

1 **GILMANTON SCHOOL BOARD REGULAR MEETING**

2 **TUESDAY, JUNE 11, 2013**

3 **GILMANTON MULTI-PURPOSE ROOM**

4 Board Members Present: Renee Kordas, Frank Weeks, Michael Hatch, Adam Mini, Robert  
5 Carpenter, Malcom McLeod

6 Administrators Present: Superintendent Fauci, Principal Locke, Vice Principal Bergeron, Student  
7 Services Director Emily Reese, Business Administrator Donna Clairmont

8 Others Present: Anne Kirby

9 **CALL TO ORDER:**

10 Board Chair Michael Hatch called the School Board Meeting to order at 7:12 p.m.

11 **PROOF OF POSTING:**

12 Proof of posting was verified by Superintendent Fauci.

13 **AGENDA**

14 The following items were added to the agenda: a communication from Amber Casale regarding  
15 resignation, which was received today, the July Board meeting, and cameras on busses.

16 On a motion made by Renee Kordas, seconded by Malcom McLeod, the Board unanimously  
17 voted to approve the agenda as amended.

18 Approval of the May Meeting Minutes

19 Robert Carpenter questioned line 336 of the May Board minutes, noting that the program  
20 names should be switched.

21 On a motion made by Renee Kordas, seconded by Malcom McLeod, the Board unanimously  
22 voted to approve the May meeting minutes as amended.

23 **CORRESPONDENCE**

24 A letter of resignation was submitted by Lynne Macdonald on May 31. She has taken another  
25 position elsewhere. This has already been brought forward to the Board so that a replacement  
26 could be found.

27 A letter of resignation was submitted by Amber Casale on June 13, 2013.

28 A letter was submitted by Vinnie Baiochette of White Dragon Martial Arts of NH thanking the  
29 Gilmanton School for supporting the fundraising efforts of White Dragon Martial Arts of NH.  
30 They recently held a fundraising tournament, through which they raised \$12,000 to donate to  
31 local hospice programs.

32 **DISCUSSION ITEMS:**

33 **Board Member Reports**

34 Excerpts from the Gilford School Board Meeting: June 3, 2013

35 In attendance: Malcom McLeod

36 Esther Kennedy was recognized for her contribution for working with Special Needs students  
37 and has also received the Distinguished Graduate Teaching Award. She previously won the  
38 Special Education Director of the Year in 2006.

39 Melody D'Agata resigned as a classroom aide.

40 The Gilford Elementary School report cards are being redesigned into a standards-based format.

41 The GHS commencement ceremony was held on June 9, 2013.

42 A Food Service surplus of \$99,819 existed at the end of this year. Administration said there  
43 should be a \$0 balance, but the Food Service department issued a rebuttal letter asking to use that  
44 amount for purchasing food next year.

45 The School Board negotiating team met with GEA negotiating representatives today to begin the  
46 teacher contract negotiation process. The parties will meet from 5:30-7:30 PM on the 1<sup>st</sup> and 3<sup>rd</sup>  
47 Tuesdays in September, October, and November. A ratified plan should be ready to bring  
48 forward after these meetings.

49 **Principal's Report**

50 **Current Enrollment-** Our school population is currently at 404 students, down from last  
51 month's 405. Kindergarten registrations are up to thirty-nine students, which brings next year's  
52 kindergarten group to forty-seven students. The largest class in the building remains the current  
53 kindergarten with fifty-six students. The largest class in the building remains the current  
54 kindergarten with fifty-six students, and the first, fifth, and sixth grades are all close to fifty each.

55 **June Early Release-** Various activities took place on our June Early Release Day. Classroom  
56 teachers worked on their Math, Reading, and Language Arts CORE documents to get ready for  
57 the 2013-2014 school year. This work will lead to our final alignment to the National Standards.  
58 Dr. Heather Driscoll is scheduled to work with the teachers again on August 26, the first day of  
59 school for professional staff.

60 **Eighth Grade Montreal Trip-** The eighth graders had a very successful trip to Montreal last  
61 Thursday and Friday. Their activities ranged from jet boating to a tour of Notre Dame Cathedral.  
62 The students got many compliments from hotel personnel and their travel guide.

