

1 **GILMANTON SCHOOL BOARD REGULAR MEETING**

2 **TUESDAY, MAY 17, 2016**

3 **GILMANTON SCHOOL SCIENCE ROOM**

4 Board Members Present: Michael Hatch, Adam Mini, Frank Weeks and Malcolm MacLeod.
5 Absent was Robert Carpenter and he was not able to be reached through the skype technology.

6 Administrators Present: Principal Locke, Director of Student Services Nancy Fournier, Financial
7 Manager Annmarie Gilligan and Superintendent John Fauci.

8 Others Present: Amy Small and Rachel Hatch, recording clerk.

9 **CALL TO ORDER:**

10 Chairman Michael Hatch called the meeting to order at 6:02 PM. The Pledge of Allegiance To
11 The Flag was honored.

12 **DISCUSSION ITEMS**

13 **Status of the 2015-2016 Budget**

14 Financial Manager Annmarie Gilligan had emailed the board on Saturday, May 14th a
15 preliminary general fund expenditure report as a result of the conversation at the previous board
16 meeting on Tuesday, May 10th and the concern expressed by members of the board regarding the
17 need for a more accurate estimate of the anticipated fund balance.

18 At this meeting, Financial Manager Gilligan distributed an end of the year projection report as of
19 04/30/16. Members of the board compared both reports. They went through the report by
20 function codes. Ms. Gilligan apologized for not attending the last board meeting and for also not
21 realizing that the board wanted this monthly report. Mr. Mini stated that he was frustrated at the
22 last board meeting because the board had been asked to approve summer projects and he was
23 unsure of whether or not the board would have enough funds to fund the projects.

24 Discussion followed with regard to the unknown amount of funds reimbursement from the
25 Gilford School District until the end of the fiscal year. Superintendent Fauci noted that they have
26 not be able to get firm numbers from Gilford until right at the end of each fiscal year, even after
27 asking Gilford administration to estimate the yearly returns. This is not the first year of this
28 concern.

29 Mr. Weeks mentioned that there were ten out of eighteen students that had left Gilford High
30 School that were Gilmanton students. Superintendent Fauci stated that four were now being
31 homeschooled, a few were at an alternative school, two were not Gilmanton residents and the
32 remainder of the students had moved out of the district.

33 Members of the board asked that the concern at Gilford not giving the district a monetary figure
34 of reimbursement until the end of the school year be placed on the joint board meeting scheduled
35 for June 14th.

36 Under the co-curricular portion of the budget, a typographical error was noted in that the co-
37 curricular coordinator's stipend was \$2,500.00 and not \$25,000.00. Curriculum development
38 funding are per the collective bargaining agreement.

39 Amy Small asked if the AREA Agreement with the Gilford School District had any verbiage that
40 addressed that the Gilford District has to give Gilmanton District the remainder of the tuition
41 funds in a timely manner? Superintendent Fauci stated that there was no such verbiage that
42 would mandate this in the AREA Agreement.

43 (It was noted that Mr. Weeks left the meeting at 6:40 p.m. to attend another meeting)

44 The Technology section of the budget was discussed. Superintendent Fauci stated that Facility
45 Manager David Sykie and Technology Technician Matthew Hogan had gone to Gilford High
46 School to see Gilford's technology rooms as Gilmanton School's technology room will be
47 reconfigured during the summer months. A new smartboard will be purchased. It was noted that
48 contracted services were over due to this district contracting outside assistance for technology in
49 between the resignation of and the new hiring of our technology technician.

50 Under the Principal portion of the budget, Principal Locke noted that the travel line item was
51 over due to the secretary making weekly deposits and the travel line item also being used to
52 compensate the facility manager's travel.

53 Mr. MacLeod stated that this past winter had been mild with minimal snow storms. He asked if
54 the contract with the plowing contractor in the amount of \$9,000.00 had been paid even if the
55 contractor only plowed the Gilmanton School parking lot a few times. Superintendent Fauci
56 stated the amount had been paid in full as bids had gone out and the contractor was awarded the
57 contract. The amount is not conducive as to how many times the parking lot is plowed.

58 Mr. Mini asked if Ms. Gilligan would be able to give the board a breakdown of the total cost of
59 the modular, the setup, electrical, plumbing, etc. Ms. Gilligan stated that she would have this
60 information for the next board meeting. The contract services under the Principal's function still
61 has a balance of over \$4,000.00. It was noted that this is the school's copiers' contracts and
62 would be spent by the end of the year.

63 The advertising line item in the school board section of the budget had been over spent by over
64 \$8,000.00 and the board ask for the reasoning for the over expenditure?. Superintendent Fauci
65 distributed a cost sheet and noted that there had been many ads placed for custodial staff,
66 teaching staff, special meetings, coaching positions, the High School Options Search Committee,
67 the annual report bid, the 2016 filing of elections, which was a very long ad, the part time
68 secretary and also advertising for kindergarten registration and the mandatory child find
69 advertisement. It was also noted that advertising in the Concord Monitor was expensive but that
70 some of the ads had been placed in the Monitor as a result of not receiving any or only a few
71 applicants in some of the various positions.

72 Discussion ensued over the fact that the food service program continues to not be self-sustaining
73 and the fact that the district has to fund a portion of food service every year. It was noted by
74 Principal Locke and Ms. Gilligan that they would be meeting with the food service director to
75 discuss this issue and attempt to trouble shoot why this continues to occur. They want to discuss
76 costs reflective in labor, commodities, purchasing, lunch pricing, etc. Mr. MacLeod stated the

77 importance of this issue is resolved. Mr. Hatch recommended that the administration look into
78 this issue and report back to the board.

79 Ms. Gilligan stated that the fund balance estimate of approximately \$200,000.00 does not include
80 Gilford School District's reimbursement at the end of the year.

81 Superintendent Fauci inquired as to whether the board would consider funding the replacement
82 of the metal doorways. Mr. Mini and Mr. Hatch recommended that the board not move on this
83 item this evening and wait until the end of the year fund balance is better estimated.

84 Ms. Gilligan indicated that she would not be at the next board meeting scheduled for June 14.
85 Mr. Mini stated that it was imperative that the board meet with her in June. Another board
86 meeting was scheduled for Tuesday, June 7th at 6:00 p.m.

87 **Nomination of the Science Teacher**

88 Superintendent Fauci stated that he was not ready, at this time, to bring a nomination forward for
89 the Science teacher position as he had not finished completing reference checks.

90 **Nomination of Dennis Romano – 2nd Shift Custodian**

91 Superintendent Fauci stated that this item is not on the agenda. He stated that a second shift
92 custodian had given his notice of resignation and that Mr. Sykie was recommending the hire Mr.
93 Romano for the position. It was noted by Mr. Fauci that the other custodian had not submitted
94 his letter of resignation as of this date, but that it was forthcoming.

95 **On a motion made by Malcolm MacLeod, seconded by Adam Mini, the board, by roll call
96 voted, voted to hire Mr. Romano for the second shift position.**

97 **Hatch** **yes**

98 **Mini** **yes**

99 **MacLeod** **yes**

100 **ADJOURNMENT**

101 **Adam Mini made the motion to adjourn the board meeting at 7:35 p.m. The motion was
102 seconded by Malcolm MacLeod and unanimously voted to adjourn.**

103 Respectfully submitted,

104 Frank Weeks,

105 School Board Clerk