

DRAFT

1 **GILMANTON SCHOOL BOARD REGULAR MEETING**
2 **TUESDAY, APRIL 16, 2013**
3 **GILMANTON SCHOOL SCIENCE ROOM**

4 Board Members Present: Renee Kordas, Michael Hatch, Adam Mini, Robert Carpenter
5 and Malcolm MacLeod.

6 Administrators Present: Superintendent John Fauci, Business Administrator Donna
7 Clairmont, Principal Carol Locke, Vice Principal Deb Bergeron and Director of
8 Student Services Emily Reese.

9 Others Present: Brian Forst, Heather Carpenter and Anne Kirby.

10 **CALL TO ORDER:**

11 Superintendent Fauci called the School Board Meeting to order at 6:05 P.M. He asked
12 that the body Pledge Allegiance To The Flag and asked to have a moment of silence for
13 the victims of the Boston Marathon bombings that occurred yesterday, April 15, 2013.

14 **PROOF OF POSTING:**

15 Proof of posting was verified as being duly posted by Superintendent Fauci.

16 **APPROVAL OF AGENDA:**

17 It was the consensus of the board to approve the agenda as drafted.

18 **DISCUSSION ITEM:**

19 Superintendent Fauci decided to temporarily postpone the election of officers as one of
20 the board members would be a few minutes tardy.

21 **Brian Forst, Chairman, Budget Committee**

22 Mr. Forst stated that he had been charged by members of the Budget Committee to
23 meet with the Board of Selectmen and with the School Board regarding employee
24 benefits. He stated that Rich Bakos, one of the Budget Committee members had done
25 research on various health insurance plan options and that he was recommending that
26 the Selectmen and School Board work together to perhaps get health insurance that
27 would be more cost effective to the taxpayer and to the employees. Mr. Forst stated that
28 Mr. Bakos would be willing to share his findings with the Board. Anne Kirby stated
29 that the teachers' union is currently looking at *School Care* and would be looking at
30 other health insurance options. It was the consensus of the Board to have Mr. Bakos
31 email the healthcare contact information to Superintendent Fauci.

32 **ELECTION OF OFFICERS**

33 **Chairperson**

34 **Malcolm MacLeod made the motion to nominate Renee Kordas as board chair.**
35 **The motion was seconded by Robert Carpenter.**

36 Michael Hatch stated that he had been the board chair for two years and he had
37 relinquished the chair this past year because his wife was to become the chairman of
38 the Board of Selectmen and he did not want the perception to be that they were
39 “running the town”. He indicated that he has the time to put in to the position as board
40 chair and indicated that he would like to be board chair.

41 Renee Kordas stated that she was also available. Adam Mini stated that Mr. Hatch had
42 told him that he was interested in becoming the board chair. Renee Kordas stated that
43 the board had rescheduled this board meeting to accommodate her schedule and that a
44 recent change in her job roles was requiring her to travel out of time at a moments
45 notice. She stated that both she and Mr. Hatch were experienced board chairs.

46 **Robert Carpenter withdrew his second to the motion and made the motion to**
47 **nominate Michael Hatch as board chair. The motion was seconded by Adam Mini.**
48 **Superintendent Fauci called the motion to a vote. The vote was four in the**
49 **affirmative (Renee Kordas, Michael Hatch Robert Carpenter and Adam Mini)**
50 **and one opposed (Malcolm MacLeod). The motion passed by a majority vote.**

51 **Vice Chaireperson**
52 **Chairman Hatch made the motion to nominate Renee Kordas as vice chair. The**
53 **motion was seconded by Robert Carpenter and unanimously voted in the**
54 **affirmative.**

55 **School Board Clerk**
56 **Renee Kordas made the motion to nominate herself as the school board clerk. The**
57 **motion was seconded by Adam Mini and unanimously voted in the affirmative.**

58 **Two Manifest/Warrant Signers**
59 **Malcolm MacLeod made the motion to nominate Michael Hatch and Robert**
60 **Carpenter as the two manifest/warrant signers. The motion was seconded by**
61 **Adam Mini and unanimously voted in the affirmative.**

62 **Gilford School Board Member Representative**
63 **Malcolm MacLeod made the motion to nominate Adam Mini as the Gilford School**
64 **Board member representative. The motion was seconded by Michael Hatch and**
65 **unanimously voted in the affirmative.**

66 **Budget Committee Representative**
67 **Renee Kordas made the motion to nominate Michael Hatch as the Budget**
68 **Committee representative. The motion was seconded by Robert Carpenter and**
69 **unanimously voted in the affirmative.**

70 **Negotiating Team**

71 **Michael Hatch made the motion to nominate Renee Kordas and Malcolm**
72 **MacLeod as the two board members representing the board on the Negotiating**
73 **Team. The motion was seconded by Adam Mini and unanimously voted in the**
74 **affirmative.**

75 **CORRESPONDENCE**

76 **Letter of Resignation from Jessica Pickowicz**

77 Superintendent Fauci stated that the K.I.D.S. program director is resigning at the end of
78 the school year.

79 **Letter of Request from The Shaker Regional School District**

80 Superintendent Fauci stated that they are requesting, again this year, for permission to
81 use the Gilmanton School as an emergency shelter if the need arises.