63 **Recognition Assembly-** Our Recognition Assembly took place yesterday at 9 AM. Students  
64 were recognized by all of their co-curricular leaders, and citizen awards were presented for the  
65 trimester as well as the school year.

66 **Eighth Grade Graduation-** Graduation is Thursday, June 13 at 7 PM. The students are  
67 practicing this week during Specials and Study Halls, and the evening will include a slide show,  
68 speeches by class officers, awards, and diplomas. Everyone is welcome to attend.

69 **Field Day-** Teachers are planning Field Day for Tuesday, June 18, the last day of school. We are  
70 dividing the students into three groups this year: K-2; 3-5; 6-7. Each group will have indoor  
71 activities as well as outdoor stations. The planners this year are Cathy Lines, Laura Perrin, and  
72 Nicole Lemire, with much assistance from all of our staff members.

73 **Scholar Dinner-** Sharon Johnston and Principal Locke attended a Scholar Dinner sponsored by  
74 the League of Middle Schools. The dinner honored middle school scholars throughout the state,  
75 including Gilmanton's Lauren Dean and Ethan Warren. They were given an award and speeches  
76 were made by representatives from the NH Department of Education.

### 77 **Superintendent's Report**

78 Both the GHS Graduation and awards night were exceptional. Superintendent Fauci was  
79 extremely pleased to see the number of Gilmanton students receive the number of awards that  
80 were presented. The valedictorian was from Gilmanton, which Superintendent Fauci learned, is  
81 the first Gilmanton valedictorian since the area agreement began.

82 The waiver for NCLB is getting closer. It is still being sent back and forth between the State and  
83 the Feds. Until the waiver is granted, we will not know if we made AYP. With the waiver come  
84 some restrictions for Title I schools, which we are not, but we do receive some Title I funds.  
85 Specific concerns will be addressed when we learn the outcome of the waiver.

86 Board Chair Michael Hatch and Superintendent Fauci attended a goal setting workshop. Board  
87 Chair Michael Hatch added that a Board self-assessment was brought up and he felt it should be  
88 considered. Superintendent Fauci said a form is available, which he will bring to the next  
89 meeting. Malcom McLeod asked if the form is similar to the one in the policy book, which  
90 Board Chair Michael Hatch said it is.

91 Superintendent Fauci reached out to Primex, which held a workshop that he and Director of  
92 Student Services Emily Reese recently attended. He invited a speaker to address staff on the  
93 second day teachers are back to discuss culture and climate among staff. Superintendent Fauci  
94 stated he feels this is important and is something from which we would all.

### 95 **Proposed 2013-2014 Holiday Schedule**

96 The Board reviewed the proposed 2013-2014 Holiday schedule. Malcom McLeod asked if 10  
97 month employees are teachers. Principal Locke clarified the term refers to Para-educators.  
98 Superintendent Fauci said this schedule will only apply to professional staff.

### 99 **Nomination of Jacob Goodwin- Social Studies Teacher**

100 Superintendent Fauci was thoroughly impressed with Social Studies Teacher nominee Jacob  
101 Goodwin. His recommendations were outstanding and he was very enthusiastic. He has received  
102 scholarships for City-Year in Manchester, he completed a one year internship, has coached, and  
103 has been a camp counselor. He had received offers elsewhere, but ended up choosing us.

104 **Nomination of Lindsay Whitten- Paraeducator**

105 Lindsay completed an internship here and has been working in Laconia. She is a certified teacher.

106 **Nomination of Heather Boyajian- Paraeducator**

107 Heather has teaching degree and has been working in Sanbornton. Her principal had great things  
108 to say about her and she is only leaving because of budget cuts. She also wants more experience  
109 under her belt.

110 **Nomination of Jamie Brown- Paraeducator, and of Jamie Chafe- Paraeducator**

111 Both Jamie Brown and Jamie Chafe have Special Education experience and have a lot to offer in  
112 various classrooms and with a diverse population.

