

1 **GILMANTON SCHOOL BOARD REGULAR MEETING**

2 **TUESDAY, JUNE 09, 2015**

3 **GILMANTON SCHOOL SCIENCE ROOM**

4 Board Members Present: Michael Hatch, Adam Mini, Malcolm McLeod, Robert Carpenter

5 Administrators Present: Principal Locke, Vice Principal Deb Bergeron, Director of Student
6 Services Emily Reese, Superintendent Fauci

7 Others Present: Lawrence Smotrilla, Amy Small, Nancy Tothill

8 **CALL TO ORDER:**

9 Board Chair Michael Hatch called the meeting to order at 6:27 p.m.

10 **PROOF OF POSTING:**

11 Proof of posting was verified by Superintendent Fauci.

12 **APPROVAL OF AGENDA:**

13 Superintendent Fauci asked to move Nancy Tothill to the beginning of the Discussion portion of
14 the meeting.

15 **CORRESPONDENCE**

16 A thank you letter was submitted by Phil and Danielle Eisenmann for parent and volunteer
17 support to help run the semi-formal dance.

18 An invitation to celebrate Anne Kirby's, Mary Fougere's and Susie French's retirement was
19 extended to the Board.

20 A letter of resignation was submitted from Amy Russell.

21 A letter of resignation was submitted from Margaret Healy.

22 **PUBLIC COMMENT**

23 none

24 **DISCUSSION ITEMS:**

25 **Envisions:**

26 Fourth Grade Teacher, Nancy Tothill, who is also the Chair of the Math committee, has been
27 spearheading the piloting of the new Envisions Math curriculum created by Pearson. In 2013-
28 2014 we piloted a math curriculum that would help us meet the CORE standards. Previously we
29 were using a textbook issued by Scott Foresman, which was bought by Pearson, so the transition
30 was seamless. A webinar was conducted in the fall and the pilot has been extremely successful.
31 Pearson sent us one full classroom per grade level, which worked well to share among

32 classrooms and with online access. Mrs. Tothill requested hard copy manuals and work materials,
33 which Pearson also sent. When budgeting, Mrs. Tothill and Vice Principal Deb Bergeron
34 budgeted for half of the current product because we are able to keep the complementary
35 materials. They did not realize that the cost would increase so drastically from the cost of the
36 program we piloted. However, the Envisions 2.0 version has a huge adjustment, including a
37 major change to the scope and sequence of skills, which addresses the main core of what
38 students will need to know for the Smarter Balanced Assessment. Pearson has also done away
39 with hard textbooks so that now everything is consumable and also available online. A year
40 license includes the renewal of books, and at-home instruction accessibility has also been added.
41 Mrs. Tothill is now in negotiations to get the better product for a lower price. Superintendent
42 Fauci said he would get into the finances later with the Board, but he wanted the Board to know
43 the work that has been put into the negotiation. Malcolm MacLeod asked the price of the annual
44 license for the new program. Mrs. Tothill said the license is a per student price for the
45 consumable book and permission to online access. Superintendent Fauci said there are varying
46 license lengths including six, four, and one-year options. We are leaning toward the four-year
47 license because if we commit to six, we would have to pay extra fees if Pearson upgrades during
48 that time. Mrs. Tothill said if there are minor changes in future versions that do not change the
49 copyright, we will have access to those changes. If there are major changes requiring a new
50 copyright, we would need to buy the program with the new copyright. Principal Locke said four
51 years will give us enough time to get used to the program and Pearson offers a bigger discount
52 than for the one-year license. Malcolm MacLeod asked what kind of support we need to provide
53 students. Mrs. Tothill clarified that students will have a consumable textbook. Principal Locke
54 added that if students forget their book at school, they can have access to the necessary page
55 online. Malcolm MacLeod asked if we buy our current textbooks every year. Vice Principal Deb
56 Bergeron said we have had our current books for several years adding that they are quite
57 outdated. Superintendent Fauci noted that Vice Principal Deb Bergeron and Mrs. Tothill reduced
58 the cost as much as possible by only ordering what is necessary. Board Chair Michael Hatch
59 asked to be e-mailed the per student cost. Vice Principal Deb Bergeron said some of the fees are
60 based on the number of teachers and Superintendent Fauci noted that the number of student
61 editions affect the price. In grades K-6 we will have 329 students. 7th and 8th grades will use
62 their Algebra textbooks and will supplement with a program based out of New York because the
63 Pearson program developed for 7th and 8th grade is not sufficient. Robert Carpenter asked what
64 other programs, if any, were considered and what Gilford Middle School uses. Vice Principal
65 Deb Bergeron said the committee looked into Math in Focus and Envisions because those were
66 the two programs that were aligned with the Common Core. Principal Locke said it is difficult to
67 transition kids to Math in Focus, formerly Singapore Math, because different language is used
68 and a slow transition would be needed. Superintendent Fauci said that Gilford has been
69 considering Envisions as well, adding that we have never had an issue with using different
70 textbooks than Gilford Elementary School.