82 **Board Member Report**

83 Michael Hatch stated that he and Adam Mini had attended the April 1st Gilford Board
84 meeting. He summarized as follows:

- 85
- Sue Allen was elected as board chair. Kurt Webbed as vice chair.

 - 86 • Matt Demco who is the drama coach said that the drama club participated in a
87 Regional event in which Gilford High school Students Create a skit that they
88 direct and act, create their own costumes and do all the tech work for the skit.
89 The name of their skit was the *Awful, Horrible Tragedy of Enrico*. It a satire of
90 cores. Gilford won three awards for acting and two for their tech work and one
91 for directing that is very difficult to achieve. They will be doing their skit again
92 on April 6th at a State wide event at Kingswood in which two will be chosen to
93 go to Rhode Island to represent New England.

 - 94 • The Gilford robotics team had a competition on April 5th in Maine.

 - 95 • On April 14th there will be 350 teams, 1300 participants representing 67 School
96 Districts and Community groups that will be either walking or running 26 miles
97 for the 26 victims at Sandy Hook Elementary School anyone interested in
98 helping can contact dbolduc@gilford.k12.nh.us

 - 99 • An invitation was received from the NHHIA inviting Gilford to a bass fishing
100 tournament.

- 101 • Superintendent Hemmingway stated that the state had applied for a waiver from
102 no child left behind. The hang up from the withdrawal is that the feds are
103 looking for a student growth model as part of the teacher's evaluation so each
104 child's growth can be used as a part of the teacher's evaluation process. Gilford
105 will have a harder time with this because they are teaching to the competences
106 of the subjects and not the child's growth, you can have growth without
107 comprehending and vise a versa.

108 **Principal's Report**

109 Principal Locke stated that the student population is currently at 408 students.
110 Kindergarten registrations are up to 36 students. There is a possibility of 4 more
111 kindergarten retentions. Kindergarten screening is Thursday and Friday, April 18 and
112 19.

113 She stated that the Middle School Drama Club is presenting *Two Heads Are Better*
114 *Than One*. Thirty-six 6th, 7th and 8th graders are involved in the production.

115 Principal Locke stated that the Guidance Department has arranged for Officer Sullivan
116 to come to the Gilman School tomorrow evening to present information regarding
117 internet safety. Officer Sullivan will also address safeguards that parents can put in
118 place for their children.

119 UNH Consultant Louise Wroblewski will be presenting a workshop during early release
120 day tomorrow. The focus will be the National Standards for Literacy and how they can
121 be linked to our current reading programs.

122 Over 78 schools were represented at the Sandy Hook Elementary Benefit Relay Race in
123 Gilford. Gilman had several staff members participate in the race.

124 Principal Locke stated that grade 2 will be traveling to the Capital Center for a play on
125 Thursday. Grade 3 will be having their annual Star Watch on Friday. April vacation is
126 next week!

127 **Superintendent's Report**

128 Superintendent Fauci stated that there was a joint leadership meeting this coming
129 Thursday in Gilford with the administrative team, Karen Boutwell and two teachers on
130 a new initiative in the curriculum program.

131 He stated that Gilford has met with resistance from the US Department of Education
132 because of teacher accountability in the area of student performance. If the waiver is
133 granted, the schools will be classified differently.

134 Mr. Fauci stated that a risk assessment of the 7th and 8th grade students in the area of
135 risks of suicide. He stated that staff training had been completed to assist 5th through 8th
136 grade students in the area of suicide prevention.

137 **Nomination of Margo Healy – 2nd Shift Custodian**

138 Superintendent Fauci stated that several candidates had been interviewed for this
139 position

140 **Nomination of Eric Anderson - Librarian**

141 Superintendent Fauci stated that this candidate is highly skilled in technology which
142 ties into the librarian position in the media center. He also came with excellent
143 reference and recommendations.

