

1 **GILMANTON SCHOOL BOARD REGULAR MEETING**

2 **TUESDAY, JUNE 10, 2014**

3 **GILMANTON SCHOOL SCIENCE ROOM**

4 Board Members Present: Michael Hatch, Malcolm MacLeod, Adam Mini, Robert Carpenter,  
5 Frank Weeks.

6 Administrators Present: Principal Locke, Vice Principal Bergeron, Director of Student Services  
7 Emily Reese, Superintendent Fauci, Business Administrator Donna Clairmont

8 Others Present: Christine Johnson

9 **CALL TO ORDER:**

10 Board Chair Michael Hatch called the meeting to order at 6:52 PM

11 **PROOF OF POSTING:**

12 Proof of posting was verified by Superintendent Fauci

13 **APPROVAL OF AGENDA:**

14 A letter of resignation from Karen Holland was added to the agenda

15 On a motion made by Malcolm MacLeod, seconded by Adam Mini, the Board unanimously  
16 voted to approve the agenda as amended.

17 **CORRESPONDENCE**

18 A letter of resignation was submitted by Karen Holland, effective June 18, 2014.

19 A letter was submitted by Guidance counselor Erin Parda, requesting 12 weeks of maternity  
20 leave beginning on Monday, September 22, 2014, and ending the week of December 15, 2014.

21 A letter of resignation was submitted by Jennifer Murray, effective at the end of this school year.

22 A letter of resignation was submitted by Kristin Jarvis effective at the end of this school year.  
23 She is accepting an Art position in another district.

24 **DISCUSSION ITEMS:**

25 **Board Member Reports**

26 Adam Mini reported the following:

27 -A committee from Gilford Elementary School recently visited Gilmanton School and  
28 reported they liked that we have grade level meetings and that we teach Spanish.

29 -Handbook changes were discussed.

- 30 -Class elections were held recently.
- 31 -Objectionable materials were discussed. GHS has decided parents must opt in rather  
32 than opt out of class reading selections.
- 33 -Frank Weeks provided a list of students from Gilmanton who will be attending college  
34 next year.

35 **Principal's Report:**

36 Principal Locke said that we received a call from the Got Lunch program. She and Guidance  
37 Counselor Katie McEntee forwarded the information to the food pantry, but the food pantry  
38 reported that they cover many of the families in town and provide a similar service. Therefore,  
39 they opted out of implementing the Got Lunch program at this time. Adam Mini asked if we  
40 have a lot of families who need the program. Director of Student Services Emily Reese said 18%  
41 of our students receive free or reduced lunch.

42 **Current Enrollment-** Our total school population is holding steady at 396 students. Next year's  
43 kindergarten class has also remained the same at forty students.

44 **Visitation-** A team of teachers and administration from Gilford Elementary School visited our  
45 school on Wednesday, May 14 to meet and to observe K-3 teachers. The visit went well, with  
46 some very productive professional conversations. Adam Mini said there has been a lot of  
47 misunderstanding around the school nomenclature of personalized education. Principal Locke  
48 said that Gilford Elementary School Principal Bolduc has often had to clarify the term to indicate  
49 a 20-30 period of time during which students' research projects in which they are interested. This  
50 time is also used as remediation time when necessary.

51 **Musical News-** Middle School Band and Chorus members attended the Great East Festival on  
52 Friday, May 30, and both groups took home gold awards. Ms. Sawyer's *Peter Pan* production  
53 was spectacular on June 3<sup>rd</sup>, wowing the audience with K-5 participation.

54 **Girls on the Run-**Once again our Girls on the Run teams participated in the statewide  
55 celebration of their yearlong work by running a race in Concord this past weekend. Alexis  
56 Swiezynski, Katie McEntee, Erin Hollingsworth, and Tricia Comeau volunteered their time after  
57 school to work with two teams of twenty-five girls in Grades 3-5. The program is not just about  
58 running. The goal of Girls on the Run is to build self-esteem and team building skills through  
59 exercise and other activities. Principal Locke reiterated that coaches for Girls on the Run are  
60 strictly volunteers and do not receive a stipend. She thanked them again for their dedication.

61 **Grade 8-**The eighth grade had a successful trip to Montreal on June 5 and 6. The students  
62 enjoyed an eclectic mix of activities that ranged from laser tag to a visit to Notre Dame Basilica.  
63 New to the trip this year was an evening show of Cirque du Soleil. Grade 8 also took another trip  
64 to Gilford this morning as another transition activity to prepare for next year. Finally, Graduation  
65 Night is tomorrow night at 6:30PM.