71 **Board Member Report:**

72 Adam Mini reported that the Gilford Board meeting was relatively quiet, with the biggest topics
73 being HB323 and Smarter Balance Testing for high school students.

74 A couple students will be participating in a youth summit to discuss teen life.

75 Some teens participated in a suicide prevention workshop.

76 Adam Mini asked to have the Gilford Elementary end of the year report emailed to Gilmanton
77 Board members which addresses such issues addressed as plumbing, electrical, heating, and
78 strategies about how to address various issues.

79 Adam Mini stated they are renovating the imagination station July 14-20 and they are looking for
80 volunteers.

81 **Principal's Report:**

82 **Current Enrollment-** We currently have 413 students at the Gilmanton School, the same
83 number as last month. Current class numbers are as follows: K-44; 1-44; 2-50; 3-55; 4-43; 5-45;
84 6-40; 7-44; and 8-48.

85 **Eighth Grade Montreal Trip-** Forty eighth grade students traveled to Montreal with six staff
86 members. The trip went extremely well, with several students identifying Notre Dame Cathedral
87 as one of their favorite sites! They also explored the historical district of Montreal and the
88 Biodome, played laser tag, and rode jet boats down the St. Lawrence River. The students worked
89 very hard to earn the money for the trips, and Advisors Kasey Fritz and Jacob Goodwin did an
90 excellent job leading them through the process.

91 **Eighth Grade Advanced Spanish-**Eighteen eighth graders took the Spanish I Exam to earn a
92 high school credit, and all eighteen passed. Their names have been submitted to Gilford High
93 School.

94 **Teacher Accomplishments-** Mrs. Burlingame has been asked to represent the State of NH for the
95 National Network for Early Language Learning (NNELL). Gilmanton School and Mrs.
96 Burlingame have been recognized for providing an outstanding language program and for the
97 large number of students who earn high school credit in middle school.

98 Mrs. Burlingame is also on the Board of NEA-NH Human and Civil Rights Committee, a
99 committee that offers workshops on such issues as bullying.

100 Mrs. Johnston has been invited to join the NH State Consortium on Educator Effectiveness.

101 **End-of-the-Year Assembly-** The final assembly of the year is Thursday morning, June 11 at 9
102 AM. Students will be recognized for all of their accomplishments over this past year, ranging
103 from drama to sports to good citizenship.

104 **Graduation-** Graduation will take place at 6:30 PM in the gym on Friday evening. A reception
105 hosted by the seventh grade will follow the ceremony.

106 **Blue Ribbon Update-** Principal Locke received an e-mail stating that errors would be highlighted
107 to correct, but we had no errors.

108 **Superintendent's Report:**

109 Superintendent Fauci said he has spent a lot of time on interviews. We hired a social studies
110 teacher and interviewed for an Occupational Therapist and for a Business Administrator. The
111 chosen candidate for OT has accepted, and the contract needs to be fine tuned.

112 Superintendent Fauci stated he also spent a lot of time on the modular, the septic system, and the
113 tractor.

114 **End of the Year Projection**

115 An expenditure report was included in the Board packet. The projected fund balance is
116 \$186,807.01 which is based on conversations with Gilford about tuition. Their audit will be early
117 in the summer, at which time we will have an exact fund balance amount.

118 Superintendent Fauci estimated we will need an additional \$9,000 to purchase what we want for
119 the Envisions math program.