113 **Auditor's Report**

114 The Auditor's report is in response to letter writing and reporting out/providing long term cost of  
115 retirement and healthcare specific to teachers. If a teacher retires, is under 65 years of age, and  
116 meets all requirements, he/she can remain on our healthcare then move onto Medicare when  
117 he/she reaches the appropriate age. This is a result of a government regulation that is trying to  
118 have our reporting mirror what the private sector reports. To hire a company to track this  
119 information would cost the District \$3000-\$4000. Business Administrator Donna Clairmont said  
120 there are a small number of retirees taking advantage of this healthcare scenario and there is no  
121 penalty to not do this tracking. It is just recommended. Business Administrator Donna Clairmont  
122 does not feel it necessary to ask for the funds for such a small number of individuals and she is  
123 looking into the best way to track this with the least cost to district. Malcom McLeod asked if we  
124 anticipate having more people who fall into this group. Business Administrator Donna Clairmont  
125 said she does not think so adding that LGC currently conducts this same kind of tracking of  
126 retirees, keeping them informed of upcoming necessary changes, and providing them with  
127 necessary forms. Superintendent Fauci said we may meet the requirement by just asking the  
128 LGC for their report and having it ready to give to the auditors. Malcom McLeod stated he  
129 understands how challenging it can be to track this and appreciates the efforts being put forth  
130 because he feels it is important information to have. Business Administrator Donna Clairmont  
131 said that it really doesn't provide the district with any useful information. We are not a profitable  
132 organization, and we are not able to carry a fund balance. Therefore, it doesn't change anything  
133 for us, nor does tracking provide us any qualifying information. She said she will follow up on  
134 options, however, and inform the Board of the outcome.

135 **Teacher Out Of Pocket Expense Reimbursement**

136 In previous years, the Board has approved reimbursement and Superintendent Fauci is asking the  
137 Board to approve reimbursement for those teachers who kept receipts for their purchases this  
138 school year. Malcom McLeod asked if there is a total amount. Principal Locke said the total  
139 amount is roughly \$3000 this year because not everyone has submitted receipts because  
140 reimbursement was not certain.

141 **Fuel Tank/Reciprocal Oil Agreement**

142 The hope is to have the fuel tank replaced before the start of the 2013-2014 school year. The  
143 process involves pumping the 7,400 gallons of oil currently in the existing tank into a storage  
144 tank. However, there is a cost associated with both the pumping and the storage. Superintendent  
145 Fauci offered a cost saving solution, stating there is a neighboring district that is also replacing  
146 their fuel tank. They proposed pumping their oil into our tank rather than storing it elsewhere  
147 until their tank is ready. When their tank is ready, they would pump the entire contents of the  
148 tank into their tank and pay Gilmanton for the 7,400 gallons of oil they would be getting from  
149 our tank. The neighboring town will begin their tank replacement the second week of July, so  
150 their oil would only stay in our tank for a couple of weeks, which would not interfere with our  
151 replacement timeline. Our fuel tank replacement plan was submitted to the Department of  
152 Environmental Service today and HL Turner has 30 days to approve the plan. Once it is  
153 approved, we can send it out for bids and we will hopefully begin our replacement in the  
154 beginning of August. Business Administrator Donna Clairmont asked HL Turner for assurance  
155 that we will be done this by the beginning of the school year or by mid-September at the latest.  
156 The sharing proposed by the neighboring district would save costs. The neighboring town would  
157 pay \$3.01/gallon for our oil. Renee Kordas asked what happens if our fuel purchase price is  
158 higher than \$3.01. Superintendent Fauci said if it doesn't make sense to pay more, we may  
159 consider bringing the oil back from their tank to our new one. The Board can choose whichever  
160 option is cheaper. Irving Oil delivers to both districts, so the oil is from the same supplier.  
161 Malcom McLeod asked what the cost savings will be to avoid storing it in a holding tank. Board  
162 Chair Michael Hatch said the District would incur a storage rental fee. Business Administrator  
163 Donna Clairmont added that the neighboring districts asked about having a tank onsite. Not only  
164 would the tank have to be approved, which could take additional 30 days to approve, or not.  
165 These options need to be weighed and decided upon before the next meeting. If we wait, the  
166 other district would need to find other storage options.