144 **New Teacher Position**

145 Superintendent Fauci stated that the number of new student registration is increasing
146 and he is requesting that the board allow the administration to advertise for a teacher
147 position. He stated that hiring an additional paraeducator is in the budget. Mr. MacLeod
148 asked if there would be more definitive numbers in the month of May? Superintendent
149 Fauci stated that it is typical to have students enroll during the summer months as well.

150 **Proposed 8th Grade Graduation Date – Thursday, June 13, 2013**

151 Principal Locke stated that it has been tradition to host the 8th grade graduation the
152 Thursday before the last day of school.

153 **K.I.D.S. Program**

154 Superintendent Fauci stated that, given the resignation of the K.I.D.S. Program
155 Director, the board has a few options. They are keep the program in-house or outsource
156 it to the YMCA. He stated that the rates would increase if the YMCA oversees the
157 program as well as a bit of control would be forfeited with regard to the administration
158 delegating protocols. Mr. Hatch stated that the program should remain in place but that
159 the district does not necessarily need to oversee the program. Superintendent Fauci
160 stated that the program rates would go up. Mr. Carpenter asked how much the rates
161 may increase? Principal Locke stated that the rates would increase \$30.00 - \$40.00 per
162 month per child. She added that the YMCA has the option to place the kids in the
163 YMCA in Concord during the summer days. Superintendent Fauci stated that he is
164 looking for direction from the board. Mr. Hatch recommended that he pursue the
165 YMCA overseeing the program. Mr. Mini agreed. Mr. MacLeod suggested getting
166 input from the parents. Principal Locke stated that the change in leadership is always a
167 concern for the parents. Renee Kordas suggested getting references from other school
168 district about the YMCA's ability to oversee a successful program. Mr. Mini inquired if
169 there is a RFP or an RFQ? Mr. Fauci stated that he could meet with the administrative
170 team and draft a list of questions. He stated that there may be a staffing issue as it
171 difficult to get staff members. He stated that they try not to get teachers for staff as it
172 then becomes a "double dipping" issue as the program begins prior to 3:00 p.m. The
173 staffing is limited to paraeducators. They do not get compensated from the K.I.D.S.
174 program until their workday as paraeducators ends.

175 **Fund Balance**

176 Business Administrator Donna Clairmont stated that the General Fund Expenditure
177 Report included in the board's packet serves as an estimate reference of the fund
178 balance at this time. She stated that she and Superintendent Fauci met with the
179 administration to review the report and stated that there are some encumbrances that
180 have not been generated purchase orders yet. There are some fund balances from the
181 special education area that have not been encumbered at this time. Ms. Clairmont stated
182 that this report is a "forecasted" look at what the fund balance may be at the end of
183 June. At this time, it appears as if there will be approximately \$500,000.00 in the
184 unobligated balance. One reason is the high school tuition showing that a few students
185 left the district.

186 Another contribution to the fund balance is that the special education portion of the
187 budget realized a savings as a result of a few of the students needing special education
188 services moved out of the district. Both of those realizations amount to approximately a
189 \$200,000.00 savings. She stated that she will let the Budget Committee know of the
190 fund balance.

191 **Engineering Services – Fuel Oil Tank**

192 Donna Clairmont stated that the district has a capital reserve fund for the replacement
193 of the fuel oil tank. The underground fuel oil tank will need to be replaced by the year
194 2016. The capital reserve account currently has approximately \$22,000.00 in this
195 account. The board would have to put a substantial amount in this capital reserve fund
196 in next year's budget to be in compliance with DES to replace the tank in 2016. There
197 are also applications and permits that will need to be completed. Ms. Clairmont stated
198 that she and Facility Manager David Sykie are not qualified to complete the
199 engineering design. She recommended hiring *H.L. Turner Group* to complete the civil
200 engineering designs and all of the permits. She stated that the proposal was in the board
201 packet. Ms. Clairmont stated that she is recommending this company because they
202 completed services for the same project in the Barnstead School District and they did a
203 very good job. She, Superintendent Fauci and David Sykie met with a member of *H.L.*
204 *Turner Group* to outline the proposal. She stated that two scenarios were discussed.
205 One would be replacing the tank in the same location versus putting the tank in a new
206 location closer to the building. The new location would be less expensive. The new
207 10,000 gallon tank will cost \$30,000.00. Removal and disposal of the exiting tank,
208 piping and controls, assuming there are no contaminated soils, will cost approximately
209 \$5,000.00. The pavement replacement is included in the estimate. The total project cost
210 is estimated at approximately \$67,700.00. The engineering fee, RFP, etc as well as
211 overseeing the project is \$17,250.00.