66 **Superintendent's Report:**

67 During tonight's space needs committee meeting, the committee refocused their efforts of trying  
68 to tie into long range plan of area agreement with Gilford to our immediate needs here. Another  
69 committee may need to be formed down the road to investigate the area agreement. A historical  
70 power point was given last week chronicling the changes to the use of the building during the  
71 last 8 years. Superintendent Fauci noted that we have been keeping kids in district as much as  
72 possible, which is a huge savings to the district. However, in so doing, space becomes  
73 problematic, particularly when trying to determine where we service students with greater needs.  
74 The committee asked what the savings to the district is to send students out. Robert Carpenter  
75 stated that we should keep the time frame shorter to focus on educating the townspeople on what  
76 our current needs are and looking at what we can and should do to solve our space issues. The  
77 committee will be providing recommendations to the school board in October. Principal Locke  
78 said they also discussed a possible offshoot committee to examine the future of the high school.  
79 She clarified that this would be an entirely different committee, adding that one of the tasks  
80 would be surveying the public. Board Chair Michael Hatch said that it doesn't seem like building  
81 a high school would be a viable option as it would be a detriment to the curriculum assortment.  
82 Superintendent Fauci said it is premature to have those conversations. Robert Carpenter reported  
83 that one of the other things discussed at tonight's meeting was the capacity of Gilmanton  
84 School's infrastructure, such as parking, septic, pumping station, etc... and what will happen to  
85 those with increasing numbers.

86 Malcolm MacLeod asked what the method would be to survey the town. Robert Carpenter said  
87 that there would be education of the community, but nothing has been set in stone. Malcolm  
88 MacLeod suggested it may be helpful to add a power point to the district website summarizing  
89 the needs of the building. Superintendent Fauci said that administration developed a power point  
90 of the changes over the last 8 years and the progression of the change of the building and its  
91 usage with help from Sharon Johnston. However, it is not on the website.

92 Superintendent Fauci informed the Board that we have lost our school psychologist. He was with  
93 us for many years on a contracted basis but has taken a position in Arizona. We have advertised  
94 for that position and interviews will be held shortly. The nurse's position has also been  
95 advertised and they are waiting to see what the pool looks like.

96 Superintendent Fauci has been working closely with Facilities Manager Dave Sykie to prepare  
97 for the summer programs, which includes the asbestos abatement of two classrooms and kitchen,  
98 as well as installation of an oil tank and paving. Shed, gas, and propane has to be moved prior to  
99 the projects. Summer school will be held in the 3-5 wing and students will use the old school  
100 entrance.

#### 101 **Nomination of Lorraine Gayhart-Administrative Assistant**

102 Several qualified people were interviewed, but she was one of the few people with school  
103 experience. She recently relocated and wanted to find a job close by.

#### 104 **Expenditure Report**

105 Business Administrator Donna Clairmont reviewed where we are with the budget today given  
106 our current encumbrances. She is forecasting a fund balance of \$307,070.88. The surplus is  
107 largely due to an identified student who moved out of district and saved the district over

108 \$200,000. This forecasted fund balance does not include GHS final numbers or any projected  
109 numbers in terms of their fund balance. Robert Carpenter asked when they know their numbers.  
110 Superintendent Fauci explained that their audit is held in July and they give their numbers after  
111 that.

112 Adam Mini asked why the fund balance number is so different from last time. Business  
113 Administrator Donna Clairmont said that some of the expenditures from the last meeting are  
114 reflected, including technology monies and oil tank encumbrances. Superintendent Fauci said we  
115 have budgeted for a project around asbestos abatement. However, since we budgeted, we had an  
116 asbestos inspection which showed some additional areas of concern that may have to be  
117 addressed in the near future, specifically, the K-2 hallway to the custodial closet. There is tile in  
118 the closet that is broken and has showing mastic, which has the potential to become a problem in  
119 the future if it dries out. Superintendent Fauci asked Facilities Manager Dave Sykie, with the  
120 Board consideration, to get a price while the gentleman is in here doing the abatement already.  
121 The estimate would be for the hallway, foyer, and into the closet. The inclusive price is  
122 approximately \$12,200, which includes \$6,500 for the abatement, \$4,500 replacement tile, and  
123 \$1,200 for PF associates to qualify that abatement has been completed appropriately. Frank  
124 Weeks asked if that would be done this summer. Superintendent Fauci said that it would be,  
125 adding that the Board does have a capital reserve for which he and Business Administrator  
126 Donna Clairmont are agents to expend, and which would not require a special meeting. He  
127 further explained, however, that they can only access it in an emergency, and this does not  
128 constitute an emergency. Business Administrator Donna Clairmont said that the perimeter of the  
129 hallway has cracked tiles. Director of Student Services Emily Reese noted that students often  
130 meet in small groups on the floor, which makes the need to address this area even more  
131 important. Frank Weeks asked what would happen if it became an emergency. Board Chair  
132 Michael Hatch said the school would have to be emptied. Principal Locke explained the area is  
133 already being sealed. Frank Weeks asked to clarify that it would have to be done during the  
134 window of summer.