### 167 **Fuel Oil Bids**

168 Lakes Region School systems participate in a fuel oil consortium comprised of 18 schools.  
169 Gilford's Assistant Superintendent for Business Scott Isabelle will put out to bid on June 20<sup>th</sup>.  
170 We have a two hour window to either accept or reject the bid. Scott Isabelle will issue an e-mail  
171 and/or have a telephone exchange to discuss if we are going to accept or reject the bid. Business  
172 Administrator Donna Clairmont said the Board has previously granted her or Superintendent  
173 Fauci authorization to accept or reject bids on behalf of the Board. Renee Kordas asked what we  
174 budgeted this year for fuel. Business Administrator Donna Clairmont stated \$3.59 per gallon has  
175 been budgeted, and the current price is \$3.19 per gallon.

### 176 **Second and Final Reading:**

- 177 • **Policy BEA- Regular Board Meetings**
- 178 • **Policy BEB- Emergency Board Meetings**
- 179 • **Policy BDA- Board Organizational Meeting**
- 180 • **Policy EBBC/JLCE- Emergency Care and First Aid**

### 181 **Drafted Meeting Minutes of May 14, 2013**

### 182 **Cameras for busses**

183 Superintendent Fauci stated that there is an old non-functioning VHS camera on the busses,  
184 noting there have been instances when they could have examined behaviors if there were better  
185 cameras. Superintendent Fauci and Vice Principal Deb Bergeron looked into what other districts  
186 are choosing to do. Gilford has an audio equipped camera in the front and back of each bus. The  
187 cost of equipping each bus with these cameras would be about \$7000, at \$1000 per bus. Renee  
188 Kordas asked how often incidents occur that would require video to be reviewed. Vice Principal  
189 Deb Bergeron said incidents occur weekly. Principal Locke said students are written up by bus  
190 drivers, which are submitted to administration. Renee Kordas asked if having cameras would  
191 relieve bus drivers of writing children up. Principal Locke and Vice Principal Bergeron said that  
192 they would, noting they have used the cameras here at school when there have been behavior  
193 concerns. Renee Kordas asked who would maintain the bus cameras. She was informed the bus  
194 companies maintain them, but the District would have to fix or repair them if broken. Video is  
195 recorded onto a thumb drive in the camera. Superintendent Fauci said our policies would have to  
196 change if/when audio is added. Board Chair Michael Hatch asked if this issue can be brought  
197 forward the next time we review and amend policies. Superintendent Fauci said we can address it  
198 then. Robert Carpenter asked if the new cameras would add liability to the district.  
199 Superintendent Fauci said they would not, adding that the audio can be turned off. Robert  
200 Carpenter asked if there are different options, but Superintendent Fauci said they only saw the  
201 standard ones. Cost can be reduced by only putting in one camera at the front of the bus, but two  
202 would be best.

203 **PUBLIC COMMENT**

204 Frank Weeks stated that the involvement of Gilmanton students is very good in Gilford,  
205 commending Gilmanton for getting students involved. He spoke to the bus discipline issue,  
206 stating that bus drivers don't file discipline reports often because they are afraid of losing their  
207 jobs. On a different topic, he asked why four paraprofessionals were hired for the 2013-2014  
208 school year. Principal Locke said that one paraprofessional is retiring this year, one resigned  
209 earlier in the year, one submitted her resignation for the end of the school year, and one was  
210 hired to fill a new position. Frank asked if they are 30 hour a week positions. Principal Locke  
211 noted the positions are for 35 hours per week.

212 Anne Kirby suggested getting the modular this year with the money the District will be saving in  
213 the special education budget.