120 **Modular Update**

121 The Board signed the note for the modular and we have received the first check. Superintendent
122 Fauci signed a small change order for window placement in the modular to allow for placement
123 of smart boards. He has seen designs for both the building and for the connector. The State has
124 the plans now and we are waiting for feedback. We have anticipated any other expenses
125 including the fire suppression system. Originally when we thought about the placement of the
126 modular, we thought we would have enough access to electricity. The new placement and needed
127 wires along with the sona tubes came to approximately \$15,000. Adam Mini asked how long
128 before the State responds. Superintendent Fauci felt that it should be fairly quickly, but another
129 meeting may be necessary if major changes are required.

130 **Septic System Update**

131 The septic system designs are completed and a general advertisement will be created, which will
132 be taken care of by the company. The timeline was reviewed. The company will also take care of
133 the walk through. Superintendent Fauci feels we will have to have a special meeting to award the
134 bid. Meeting dates were discussed. Superintendent Fauci said that if there were only a few bids,
135 he could email them, but he anticipates several. The special meeting will be scheduled for
136 Wednesday, 07/08/15. Superintendent Fauci said once we decide, we will need action to
137 withdraw monies from the expendable trust.

138 **Roof Capital Expendable Trust Fund**

139 The fund currently has a balance of \$147,112. A cafeteria roof estimate was provided by Skyline,
140 who said we have a very good roof, but it is starting to develop cracks. Superintendent Fauci
141 recommends that we take monies from the expendable trust in the amount of \$15,100.

142 **Nomination of Zachary Babcock-Social Studies Teacher**

143 Zach is a candidate that came to us from a family of educators. He attended Gilford High School,
144 later taught in Whitefield, and came with glowing recommendations and impressed
145 Superintendent Fauci immensely.

146 **Nomination of Monica King-Para educator**

147 Monica King has been working as a permanent sub. She went into the 4th grade classroom to
148 assist Courtenay Phillips and has done a great job.

149 **Nomination of Kayla Daniels- Para educator**

150 Kayla Daniels has worked in preschools and will be working with Alexis Swiezynski. Principal
151 Locke thinks she will be a great fit.

152 **2nd Reading of Policies**

153 **Policy GCI-Professional Staff Development Opportunities**

154 Wording has been removed regarding the district's financial contribution to teacher
155 recertifications.

156 **Policy GBEEA-Confidential Student Information**

157 A signature line was added as requested by the Board. Superintendent Fauci said by
158 reading the policy and signing, volunteers and substitutes agree to maintain confidentiality.

159 **Policy JICM- Bring your own Device/Technology**

160 Adam Mini said he is concerned that we will not be ready for this and that we are
161 opening Pandora's box. Principal Locke noted students have already been able to bring their
162 owned devices. She assured the Board that we are very strict and require students to keep phones
163 in their lockers.

164 **Meeting Minutes of May 12, 2015**

165 Robert Carpenter asked if Mr. Reardon has gotten server price quotes. Superintendent Fauci said
166 we reviewed our budget and stated we have found monies for three servers.

167 Line 218-correct spelling of documentation

168 226- change Adam MacLeod to Malcolm MacLeod

169 Concern was raised about internet accessibility for students. Vice Principal Deb Bergeron stated
170 that no one likes how Smarter Balance shut down our school. Both the Library and Computer
171 Lab were occupied for two months. She said she doesn't think the State considered how a K-8
172 school would be affected. Chromebooks is one possible solution. They gain access directly from
173 the cloud. Students could take them to their classrooms for testing and free up the Computer Lab
174 and Library. We did not know that we could only test one grade level at a time, which took away
175 from our curriculum. If we can test multiple grade levels at a time, we would increase teaching
176 time. For 100 Chromebooks, it would cost a little more than \$26,000. We plan to use tech time
177 next year to train teachers how to use Google for schools. Art Reardon spoke to someone at
178 Gilford who is also purchasing Chrome books and found that their price is higher because of
179 additional storage. Since information is stored to the cloud, the need for storage is minimized,
180 but all students would need e-mail to access their information. Superintendent Fauci said that if
181 the transition is completed in phases, the change is easier. Principal Locke said the middle school
182 team currently uses Google Docs for progress reports. Adam Mini said the documents stored
183 almost becomes a portfolio of sorts. Vice Principal Deb Bergeron said that we are required to
184 create portfolios now, but they are still saved on disks. Adam Mini also noted that Google is free.
185 Superintendent Fauci said he was fearful at first, but he is a proponent now that he has been

186 using it. \$20,000 has been allotted for workstations in the 2015-16 budget. Superintendent Fauci
187 is suggesting using \$13,000 to fund 50 chromebooks and use the remainder for workstations.

