. This workshop gave good information about prevention and what to do when  
85 things happen. Director of Student Services Emily Reese stated it is mandatory for school  
86 personnel to be trained, and Superintendent Fauci added that the staff has participated in a  
87 workshop pertaining to this topic.

88 Superintendent Fauci said that he and Director of Student Services Emily Reese recently  
89 conducted a training in nonviolent Crisis Prevention and Intervention (CPI), which teaches staff  
90 how to be proactive in preventing behavior escalation and, if absolutely necessary, how to  
91 restrain. Superintendent Fauci explained that we have a response team so that if a child needs to  
92 be restrained, that team is called in. However, the emphasis is strongly on prevention and de-  
93 escalation. Individual staff is also trained if they often encounter or work with children who may  
94 need to be restrained. He and Director of Student Services Emily Reese conduct the training as  
95 needed, but their training certification is about to expire. They have been recertified three times  
96 and they have to take a three day recertification every three years. They also have to complete an  
97 annual online recertification.

### 98 **Deliberative Session Wrap-Up**

99 Superintendent Fauci asked if there is any discussion or follow up, stating he thought the  
100 deliberative session went very well. He felt we got a lot of input from the public, the Board  
101 answered questions from the public well, and that they were very prepared. Malcolm MacLeod  
102 said he appreciated the number of parents who attended.

### 103 **Primex Workers' Compensation Program**

104 The Contribution Assurance Program (CAP) is our workman's compensation program, and is a  
105 two year commitment. They anticipate that our increase will max out at 8%. Superintendent

106 Fauci stated he believes that our rate is dependent on our exposure and the number of people  
107 involved in workman's compensation claims. He stated he needs the Board to vote on this and  
108 also needs Board member signatures. Superintendent Fauci stated that as a part of this program,  
109 we are required to have a joint loss committee which, according to RSA, are required to meet 4  
110 times a year and have to have representation consisting of various members. They examine  
111 hazards (i.e. nothing up high, tripping hazards, etc...). They must publish any accident that  
112 occurs in this building and these documents can be found under Master Forms. If an injury is  
113 reported, the necessary paperwork is completed and tracked. The joint loss committee examines  
114 trends and solutions. Director of Student Services Emily Reese said she thinks the largest trends  
115 are adults impacted by acting out students, which has been a significant factor in the need for  
116 CPI trainings.

### 117 **2012-2013 Annual Report Bids**

118 The Board received four printing bids. For the past two years the Board has used Lilac Printing.  
119 The Board will need to take action to decide to whom they want to award the bid. Also, in the  
120 past the Annual Report was handed out at district meeting. However, with SB2, the reports are  
121 now handed out on Election Day. They are also dispersed around town at the Post Office, Voting  
122 Polls, the School, and the Town Hall. The Town typically orders 800 as did we. However, last  
123 year we had several left over. Superintendent Fauci stated he does not know the magic number,  
124 and since there is no way to pass them out, and we are now relying on the public to pick them up.

125 Renee Kordas asked when they will be ready. Principal Locke said they are being submitted  
126 Friday morning and will be available a couple of weeks before Election Day. Superintendent  
127 Fauci added that the prices all reflect delivery charges. Robert Carpenter asked about the  
128 difference in bindings. Superintendent Fauci explained the Board has used the Perfect Binding  
129 and they didn't have any problem with the books falling apart. Malcolm MacLeod asked if  
130 anyone had used Puritan Press in the past. Superintendent Fauci said he has not received  
131 recommendations.

### 132 **Nomination of Paul Cammarota – Special Education Paraeducator**

133 Superintendent Fauci interviewed Paul Cammarota. Director of Student Services Emily Reese  
134 said he has been a long time Gilmanton basketball coach. He has had much training with adults  
135 with emotional, cognitive, and behavioral needs, including adults with dementia and is currently  
136 taking classes in early childhood education. He has begun working with one of our students and  
137 has experienced success thus far.

### 138 **Nomination of Tara Harris – Special Education Paraeducator**

139 Tara officially graduated in January with a teacher certification in education. Both Tara and Paul  
140 understand that their employment status is contingent upon the enrollment of the two students.

141 Malcolm MacLeod asked if any of their salaries are covered by the IDEA grant. Director of  
142 Student Services Emily Reese said they will not be covered this year because the grant has  
143 already been written. As the need continues, the positions could possibly be written in next time.

### 144 **Reschedule March 11, 2014 School Board Meeting (Election Day)**

145 Board Chair Michael Hatch suggests moving the meeting to the following Tuesday, March 18.  
146 However, Robert Carpenter will not be here on that date. Superintendent Fauci stated he felt it is  
147 important that all members be present because it is a restructuring meeting as well.