212 Mr. MacLeod asked when the deadline is to complete this project. Superintendent Fauci
213 stated that DES's deadline is December 21, 2016. Ms. Kordas inquired why the district
214 needed an engineering group? Ms. Clairmont stated that this type of project is
215 complicated and that DES has regulations on this type of project. Ms. Kordas inquired
216 why not bid out the engineering services? Ms. Clairmont stated that they selected this

217 company because they have had good services from them and that they are reputable
218 company. They also go the extra mile.

219 **Locks Update**

220 Superintendent Fauci stated that the board had approved \$12,000.00 at the last board
221 meeting to change all of the locks. Mr. Sykie sought several estimates and the lowest
222 estimate came in at \$5,000.00.

223 **March 21, 2013 Meeting Minutes**

224 Two amendments were offered by Renee Kordas.

225 **PUBLIC COMMENT**

226 None.

227 **ACTION ITEMS**

228 **Letter of Resignation from Jessica Pickowicz**

229 **On a motion made by Renee Kordas, seconded by Adam Mini, the board**
230 **unanimously approved the resignation of Jessica Pickowicz with regret.**

231 **Letter of Request from The Shaker Regional School District**

232 **On a motion made by Renee Kordas, seconded by Adam Mini, the board**
233 **unanimously approved the request from the Shaker Regional School District.**

234 **Nomination of Margo Healy – 2nd Shift Custodian**

235 **On a motion made by Robert Carpenter, seconded by Renee Kordas, the board**
236 **unanimously approved hiring Margaret Healy as the 2nd shift custodian.**

237 **Nomination of Eric Anderson – Librarian**

238 **On a motion made by Malcolm MacLeod, seconded by Robert Carpenter, the**
239 **board unanimously voted to hire Eric Anderson as the school librarian.**

240 **New Teacher Position**

241 **Renee Kordas made the motion to hire an additional teacher. The motion was**
242 **seconded by Adam Mini.**

243 Renee Kordas asked what will happen if the enrollment numbers stay the same?
244 Principal Locke stated that the enrollment numbers are already high at 23 students in
245 each grade.

246 **Chairman Hatch called the motion to a vote. The vote was unanimous to hire the**
247 **additional teacher.**

248 **Proposed 8th Grade Graduation date – Thursday, June 13, 2013**
249 **Robert Carpenter made the motion to set the graduation date on Thursday, June**
250 **13, 2013. The motion was seconded by Adam Mini and unanimously approved by**
251 **the board.**

252 **Fund Balance**

253 Superintendent Fauci stated that the board needed to decide to either use some of the
254 fund balance to complete the fuel oil tank project or build the funds in next year's
255 budget to complete the project.

256 Renee Kordas inquired if there were other projects that needed to be done at this time?
257 Michael Hatch stated that he would like to see the front end of the heating system
258 completed. This project was brought up last year for discussion and it was not
259 completed. Superintendent Fauci stated that completing the front end of the heating
260 system would cost approximately \$17,000.00. Updating the building's old wing to
261 digital would be a cost savings as it would give the facility manger the ability to control
262 the heating system. It was the consensus of the board to direct Superintendent Fauci to
263 have a conversation with the facility manager to see if he can get updated prices on
264 what it would cost to complete this project.

265 **Malcolm MacLeod made the motion to reserve approximately \$46,000.00 from the**
266 **fund balance for replacing the fuel oil tank and engineering services. The motion**
267 **was seconded by Robert Carpenter and unanimously approved by the board.**

268 **Renee Kordas made the motion to hire *H.L. Turner Group* to complete the**
269 **engineering services. The motion was seconded by Michael Hatch and**
270 **unanimously approved by the board.**

271 **Renee Kordas made the motion to use the funds in the capital reserve fund for**
272 **replacement of the fuel oil tank. The motion was seconded by Michael Hatch and**
273 **unanimously approved by the board.**

274 The board requested that the administration get a price to complete the front end of the
275 heating system.

276 **March 21, 2013 Meeting Minutes**

277 **On a motion made by Robert Carpenter, seconded by Adam mini, the board**
278 **unanimously voted to approve the meeting minutes as amended.**

279 **NON-PUBLIC SESSION**

280 **On a motion made by Renee Kordas, seconded by Robert Carpenter, , by roll call**
281 **vote, the Board went in to non-public session under RSA 91-A: 3 II (c) at 8:05**
282 **P.M.**

283 It was the consensus of the board to come out of non-public session at 8:25 p.m. It was
284 noted that action was taken in this non-public session.

285 Respectfully submitted,

286 Renee Kordas,
287 Clerk

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