214 **ACTION ITEMS:**

215 Renee Kordas stated she will not be able to attend the July 9 meeting.

216 **On a motion made by Malcom McLeod, seconded by Robert Carpenter, the Board**  
217 **unanimously voted to approve the 203-2014 Holiday Schedule.**

218 **On a motion made by Renee Kordas, seconded by Robert Carpenter, the Board**  
219 **unanimously voted to hire Jacob Goodwin as the new middle school Social Studies teacher.**

220 **On a motion made by Renee Kordas, seconded by Malcom McLeod, the Board**  
221 **unanimously voted to hire Lindsay Whitten as a paraeducator.**

222 **On a motion made by Renee Kordas, seconded by Robert Carpenter, the Board**  
223 **unanimously voted to hire Heather Boyajian as a paraeducator.**

224 **On a motion made by Renee Kordas, seconded by Robert Carpenter, the Board**  
225 **unanimously voted to hire Jamie Brown as a paraeducator.**

226 **On a motion made by Malcom McLeod, seconded by Renee Kordas, the Board**  
227 **unanimously voted to hire Jamie Chafe as a paraeducator.**

228 **On a motion made by Renee Kordas, seconded by Robert Carpenter, the Board**  
229 **unanimously voted to approve Teacher Out Of Pocket Expense Reimbursement up to**  
230 **\$6,600.**

231 **Discussion: Malcom McLeod asked if it is worth limiting the amount to \$200 per**  
232 **teacher.**

233 **On a motion made by Malcom McLeod, seconded by Renee Kordas, the Board**  
234 **unanimously voted to amend the previous amount voted on, so that Teacher Out of Pocket**  
235 **Expense Reimbursement is \$6,600 with a limitation of \$200 per teacher.**

236 **On a motion made by Robert Carpenter, seconded by Renee Kordas, the Board voted 3:1**  
237 **in favor of approving the Reciprocal Oil Agreement. Malcom McLeod opposed. The**  
238 **motion passed.**

239 **Discussion: Renee Kordas is concerned about Gilmanton paying more to replace oil**  
240 **we would be selling to the neighboring district than we did when we purchased it. She**  
241 **suggested the other district could split the cost of the difference of the oil. Superintendent**  
242 **Fauci replied that if it became a cost to the district, we could reconsider the agreement.**  
243 **Renee Kordas asked if we can negotiate the sale of the oil for the cost to us now. We will**  
244 **know the final cost when the bid is final.**

245 **On a motion made by Renee Kordas, seconded by Malcom McLeod, the Board**  
246 **unanimously voted to approve the Fuel Oil Bid and to give Superintendent Fauci and**  
247 **Business Administrator Donna Clairmont the authority to approve the fuel oil bid.**

248 **On a motion made by Robert Carpenter, seconded by Renee Kordas, the Board**  
249 **unanimously voted to approve the Second Reading of the Policies:**

250 **Policy BEA- Regular Board Meetings**

251 **Policy BEB- Emergency Board Meetings**

252 **Policy BDA- Board Organizational Meeting**

253 **Policy EBBC/JLCE- Emergency Care and First Aid**

254 **On a motion made by Renee Kordas, seconded by Robert Carpenter, the Board**  
255 **unanimously voted to approve the May 14, 2013 Meeting Minutes as amended.**

256 **On a motion made by Malcom McLeod, seconded by Robert Carpenter, the Board**  
257 **unanimously voted to approve the resignation of Lynne Macdonald and Amber Casale.**

258 **NON-PUBLIC SESSION-RSA 91-A :3 II (c) 7 :27**

259 The Board entered in to non public session at 8:45 PM.

260 The Board came out of non-public session at 9:10 p.m.

261 **On a motion made by Renee Kordas, seconded by Malcolm MacLeod, the board**  
262 **unanimously approved to hire an additional office secretary for 193 days. This position will**  
263 **be grant funded.**

264 **On a motion made by Robert Carpenter, seconded by Malcolm MacLeod, the board**  
265 **unanimously voted to purchase fourteen cameras for installation on the school busses, said**  
266 **purchase not to exceed \$14,000.00.**

267 **ADJOURNMENT**

268 **On a motion made by Renee Kordas, seconded by Robert Carpenter, the Board**  
269 **unanimously voted to adjourn at 9:15 p.m.**

270 **Respectfully submitted,**

271

272 **Renee Kordas,**

273 **School Board Clerk**

274