135 Adam Mini asked when the end of the fiscal year is, to which Business Administrator Donna  
136 Clairmont replied that it ends June 30. He asked if there are any other expenditures for the  
137 remainder of the fiscal year. Business Administrator Donna Clairmont explained that they are  
138 included in the forecast, and anticipate last minute purchase orders, substitutes, and contracted  
139 services to name a few.

#### 140 **Technology Report**

141 Superintendent Fauci said every three years, we have to provide the state with a new technology  
142 plan and he commended the committee for their hard work. There is a lot of information, it is  
143 extremely well done, and he feels it meets the rubrics the state has set forth. He directed the  
144 Board to the last page noting the budgetary impact if the plan is implemented. Superintendent  
145 Fauci asked for action because the Board minutes have to be submitted indicating the Board  
146 accepts the plan.

147 Adam Mini asked if there is any thought about how the trend is shifting over time and which  
148 skills are going to be taught and at what age. Superintendent Fauci said that they have looked at  
149 educational platforms which would impact what is being taught, how quickly technology moves  
150 forward, and if schools adopt it. Adam Mini said he thinks we should make sure to revisit the

151 plan so they stay on track. Superintendent Fauci agreed, but noted that, unfortunately, technology  
152 is an easy place to cut in order to save large amounts of money. Board Chair Michael Hatch said  
153 that with the annual testing being shifted to computers we may not be able to do that anymore.  
154 Superintendent Fauci said that Network Administrator Art Reardon has had to perform tests and  
155 provide information to the state to determine if we are ready, which we are. Principal Locke said  
156 this is another time when the lack of space is problematic as well. Superintendent Fauci said that  
157 when students take the Smarter Balance Assessment, there are many factors that impact our  
158 testing ability. He agrees with Principal Locke that finding the spaces for students who need  
159 modifications is also an issue.

160 Malcolm MacLeod asked if there is any additional opportunity for savings such as battery  
161 recycling. Superintendent Fauci said we do recycle toner for which we get minimal monies.

162 **Meeting Minutes of May 13, 2014**

163 Malcolm MacLeod asked as a follow up about the after school program. Superintendent Fauci  
164 said that he met with her and signed a contract. Parent information will be sent out shortly.

165 **PUBLIC COMMENT**

166 No Public Comment

167 **ACTION ITEMS**

168 **On a motion made by Malcolm MacLeod, seconded by Adam Mini, the Board unanimously**  
169 **voted to approve Erin Parda’s request for maternity leave with congratulations.**

170 **On a motion made by Adam Mini, seconded by Frank Weeks, the Board unanimously**  
171 **voted to accept the letter of resignation from Jennifer Murray with regrets.**

172 **On a motion made by Robert Carpenter, seconded by Adam Mini, the Board unanimously**  
173 **voted to accept the Letter of Resignation from Kristin Jarvis with regret.**

174 **On a motion made by Malcolm MacLeod, seconded by Robert Carpenter, the Board**  
175 **unanimously voted to accept the Letter of Resignation from Karen Holland with regret.**

176 **On a motion made by Malcolm MacLeod, seconded by Robert Carpenter, the Board**  
177 **unanimously voted to approve the hiring of Lorraine Gayhart as Administrative Assistant.**

178 **On a motion made by Adam Mini, seconded by Malcolm MacLeod, the Board unanimously**  
179 **voted to approve the proposed technology plan.**

180 **On a motion made by Robert Carpenter, seconded by Malcolm MacLeod, the Board voted**  
181 **to approve the Meeting Minutes of May 13, 2014 as written. Frank Weeks abstained.**

182 **On a motion made by Frank Weeks, seconded by Robert Carpenter, with abstention by**  
183 **Adam Mini and Malcolm MacLeod the Board voted to approve the abatement of the K-2,**  
184 **foyer, and custodial closet hallway up to the amount of \$15,000.**

185 **Robert Carpenter asked if we are able to expend the funds since it is not an**  
186 **emergency, adding that he thinks we should follow the rules and put the project out to bid.**

187 **Business Administrator Donna Clarimont said we can expend the funds because it is within**  
188 **the current budget and added that we can put it out to bid fairly quickly. Superintendent**  
189 **Fauci asked if the Board is giving him permission to award the bid if the current contractor**  
190 **is the lowest bidder. He added that we can ask the people who applied for the first bid and**  
191 **give them the option to bid on this project. Superintendent Fauci said that he will give the**  
192 **Board the bids and Malcolm MacLeod also asked for Superintendent Fauci's**  
193 **recommendation. This will be done via e-mail.**

194 **NON-PUBLIC SESSION-RSA 91-A :3 II (c)**

195 **On a motion made by Malcolm MacLeod, seconded by Robert Carpenter, by roll call vote,**  
196 **the Board went in to non-public session at 7 :58 p.m.**

197 **On a motion made by Adam Mini, seconded by Frank Weeks, the Board unanimously**  
198 **voted to adjourn the meeting at 9 :00 p.m.**

199 **Respectfully submitted,**

200 **Robert Carpenter,**

201 **School Board Clerk**