148 The Board agreed to meet on Wednesday, March 12, 2014.

#### 149 **NHSBA Workshop**

150 This workshop is geared for new members of the school board. All have been given books on  
151 being good Board members as well as Robert's rules of order. If existing members want to attend  
152 the NHSBA, they should notify Superintendent Fauci. It will also be offered for new Board  
153 Members. Superintendent Fauci said that he can ask NHSBA Staff Attorney Barrett M. Christina  
154 to conduct the training for everyone here. Robert Carpenter said going to the workshop was  
155 worthwhile because it covered a lot of the basics, while offering a variety of presenters. He feels  
156 it is better to go rather than have someone come here.

#### 157 **Meeting Minutes of January 14, 2014**

158 No changes were made.

#### 159 **PUBLIC COMMENT**

160 No public comment.

#### 161 **ACTION ITEMS**

162 **On a motion made by Renee Kordas, seconded by Robert Carpenter, the Board**  
163 **unanimously voted to approve the signing of the *Primex* Resolution.**

164 **On a motion made by Robert Carpenter, seconded by Renee Kordas, the Board**  
165 **unanimously voted to award the Bid for Printing the 2012-2013 Annual Report to Puritan**  
166 **Press .**

167 **Robert Carpenter asked if we need 800 copies and, if we order fewer, does it change**  
168 **the bid? Board Chair Michael Hatch said he is a little leery about using Puritan Press**  
169 **because we have never used them and we have not received any references. Lilac Printing**  
170 **has been reliable for the last three years. Malcolm MacLeod asked why Puritan's quote is**  
171 **so much less expensive. Adam Mini stated he feels we should go with Lilac Printing. Board**  
172 **Chair Michael Hatch asked Superintendent Fauci to get references on each of the bids next**  
173 **year. Adam Mini asked if the full PDF of the Annual Report is on the website.**  
174 **Superintendent Fauci said we have the petition warrant articles on the website now, but**  
175 **not the Annual Report. He added that we can put it online, but it will take some time**  
176 **because the document is 96 pages.**

177 **Robert Carpenter withdrew his motion to award the bid to Puritan Press.**

178 **On a motion made by Robert Carpenter, seconded by Adam Mini, the Board unanimously**  
179 **voted to award the Bid for Printing the 2012-2013 Annual Report to Lilac Printing for 800**  
180 **copies with perfect binding at the price of \$2718.**

181 **On a motion made by Malcolm MacLeod, seconded by Adam Mini, the Board unanimously**  
182 **voted to approve Paul Cammarota and Tara Harris as Special Education**  
183 **Paraprofessionals.**

184 **On a motion made by Adam Mini, seconded by Malcolm MacLeod, the Board unanimously**  
185 **voted to reschedule the March School Board meeting to March 12, 2014.**

186 **On a motion made by Malcolm MacLeod, seconded by Robert Carpenter, the Board**  
187 **unanimously voted to approve the meeting minutes of January 14, 2014.**

188 **Discussion: Community member at large. Board Chair Michael Hatch said he feels**  
189 **the position should be posted in the paper. The Board has to review applications to decide**  
190 **which will do the job. Malcolm MacLeod asked if there is flexibility with numbers if there**  
191 **is a great deal of interest. Superintendent Fauci is not opposed to having two community**  
192 **members, but advised against having too many. Board Chair Michael Hatch said this**  
193 **individual should be from the outside, and should not have children in the school since we**  
194 **already have parents on the committee. Renee Kordas stated that when the position is put**  
195 **in the paper, it should specify our requirements. Superintendent Fauci and Board Chair**  
196 **Michael Hatch said we should keep the advertisement simple.**

197 **On a motion made by Renee Kordas, seconded by Malcom MacLeod, the Board**  
198 **unanimously voted to put a brief ad in the paper seeking a community member at large**  
199 **who is not a parent or in any other stakeholder groups in town.**

200 **Malcolm MacLeod asked if a closing date will be placed on the advertisement.**  
201 **Superintendent Fauci said that a closing date will be included.**

202 **Board Chair Michael Hatch asked for two Board members, not already on the Space Needs**  
203 **committee, to review the candidates' applications. Adam Mini and Malcolm MacLeod will**  
204 **participate. Renee Kordas suggested giving the new Board members time to become**  
205 **involved. Robert Carpenter stated that the new Board members will have plenty of time to**  
206 **get involved later. Delaying the review of the applications and expecting new Board**  
207 **members to participate in reviewing the applications immediately may make them feel**  
208 **rushed. Superintendent Fauci reiterated that these are public meetings.**

209 **On a motion made by Robert Carpenter, seconded by Malcolm MacLeod, the Board**  
210 **unanimously voted to adjourn at 6:53 PM.**

211 **Respectfully,**

212 **Renee Kordas,**

213 **School Board Clerk**