188 Superintendent Fauci stated that the tractor is not worth repairing and it no longer has trade-in
189 value as it did when we last discussed purchasing a new one. Superintendent Fauci said the
190 current tractor is undersized and just this past year we put \$3,000 into repairing the snow blower
191 component. The deck for the lawnmower has been welded many times. The tractor needs a new
192 wheel and is having transmission issues. Superintendent Fauci said to keep it another year would
193 be a waste of good money, adding that when the repairs cost more than the vehicle is worth, we
194 may want to look at purchasing a new one. We have \$16,734 available for tractor replacement.
195 In talking to a representative from MB Tractor and Equipment, which specializes in Kubota
196 Tractors, Superintendent Fauci learned they offer a bumper to bumper three-year warrantee and
197 they will travel to the school to perform any warranty work, not including maintenance.
198 Superintendent Fauci stated that John Deere is a lot more expensive for the same size machine.
199 Board Chair Michael Hatch said the only thing he questions is what the tractor do that can't be
200 done with a lawnmower and a snowblower. Superintendent Fauci said that we have a lot of
201 acreage to be covered. Board Chair Michael Hatch said a high speed mower can be purchased for
202 \$8,000. He doesn't understand why we have to use one machine to perform both functions.
203 Superintendent Fauci explained that we used the tractor to move the shed, to dig post holes, to
204 move the wood chips for the playground, to rake the baseball fields, to push back snowbanks,
205 and to clear the snow from the walkways and from the marquis. Robert Carpenter asked if we
206 have considered purchasing a used tractor. Superintendent Fauci said we have not. Board Chair
207 Michael Hatch said that the Budget Committee would advise that if we have to buy a tractor, buy
208 a new one so it comes with warranties.

209 **PUBLIC COMMENT**

210 Mrs. Kristi Laurendeau raised concern about the Athletic Participation Policy. She believes the
211 point of the policy apply to all eligible students who are participating. However, her family is not
212 thrilled about how they are interpreted. During the last baseball season, it has felt like a core
213 number of players played most of the time, and others were allowed minimal playing time. She
214 spoke with administration last year. Superintendent Fauci said he thought it had been addressed.
215 Board Chair Michael Hatch suggested she speak with Principal Locke and Superintendent Fauci
216 during the school day and address the Board if she is not satisfied.

217 Mr. Lawrence Smotrilla asked about the Envisions 2.0 math program. He thought Nancy Tohill
218 said we would be charged \$85 per student. Administration clarified that we don't have the cost
219 for the four-year license at the meeting. He asked how much a hard copy math book costs
220 because he is concerned about possible copyright changes. He expressed concern that the
221 company could randomly determine when we need to update and pay new copyright fees. It was
222 clarified that it is up to the Board to determine if we want to pay for the new copyright fees for
223 an updated version or if we want to stay with the version we purchase . He also raised concern
224 about the technology and new needs with this program. He asked why we can't use what we
225 already have. Vice Principal Deb Bergeron explained that we will use some of what we have, but
226 much of what we have is 20 years old, so pieces need to be updated periodically. Principal Locke
227 said this program has more than just textbooks. He asked if teachers have been trained. Principal
228 Locke said teachers have been trained throughout the year and purchasing the program was a
229 teacher generated decision. Envisions is user friendly and is effective in addressing the skills to

230 meet the Common Core. She added that teachers have been pulling things together piecemeal,
231 but this new platform offers everything. He asked if there are any textbooks that align. Adam
232 Mini said that it costs less money in the end because corrections can be made without having to
233 purchase new textbooks with every correction. He added that though his profession is in
234 technology, he believes in a balance and feels this program provides what we need.

235 Amy Small asked if all staff have to sign the new confidentiality agreement. Administration
236 clarified that it will focus on volunteers and substitutes.

237 **ACTION ITEMS**

238 **On a motion made by Robert Carpenter, seconded by Malcolm MacLeod, the Board**
239 **unanimously voted to expend up to \$9,000 from the unexpended 2014-2015 funds for the**
240 **Envisions 2.0 program.**

241 **On a motion made by Adam Mini, seconded by Malcolm MacLeod, the Board voted 3-1 to**
242 **approve \$15,100 for the roof with Michael Hatch, Malcolm MacLeod, Adam Mini voting**
243 **for the motion and Robert Carpenter voting against. Motion passes.**

244 **Robert Carpenter asked if we have to put the job out to bid according to the policy. Board**
245 **Chair Michael Hatch said there are few companies that do this kind of work. Discussion**
246 **ensued about the policy.**

247 **On a motion made by Adam Mini, seconded by Board Chair Michael Hatch, the Board**
248 **unanimously voted 3-1 to draw \$15,100 from the Roof Expendable Trust Fund with Adam**
249 **Mini, Michael Hatch, and Malcolm MacLeod voting for the motion and Robert Carpenter**
250 **opposed. Motion passes.**

251 **On a motion made by Robert Carpenter, seconded by Adam Mini, the Board unanimously**
252 **voted to expend up to \$15,000 from the unexpended 2014-2015 funds for the sauna tubes**
253 **and electrical access.**

254 **Adam Mini motioned and Malcolm MacLeod seconded to expend up to \$16,000 from**
255 **unexpended 2014-2015 funds for the intent of the tractor replacement.**

256 **Robert Carpenter said that this should go out to bid. Malcolm MacLeod said that we did**
257 **get a bid from John Deere. Adam Mini asked to stipulate that we encumber the amount**
258 **when three bids are brought back. Superintendent Fauci said that we can do that but we**
259 **may not be comparing apples to apples with options and capabilities. Malcolm MacLeod**
260 **asked how long we have to spend encumbered funds. Superintendent Fauci said that we do**
261 **have time. He noted that it's not like sending bids out for the septic when they are all**
262 **bidding on the same thing, including warranties.**

263 **On a motion made by Adam Mini, Seconded by Malcolm MacLeod, the Board voted 3-1 to**
264 **encumber up to \$16,000 from the unexpended 2014-2015 funds with the intention of**
265 **purchasing a tractor with Adam Mini, Robert Carpenter, and Malcolm MacLeod voting**
266 **for the motion and Board Chair Michael Hatch voting against.**

267 **On a motion made by Adam Mini, seconded by Malcolm MacLeod, the Board voted to**
268 **expend up to \$13,000 for Chromebooks.**

269 **On a motion made by Robert Carpenter, seconded by Malcolm MacLeod, the Board**
270 **unanimously voted to accept the letter of resignation from Amy Russell.**

271 **On a motion made by Robert Carpenter, seconded by Adam Mini, the Board unanimously**
272 **voted to accept the letter of resignation from Margaret Healy.**

273 **On a motion made by Adam Mini, seconded by Robert Carpenter, the Board unanimously**
274 **voted to hire Zachary Babcock as Social Studies Teacher, and Monica King and Kayla**
275 **Daniels as Paraeducators.**

276 **On a motion made by Robert Carpenter, seconded by Malcolm MacLeod, the Board**
277 **unanimously voted to adopt policies GCI, GBEAA, and policy JICM.**

278 **On a motion made by Robert Carpenter, seconded by Adam Mini, the Board unanimously**
279 **voted to approve the meeting minutes of May 12, 2015 as amended.**

280 **Malcolm MacLeod asked to speak about the use of technology at the next meeting.**

281 **Superintendent Fauci thanked Director of Student Services Emily Reese for her years of**
282 **service here and wishes her the best of luck.**

283 **On a motion made by Robert Carpenter, seconded by Adam Mini, the Board unanimously**
284 **voted to adjourn at 8:13 per RSA 91-A:3II(c).**

285 **Respectfully submitted,**

286 **Robert Carpenter,**

287 **School Board Clerk**